



## Board of Directors Meeting Minutes February 4, 2025

The regular meeting of the Greater Lebanon Refuse Authority was held on February 4, 2025, at the Greater Lebanon Refuse Authority. VICE CHAIRMAN – Bonnie Grumbine of North Lebanon Township called the meeting to order at 7:00 PM. Members noted (\*) were in attendance at GLRA, Members noted (#) attended via telephone conference.

	CHAIRMAN – John Poff, S. Lebanon Township
*	VICE CHAIRMAN - Bonnie Grumbine, North Lebanon Township
*	SECRETARY – Brent McFeaters, North Annville Township
*	ASST. SECRETARY – LuAnn Horn, West Lebanon Township
#	TREASURER – Clifford R. Berger, Bethel Township
*	ASST. TREASURER – Charles Olt, South Londonderry Township
	Eric D. Adams, Palmyra Borough
	Bill Behney, Richland Township
*	Paul Bird, Jonestown Borough
	Jeremiah Boyer, Jackson Township
*	Constance Bretz, Lebanon City
#	James W. Cantrell Jr., Swatara Township
#	Roberta DeSantis, Millcreek Township
	Thomas Embich, Annville Township, Alternate
*	Edward Fogelsanger, South Annville Township
*	Frankleen Gibson, East Hanover Township
	Larry Herr, Union Township
	Chris Horst, Heidelberg Township
	Karl Kerchner, Mt. Gretna Borough
*	Elizabeth Lindsay, Cleona Borough
*	David Lloyd, West Cornwall Township
*	Jean Elia Long, North Cornwall Township
*	Barry Ludwig, Myerstown Borough
*	Howard MacFadden, Cornwall Borough
*	Heidi Neiswender, North Londonderry Township
	Joseph Viozzi, Annville Township

Also, in attendance were Robert Garner, Jr., Executive Director, Amy Mazzella di Bosco, Lebanon County Recycling Coordinator, James Zendek, Senior Staff Engineer, Morgan Lusch, Asst. Staff Engineer, Loretta Baker, Operations Manager, Tina Long, Recording Secretary, Cody Phillips, Landfill Gas Technician, and Samuel Weiss, Esq., Solicitor.

### **PUBLIC COMMENTS/PRESENTATIONS**

Public Attendee, Margaret Hopkins of LebTown News

On a **MOTION** by Grumbine, **SECONDED** by Long, Members **APPROVED** a motion to excuse John Poff from the February meeting.

### **MINUTES OF THE LAST MEETING**

On a **MOTION** by Neiswender, **SECONDED** by MacFadden, Members **APPROVED** the January 2025 Meeting Minutes with no corrections.

### **EXECUTIVE DIRECTOR'S REPORT**

A copy of the report is attached and hereto made part of the minutes.

Mr. Garner noted that the Cayuga Lane property is almost completely renovated and will be rented by the end of February. Once this is occupied, renovations will begin on the Heilmandale property for it to be rented as soon as possible.

The 2024 Audit has begun. We will be conducting a review of our Internal Control Document to comply with the audit requirements. The on-site Audit is scheduled for April 7. There will be a new auditor coming in this year. We do not expect any issues for completion on time.

We have been approved by Pheasants Forever to receive a Grant for Restoration and Enhancement of Natural Grasslands. This will apply to 5 locations to include about 54 acres on our property. The work will be done over a 10-year period with the planting to occur in the first 1 or 2 years. We are very excited to begin this project.

### **COMPLIANCE OFFICER'S REPORT**

A copy of the report is attached and hereto made part of the minutes.

A new Safety Snip-It is included for review.

### **OPERATION MANAGER'S REPORT**

A copy of the report is attached and hereto made part of the minutes.

The month of January, being a cold and windy month has been a hard month for us at the GLRA. Blowing litter is being picked daily and winter gas treatments have been added to fuels to address some equipment issues.

On a **MOTION** by MacFadden, **SECONDED** by Long, Members **APPROVED** going out to bid for the following items in accordance with the approved capital budget for 2025.

- Install siding and roof of Barn
- Purchase of a Hydraulic, Engine Oil, and Waste Oil Collection Tank with pump and reels
- Paving of the back of Shop area

On a **MOTION** by Long, **SECONDED** by Lindsay, Members **APPROVED** the purchase of the following items through CoStars in accordance with the approved capital budget for 2025.

- Conference Room Audio/Visual Equipment
- Copier
- Zero Turn Mower
- One four door pickup truck with a standard bed and one two door pickup truck with an 8-foot bed.

## **RECYCLING COORDINATOR'S REPORT**

A copy of the report is attached and hereto made part of the minutes.

Quarterly Reports have all be received and will be entered into DEP before April 1, 2025.

Christmas Tree Recycling will end on February 15.

Battery Recycling is the current promotion. A pack of bags have been distributed for each municipality to set out to allow residents to pick up bags for battery recycling. Just drop your bags off at our Electronics Recycling Facility. Educational information and commercials have begun to get the word out for recycling of the batteries.

## **STAFF ENGINEER'S REPORT**

A copy of the report is attached and hereto made part of the minutes.

The Approval has been received for our overall landfill permit 101544. This allows GLRA to continue landfill operations on our site.

The Seep Repair of our Final Cap area has been completed. This repair was completed by the company that had originally completed the cap, and all regulations and certificates have been completed.

A hot spot has been located at one of the wells on the landfill. This is being monitored daily to be sure there are no issues in that area. In the interim, gas flow has been stopped in that area and extra soil has been applied on top to stop oxygen from getting into the landfill. This has been discussed and approved by outside engineers to be the correct process for the issue.

## **TREASURERS REPORT**

A copy of the report is attached and hereto made part of the minutes.

On a **MOTION** by Horn, **SECONDED** by Neiswender, Members **APPROVED** to pay current monthly obligations as presented.

## **SOLICITOR REPORT**

No Report.

## **PERSONNEL COMMITTEE REPORT**

On a **MOTION** by Lindsay, **SECONDED** by Horn, Members **APPROVED** to accept the Annual Review for Lori Baker and authorize the annual bonus in accordance with the Employee Policies

On a **MOTION** by Lindsay, **SECONDED** by Neiswender, Members **APPROVED** to accept the Annual Review for Michelle Miller and authorize the annual bonus in accordance with the Employee Policies

## **NEW BUSINESS**

The list of Appointments for 2025 Committee's is attached.

This month's Employee Spotlight brings Cody Phillips, GLRA Environmental Monitoring Manager to center stage. Cody has worked at GLRA for 16 1/2 years. He started out as a Laborer and has been the Landfill Gas Technician for the past 14 years. He is very detail oriented and can be relied on to accomplish every task at hand. Cody moved into a new position this year as the Environmental Monitoring Manager and continues to do the work of Gas Tech and Leachate Stormwater Monitor. Cody also helps with off duty activities to include the Fishing Derby and Veteran Hunt day each year. One of his current projects can be seen if you walk our Union Canal Trail. Cody has worked on this project since fall and has done a wonderful job getting the areas cleared and open for pedestrians and wildlife to better enjoy the area.

## **OLD BUSINESS**

None

On a **MOTION** by Neiswender, **SECONDED** by Grumbine, the meeting adjourned at 7:40 PM.

Respectfully submitted,



Tina Long  
Recording Secretary

## **NEXT BOARD MEETING:**

**March 4, 2025 (Tuesday) – 7:00 PM**

Greater Lebanon Refuse Authority  
1800 Russell Road  
Lebanon, PA 17046

## **UPCOMING COMMITTEE MEETINGS:**

None Scheduled



## **GREATER LEBANON REFUSE AUTHORITY**

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File# 2025-027

# **GLRA Monthly Board Meeting Agenda**

**Date: February 4, 2025**

**Time: 7:00 pm**

**Location: GLRA Office 1800 Russell Road Lebanon, PA**

1. Roll Call
2. Public Comments/Presentations - limited to 5 minutes, each
3. Review of Excused Members (Motion)
4. Approval of the minutes from the previous meeting (Motion)
5. Executive Director's Report (Report attached)
6. Compliance Officer's Report (Report attached)
7. Operations Manager's Report (Report attached and Motions)

**Motion to approve going out to bid for the following items in accordance with the approved capital budget for 2025.**

- **Install siding and roof of Barn**
- **Purchase of a Hydraulic, Engine Oil, and Waste Oil Collection Tank with pump and reels**
- **Paving of the back of Shop area**

**Motion to approve the purchase of the following items through CoStars in accordance with the approved capital budget for 2025.**

- **Conference Room Audio/Visual Equipment**
- **Copier**
- **Zero Turn Mower**
- **One four door pickup truck with a standard bed and one two door pickup truck with an 8-foot bed.**

8. Recycling Coordinator's Report (Report attached)
9. Engineer's Report (Report attached and Motion)
10. Treasurer's Report (Report attached and Motion)

- o **Motion to accept the Treasurer's Report and to pay the monthly obligations.**

11. Solicitor's Report

12. Personnel Committee Report

- **Motion to accept the Annual Review for Lori Baker and authorize the annual bonus in accordance with the Employee Policies.**
- **Motion to accept the Annual Review for Michelle Miller and authorize the annual bonus in accordance with the Employee Policies.**

13. New Business

- Appointment of Committees for 2025.
- Employee Spotlight – Cody Phillips GLRA Environmental Monitoring Manager

14. Old Business

15. Adjournment



February 4, 2025  
File # 2025-027

# **Executive Director's Report**

## **January 2025**

### **1.0 ADMINISTRATIVE**

#### **1.1 112 Cayuga Lane Property**

We continue to make progress on preparing the house for rental. The flooring upgrades are complete and the plumbing fixtures have been replaced. The home is ready to rent and the lease is drafted. Once the lease is signed, Emilie Sandoval will move in and we will begin the process of preparing the 1705 Heilmandale property for rental.

#### **1.2 2024 Financial Audit**

The GLRA audit team from SEK CPAs & Advisors have begun coordination of the 2024 audit. Initial steps are simply providing access to Suralink, the web-based audit platform that allows document sharing and collaboration. This allows significant preparation in advance of the onsite audit. Our tasks will begin with review and update of the internal control document and confirmation letters for the year end receivables. The onsite audit will take place during the week of April 7<sup>th</sup>.

### **2.0 BUDGET PERFORMANCE**

#### **2.1 Revenue from Waste Receipts**

Revenue from tipping fees was \$696,211 in January. This is 2.3% above our budget for the month.

#### **2.2 Other Revenue**

Other Revenue, for January, appears to be just over 8% below budget for the month. However, since this is an early meeting and as such, interest from our reserve accounts is not available. Most of the accounts under Other Revenue actually show small to moderate surpluses for the month.



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### 2.3 Expenditures

Expenses for each division were below budget for the month except for IT. IT was about \$2,000 over budget due to four annual software renewals. Each of these renewals was a budgeted expense, the expenses occurred in January and not all renewals were budgeted last month.

### 2.4 The Volume of Waste Delivered

The tonnage for January 2025 was 9,529 tons. Although this is below our previous two years (see **attachment 1 tonnage comparison chart**) it is 261 tons above budget for the month. This is because we budgeted for fewer tons this year due to recent increases in waste diversion.

## 3.0 MEETINGS

Board Meeting	Monthly Board Meeting & Personnel Committee Meeting
Operations Monthly Meeting	Attended Monthly Operations Meeting
Leachate & Gas Meeting	Held Monthly Leachate & Gas Management Meeting
Managers Meeting	Held the Monthly Managers Meeting
Administrative Meeting	Attended Monthly Administrative Meeting
SWANA	Board Meeting, Audit Meeting and Business Manager's review
Entech Meeting	Review of Pre-treatment Assessment Report
Executive Committee Meeting	Updates on Projects and Recycling
Lithium Battery National Work Group	Review Call 2 Recycle services, and EPA updates
Interview	Interview for Internship position





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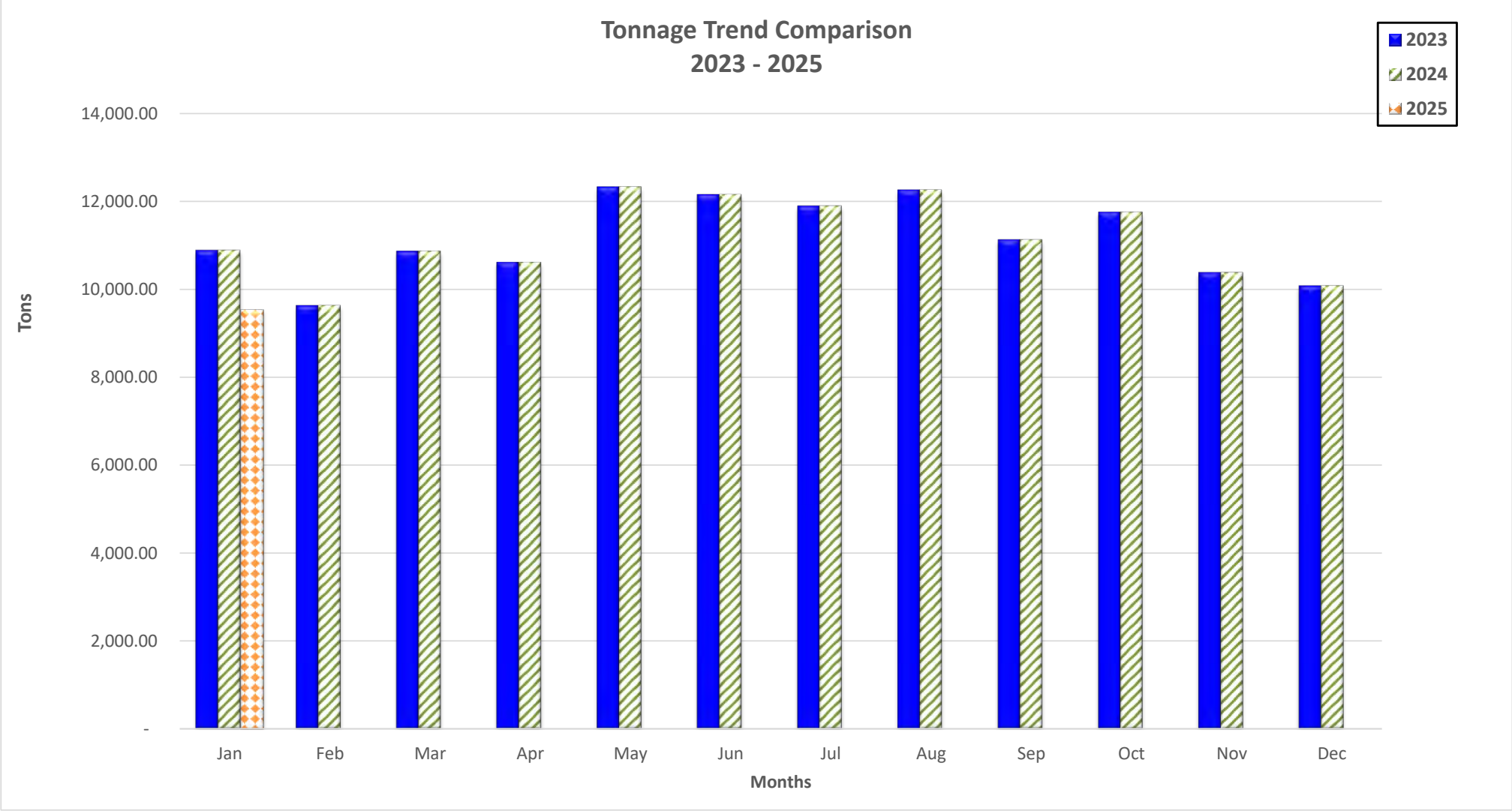
Respectfully submitted,

Robert "Skip" D. Garner

Attachments: Attachment 1: Tonnage Trend Comparison Chart

## Attachment 1

### Tonnage Trend Comparison Chart





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Board Meeting: February 4, 2025

File# 2025-028

### January 2025 Compliance Officer's Report

To: Robert D. Garner, Jr., Executive Director

- 1. Hauler Safety Snip-It** – I sent out my January Safety Snip-It which included tips for driving weather conditions as well as addressing an important message shared by Solid Waste Association of North America (SWANA) regarding the fatality statistics for 2023. The Safety Snip-It is **Attachment 1**.
- 2. Pop-Up Observation** – I conducted a pop-up observation on a hauler in Annville Township, an Act 101 mandated municipality. The hauler was observed appropriately picking up Municipal Solid Waste separately from the curbside recyclables. These random observations will occur throughout the year.
- 3. Customer Conduct** – A commercial cleanout company was reported for inappropriate use of the GLRA convenience center. It was reported that GLRA hours of operation were disregarded, the Residential tire drop-off bin was used and a mess was left on the ground consisting of glass, screws and other waste debris. I addressed the issues in a letter, informing of penalty or suspension if actions are not corrected.
- 4. Hauler Mixing Complaint** – I received a complaint from a resident, in a mandated municipality, regarding their hauler, Casella, picking up her trash and her curbside recycling at the same time, in the same truck. The truck described had not been in yet that day, but I inspected it for commingling upon delivery. There was no distinct evidence of mixing in the load, but will continue to monitor.

#### January 2025 Meetings:

Administrative Meeting, January 7, 2025

Compliance Meeting, January 13, 2025

Employee Safety Committee Meeting, January 7, 2025

GLRA Projects Update Meeting, January 22, 2025

Manager's Meeting, January 23, 2025

Administrative Meeting, January 23, 2025

Respectfully Submitted,

Michelle Miller

Compliance Officer



STAY ALERT  
DON'T GET HURT

JANUARY 2025



### **SLICK CONDITION SEASON...**

- \*Give yourself extra preparation time
- \*Lengthen your stopping distance
- \*Keep a full fuel tank and breakdown kit

## Improve Safety Culture in 2025...

SAFE  
ZONE

A press release from the Solid Waste Authority of North America expressed devastating 2023 fatality statistics announced by the United States Department of Labor Bureau. In 2021 & 2022, "Refuse & Recyclable Material Collectors" ranked 7th in deadliest jobs. In 2023, it rose to 4th. Transportation incidents are still the primary cause of fatalities. This industry is our livelihood, we are each other's resource & cannot continue this trend. In the spirit of the new year, let's improve:

- Nothing at work is more important, than safety
- Stopping work for any safety concern is never frowned upon
- Management must demonstrate top priority in safety
- Everyone needs to look for and share ways to improve safety
- Every individual is responsible, no matter position or title

Honing our focus & energy to be this industries' biggest advocates is the least we can do for our frontline workers!

**Stay safe out there, see you soon!**





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## **OPERATIONS MANAGER'S REPORT**

### **JANUARY 2025**

To: Robert Garner, Executive Director

GLRA Board of Directors

#### **Landfill Operations:**

DEP Inspector Laura Ellwood conducted a routine site inspection on January 3, 2025. No violations noted.

DOT was onsite checking customer vehicles January 13, 2025, for motor vehicle violations.

Several high wind events resulted in an unusual amount of blown litter. The Operations Team worked diligently to address the litter. This issue is compounded by having 2 working faces (Cell 8 Fluff Lift) and the fact that we are at the top of the Schilling Landfill. We are addressing this issue by closing one site or the other during high winds and we expect to finish the Cell 8 fluff lift this month which means we can limit operations on the Schilling Landfill to periods of less severe weather.

The landfill density for December was 1245 LBS/CY, which converts to 0.622 tons/CY. The generally accepted industry standard for landfill density is 1350 LBS/CY, which converts to 0.675 tons/CY. The average landfill density for the year 2024 was 1604 LBS/CY which converts to 0.802 tons/CY.

Normally we operate the Sweeper Truck once a week on access roads to the landfill, as well as Russell Road and Heilmandale Road; Freezing weather has prevented us from utilizing the sweeper truck which uses water to control dust during operations. This was the case as well for the water truck.

Operations Team assisted with the repair of the seep between pump houses 3 and 4/6.

Two snow events took place during this period. The Operations Team worked diligently to ensure that the Landfill was open on time and ready for business.

During the below freezing weather Operation Employees were reminded to dress accordingly, review how to identify frostbite, and ensure that they were not exposed to freezing temperatures for extended periods.

**Recycling:** Weather prevented the turning of windrows for the month of January.

#### **Equipment Maintenance & Repair:**

Safety recalls were identified on both 2024 Chevrolet Silverado vehicles. One recall was under certain conditions, water may intrude into the tailgate electronic gate release switch, and the other was for software updates.

Repairs were made to both side and rear windows on the 410G Backhoe. While digging out frozen loads, pieces of board came sliding out against. The tempered glass spider webbed, and did not shatter.

Rental property repairs located on Cayuga Lane is complete.

Request a Motion to approve going out to bid for the following items in accordance with the approved capital budget for 2025.

Item to Bid	Not to Exceed Cost
Install siding and roof of Barn	\$50,000
Purchase of a Hydraulic, Engine Oil, and Waste Oil Collection Tank with pump and reels	\$17,000
Paving of the back of Shop area	\$85,000

Request a Motion to approve the purchase of the following items through CoSTARS in accordance with the approved capital budget for 2025.

Item to be purchased via CoStars vendors	Not to Exceed Cost
Conference Room Audio/Visual Equipment	\$21,500
Copier	\$16,000
Zero Turn Mower	\$29,000
One four door pickup truck with a standard bed and one two door pickup truck with an 8-foot bed.	\$110,000

### **Radiation Alarms:**

Waste Industries, Inc., activated the radiation detector alarm at the Scalehouse on January 17, 2025. The Isotope was determined to be TC-99m with a half life of 6.04 hours and the waste was approved for disposal on site.

### **Safety:**

The Employee Workplace Safety Committee met on January 16, 2025, at the Maintenance Facility Office at 10:00 AM.

The next Employee Safety Committee Meeting is scheduled for Thursday, February 20, 2025.

### **Container Hauls:**

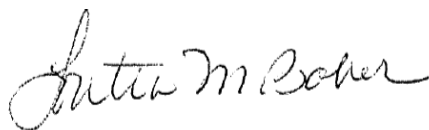
Date	Origin	Contents	Destination
01/02/2025	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
01/02/2025	GLRA	Thermoform	Cougles Recycling, Inc.
01/03/2025	GLRA	Aluminum Cans	Consolidated Scrap Resources, Inc.
01/03/2025	GLRA	Milk Jugs	Consolidated Scrap Resources, Inc.
01/03/2025	GLRA	Soda Bottles	Consolidated Scrap Resources, Inc.
01/07/2025	GLRA	Cardboard	Consolidated Scrap Resources, Inc.

01/08/2025	GLRA	Office Paper	Consolidated Scrap Resources, Inc.
01/09/2025	GLRA	Green Glass	Cougles Recycling, Inc.
01/09/2025	GLRA	Clear Glass	Cougles Recycling, Inc.
01/10/2025	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
01/10/2025	GLRA	Detergent Bottles	Consolidated Scrap Resources, Inc.
01/13/2025	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
01/13/2025	GLRA	Newspaper	Consolidated Scrap Resources, Inc.
01/16/2025	GLRA	Soda Bottles	Consolidated Scrap Resources, Inc.
01/16/2025	GLRA	Milk Jugs	Consolidated Scrap Resources, Inc.
01/16/2025	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
01/21/2025	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
01/24/2025	GLRA	Scrap Metal	Consolidated Scrap Resources, Inc.
01/24/2025	GLRA	Scrap Metal	Consolidated Scrap Resources, Inc.
01/27/2025	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
01/28/2025	GLRA	Scrap Paper	Consolidated Scrap Resources, Inc.

**Meetings Attended:**

- LMB/ZM - January 2025, attended the Monthly Operations Meeting.
- LMB/ZM - January 2025, attended Monthly Landfill Gas and Leachate Meeting.
- LMB/ZM - January 2025, attended the Employee Safety Committee Meeting.
- LMB/ZM - January 2025, attended Monthly Managers Meeting.
- LMB/ZM - January 22, 2025, attended GLRA and Project Update Meeting.
- LMB/ZM - January 28, 2025, attended meeting to discuss 2025 projects timeline.
- LMB/ZM - January 29, 2025, attended Leachate Pretreatment Concept Study discussion.

Respectfully Submitted,



Loretta M. Baker  
Operations Manager





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**JANUARY 2025 RECYCLING COORDINATOR'S REPORT**

**To: GLRA Executive Director & Authority Members**

**Meeting: February 4, 2025**

<b><u>I. GLRA Drop-Off Center Material</u></b>	<b><u>Tons</u></b>	<b><u>Price/Ton</u></b>	<b><u>Revenue</u></b>
Steel Cans	1.22	\$ 0.00	\$ 0.00
Metal Recovery	6.21	\$ 156.80	\$ 973.00
Corrugated Cardboard	5.29	\$ 50.00	\$ 145.48
Office Paper	2.25	\$ 50.00	\$ 112.50
Newspaper/Phone Books	1.52	\$ 37.50	\$ 57.00
Clear Glass	5.50	-\$ 20.00	-\$ 110.00
Green Glass	2.61	-\$ 40.00	-\$ 104.40
#1 PET Thermaforms	0.27	-\$ 100.00	-\$ 27.00
Plastic Detergent Bottles	0.31	\$ 0.00	\$ 0.00
Milk/Water Jugs	0.43	\$ 0.00	\$ 0.00
Plastic Soda Bottles	0.94	\$ 0.00	\$ 0.00
<b>TOTAL</b>	<b>26.55</b>		<b>\$1,046.58</b>

**II. 2024 Fourth Quarter Hauler/Recycler Recycling Tonnage Reports**

The 2024 fourth quarter hauler/recycler recycling tonnage reports were sent to all Lebanon County Commercial Haulers and Recyclers and were due by January 31, 2025. Follow-up correspondence is underway for late reports.

**III. Annual BOAT and Commercial Grocer/Retailer Recycling Tonnage Reports**

The Annual BOAT and Commercial Grocer/Retailer recycling tonnage reports for the 2024 calendar year were mailed out to all Lebanon County BOATS (Battery, Motor Oil, Antifreeze and Tire Recyclers) and Commercial Grocers/Retailers and were due by February 1, 2025. Follow-up correspondence is underway for late reports.

**IV. 2024 Annual Recycling Report**

Initial correspondence and the 2024 Annual Recycling Report Forms have been emailed to all Lebanon County Municipal Recycling Officials. Municipal Recycling Reports for 2024 are due to the County Recycling Coordinator by March 10, 2025.

**V. 2025 Annual Refuse Report Newsletter**

The 2025 Refuse Report Newsletter is complete and currently in the printing phase. GLRA staff members contributed and wrote articles for this newsletter. The low quote for printing 56,000 newsletters was submitted Graphtech of Harrisburg in the amount of \$12,273.00. VERICAST will circulate the 12-page newsletter to 51,000 households via direct mail through the SAVE.COM flyer insert. The preliminary schedule for the circulation of the newsletter is Wednesday, March 12, 2025.

**VI. 2024-2025 Annual Christmas Tree Recycling Program**



The Annual Christmas Tree Recycling Program is being offered again this year to Lebanon County municipalities, haulers and residents from December 26, 2024 through February 15, 2025. Radio and newspaper ads continue to inform the public throughout the month of January and early February. Municipalities and commercial waste haulers were extended an invitation to participate in the program at no cost if truckloads of decoration free trees are brought in. To date, GLRA successfully recycled 0.71 tons of Christmas trees!

## VII. Act 190 Section 209 Household Hazardous Waste Collection Program Disbursement

Submitted an Act 190 Section 209 Household Hazardous Waste Collection Program Disbursement request to the Department of Environmental Protection (DEP). The disbursement is in the amount of \$27,434.11 and reimburses GLRA for 50% of the cost of the HHW collections completed from July 1 through December 31, 2024, as well as a pallet of 50 battery recycling kits.

## VIII. Act 101 Section 901B Household Hazardous Waste Education Grant Disbursement

Submitted an Act 101 Section 901B Household Hazardous Waste Education Grant Disbursement to the Department of Environmental Protection (DEP). The disbursement request is in the amount of \$15,324.20 and reimburses GLRA for 80% of the cost of radio and print advertising for Lebanon County's Household Hazardous Waste Program from July 1 through December 31, 2024.

## IX. Status of Lebanon County Household Hazardous Waste at Home Collection Program



January 2025	- 32 collections	July 2025	- -- collections
February 2025	- -- collections	August 2025	- -- collections
March 2025	- -- collections	September 2025	- -- collections
April 2025	- -- collections	October 2025	- -- collections
May 2025	- -- collections	November 2025	- -- collections
June 2025	- -- collections	December 2025	- -- collections

## X. Electronics Recycling Facility Collection Totals

January 2025	(Estimated)	26,400 Pounds	13.20 Tons
2025 Year to Date	(Estimated)	26,400 Pounds	13.20 Tons
2024 Grand Total	(Estimated)	343,690 Pounds	171.85 Tons
2023 Grand Total	(Estimated)	476,798 Pounds	238.40 Tons
2022 Grand Total	(Estimated)	360,000 Pounds	180.00 Tons
2021 Grand Total	(Estimated)	600,000 Pounds	300.00 Tons



## XI. GLRA Countywide Battery Recycling Program

GLRA accepts all rechargeable and single-use batteries for FREE at its Electronics Recycling Facility, located at 1805 Russell Road. **RECHARGEABLE BATTERIES** are commonly found in cordless power tools, cordless phones, laptops, cellphones, cameras, two-way radios, and medical equipment (portable glucose monitor, thermometer). **SINGLE-USE BATTERIES** cannot be recharged and must be disposed of once they wear out. Single-Use batteries are most commonly used in low-drain devices, such as flashlights, clocks, watches, remote controls, smoke detectors, keyless entry remotes, toys, and hearing aids.

**EACH individual battery MUST BE under 11 POUNDS to be accepted, and EACH individual battery MUST BE placed in an INDIVIDUAL clear plastic storage/Ziplock bag.** Bagging is the quickest and easiest way to protect battery terminals. Remember **ONLY ONE** battery per clear storage bag! No matter how tedious that sounds, that is the rule if you want to recycle your batteries for **FREE**. Plastic Bags are **AVAILABLE** for residents at our battery recycling station located in the Electronics Recycling Facility at 1805 Russell Road in North Lebanon Township. **To date we have collected 8,979.5 pounds or 4.5 tons of batteries!**



## **XII. 2025 Countywide Battery Recycling Educational Campaign**

Throughout 2025, GLRA will conduct a comprehensive year-long education campaign consisting of Cable and Streaming TV Ads, Internet Digital Media Advertising and Press Releases, and a Battery Bag Promotional Distribution specifically targeting Battery Recycling and the proper management of rechargeable and single use batteries in Lebanon County.

A dark grey rectangular graphic with white and green text and illustrations. At the top, the text 'RECYCLE CLEAN RECYCLE RIGHT' is in large, bold, white capital letters. Below this, 'Power Up to Safety' and 'FREE Battery Recycling' are in white, followed by 'Rechargeable & Single-Use Batteries Up to 11 pounds and Under 300Wh' in a slightly smaller white font. On the left side, there is a green recycling symbol (three chasing arrows) and two white line drawings of batteries (one upright, one lying down). On the right side, there are two more white line drawings of batteries. At the bottom right, the text 'Greater Lebanon Refuse Authority Electronics Recycling Center 1805 Russell Road' is in white, followed by the hours: 'Weekdays: 8:00 am - 3:30 pm' and 'Saturdays: 8:30 am - 11:30 am' in white.

**RECYCLE CLEAN  
RECYCLE RIGHT**

**Power Up to Safety  
FREE Battery Recycling**

**Rechargeable & Single-Use Batteries  
Up to 11 pounds and Under 300Wh**

**Greater Lebanon Refuse Authority  
Electronics Recycling Center  
1805 Russell Road**

**Weekdays: 8:00 am – 3:30 pm  
Saturdays: 8:30 am – 11:30 am**

## **XIII. Loading Hours for Plant Bedding and Wood Mulch**

**ONLY PLANT BEDDING** is available at this time. GLRA's Compost Facility charges **\$12** per cubic yard.

### **GLRA DAILY LOADING HOURS:**

Monday	8:00 am to 11:00 am
Tuesday	8:00 am to 11:00 am
Wednesday	8:00 am to 11:00 am
Thursday	8:00 am to 11:00 am
Friday	8:00 am to 11:00 am
Saturday	8:30 am to 11:30 am

- Individuals desiring large quantities (5+ cubic yards) may schedule a special time for loading
- Bulk deliveries of **PLANT BEDDING ONLY** are available with a minimum purchase of 10 cubic yards and a \$30 delivery fee.

## **XIV. GLRA Website Chatbot, Rich E. Soil, January 2025 Analytics**

GLRA's Chatbot, Rich E. Soil, the AI-based digital assistant to our website, processes visitor requests in real time providing prompt responses and valid answers 24/7.

During the month of January, Rich E. Soil was asked **201 questions** with **162 self-service resolutions/answers**. The **39 unknown resolutions** were either trained to answer correctly for future inquiries or dismissed because either the user did not ask a valid question or the user misspelled words that were keywords to information that was already programmed and existing within Rich E.'s response database.

## **XV. GLRA Website Activity for January 2025**

<b><a href="http://WWW.GOGLRA.ORG">WWW.GOGLRA.ORG</a> JANUARY 2025 WEBSITE CTIVITY</b>
<b>3,721 visits</b>
<b>6,802 pageviews</b>
<b>1 min 09 sec average visit duration</b>
<b>2,692 new users (first time visitors)</b>

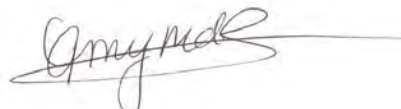
## **XVI. GLRA Facebook Activity for January 2025**

<b><a href="#">FACEBOOK INSIGHTS</a> JANUARY 2025</b>	<b>JAN</b>
<b>Total Page Followers</b>	<b>429</b>
<b>New Page Followers</b>	<b>9</b>
<b>People Reached (# of people who have seen our posts)</b>	<b>3583</b>
<b>Views (# of times a Page's profile has been viewed by people--includes people who are logged into Facebook and those who are not)</b>	<b>8259</b>

## **XVII. Other Meetings and Activities**

January 03- PROP Executive Committee Meeting via Telephone Conference Call  
January 07- GLRA Board of Authority Meeting Via Telephone Conference Call  
January 08- PROP Mentorship Committee Meeting via ZOOM  
January 09- PROP Executive Committee Meeting via Telephone Conference Call  
January 13- PROP Board of Directors Meeting via ZOOM  
Enforcement Meeting with GLRA Compliance Officer and GLRA Executive Director  
January 14- Civic Plus-Frase Chatbot Meeting via ZOOM  
January 15- Appalachia Installation and Set-up of Computer  
January 16- GLRA Meeting with Executive Director, Engineers and Operations  
January 22- GLRA Projects Update Meeting with Employees  
January 23- GLRA Managers Staff Meeting  
Attended Interview/Meeting with prospective LVC Intern  
January 27- 2025 Refuse Report Newsletter to Printer  
(G4) TV Advertising Interview w/ Advertiser Perceptions via Google Meet  
Attended GLRA Executive Committee Meeting at GLRA Office  
January 28- PROP/DEP Education Contract Meeting via ZOOM  
January 31- PROP Executive Committee Meeting via Telephone Conference Call

Respectfully Submitted,



Amy Mazzella di Bosco  
Recycling Coordinator



## **GREATER LEBANON REFUSE AUTHORITY**

1800 Russell Road • Lebanon • Pennsylvania • 17046

Phone (717) 867-5790 • WWW.GOGLRA.ORG

February 4, 2025

To: Robert D. Garner, Executive Director

Subject: Engineering Summary Report for January 2025

### **PROJECTS, CURRENT**

#### **Heilmandale Expansion**

The GLRA has created a fill plan to outline the critical steps needed to complete the Schilling Landfill and fully move operations over to the Heilmandale Expansion. It is expected that this process, including design/construction of Cell 9 and the second round of final capping on the Schilling Landfill will take until the end of 2027.

#### **Tank T-100 Refurbishing**

The Tank T-100 refurbishing project is scheduled for late spring/early summer of 2025. This will allow completion of the “fluff” layer of waste on Cell 8 and coincide with the statistically driest time of year. Both of these factors will help mitigate leachate production during this sensitive operation.

#### **Scalehouse Feasibility Study**

The next step of the GLRA’s Scalehouse study is to meet with scalehouse operators to discuss specific wants/operational needs and to determine how these can fit into a modular unit. The concept of online license applications will also be considered.

#### **Leachate Pretreatment Study**

The GLRA had a meeting with Entech Engineers on January 29<sup>th</sup> to discuss questions/concerns about the draft Leachate Pretreatment Study. The findings of the report indicate that an 80,000 GPD treatment system that will bring the GLRA’s potential surcharges from CoLA to zero is our best option.

#### **Operational/Housekeeping**

The GLRA completed a thorough review of our annual 1109 Trustfund Calculations in response to comments from the PADEP on our Waste Permit 101544 Permit renewal application. Despite already having one of the highest closure bonds in the region we updated previously accepted industry standard estimates with actual bid results and included new items from our modified groundwater monitoring plan. The end result was an increase of projected bonding from roughly \$38,000,000.00 to roughly \$42,000,000.00. Despite this increase in bonding projections the

strength of the fund's performance indicates that no additional tip fees are required to reach our bonding goals.

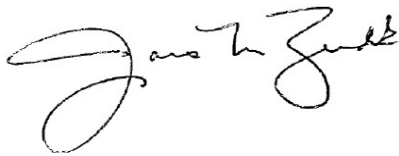
A Form 37 Certification of Construction will be completed to officially close out the GLRA's seep repair at the anchor trench between pump stations 2/3 and 4/6. All liner penetrations and rain flap cuts have been repaired, cover soils have been replaced, and there are no lingering signs of leachate leakage.

Abnormally high wellhead temperature readings are being monitored out of concern for an internal landfill fire. Gas collection wells within a 150' radius have been closed to cut off oxygen to the area of concern and multiple daily inspections are performed to watch for warning signs such as steam, an odor like a campfire that was just extinguished, or a crater forming on the landfill surface. The GLRA's course of corrective action in this instance is the same as it would be if a fire were confirmed within the landfill.

### **Permits**

The GLRA received the renewed Landfill Operating permit 101544 on Friday, January 31, 2025.

Submitted by,

A handwritten signature in black ink, appearing to read "James M. Zendek". The signature is fluid and cursive, with the first letter of the first name being a large, stylized 'J'.

James M. Zendek, P.E.  
Engineering Manager

Attachments: Meeting, Seminars, Education Log, and Leachate Flow Report

### **MEETINGS, SEMINARS, EDUCATION:**

1. January 9: The GLRA Executive Director and Engineering Manager participated in the monthly SWANA Board Meeting.
2. January 23: The GLRA met with Jordan Lasky to discuss potential intern opportunities.
3. January 28: The GLRA met with Alexa Kennel of the Pheasants Forever Organization to discuss the Restoration and Enhancement of Native Grassland Stands.
4. January 29: The GLRA and Board Member Barry Ludwig met with representatives from Entech Engineering to discuss Pretreatment options for landfill leachate.

## Leachate Flows to the City of Lebanon Authority (CoLA) Wastewater Treatment Plant

### Monthly Report

Total flow for the month (gal)	631,954
Year to date total (gal)	631,954
Average daily flow – month (gpd)	20,386
Average daily flow - year (gpd)	20,386
Peak daily flow - month (gpd)	143,266
Rainfall for the month (in)	0.63
Rainfall for the year (in)	0.63

### Year-end report (2024)

Total flow for the year (gal)	17,876,534
Peak monthly flow - year (gal/mo)	3,270,047
Peak daily flow - year (gpd)	240,965
Average monthly flow – year (gal/mo)	1,489,711
Average daily flow - year (gpd)	48,843
Total Rainfall – year (in)	39.72

## Leachate Flows from Pad 1 through 8

### Monthly Report for primary pumps

Total flow for the month (gal)	657,714
Year to date total (gal)	657,714
Average daily flow – month (gal)	21,217
Peak daily flow - month (gpd)	96,923

### Year-end report for primary pumps (2024)

Total flow for the year (gal)	14,700,683
Peak monthly flow – year (gal)	2,693,631
Average monthly flow – year (gal/mo)	1,225,057
Peak daily flow for the year	336,900
Average daily flow for the year	40,085

### Monthly Report for decant pumps

Total flow for the month (gal)	6,866
Year to date total (gal)	6,866
Average Flow per Acre/Day (month)	3.561
Average Flow per Acre/Day (Year)	3.561

### Year-end report for decant pumps (2024)

Total flow for the year (gal)	164,575
Peak monthly flow – year (gal)	53,854
Average monthly flow year (gal/mo)	13,715
Average Flow per Acre/Day (year)	7.23





**GREATER LEBANON REFUSE AUTHORITY**  
1800 Russell Road • Lebanon • Pennsylvania • 17046  
Phone (717) 867-5790 • WWW.GOGLRA.ORG

TREASURER'S REPORT

February 4, 2025

<u>ACCOUNT NAME</u>	<u>DATE</u>	<u>BALANCE</u>	<u>INT/INC</u>
First Citizens - Checking Account **	1/31/2025	\$ 310,527.64	\$ 1,163.03
First Citizens - Sweep Account	1/31/2025	474,700.10	1,652.87
FNB W.M. Investments (Capital Reserve)	12/31/2024	13,063,649.32	41,576.46
FNB W.M. Investments (Recycling Reserve Fund)	12/31/2024	484,806.13	4,804.80
First National Bank (Int. Checking/ Loan Transfer)	1/31/2025	1,359.37	0.46
Fulton CRIM Cap Equipment & Project	12/31/2024	<u>1,295,203.90</u>	<u>2,168.42</u>
Total		<u>\$ 15,630,246.46</u>	<u>\$ 51,366.04</u>

\*\* First Citizens - Checking Acct -Total Additions \$709K; Total Deductions \$858k

A/R for month ending January 31, 2025: \$638,896.97

January 2025 Miscellaneous Income:

Permits	\$ 5,140.00
Freon Appliances	150.00
Backhoe Use	6,480.00
Tires	49.00
Health/Dental & Vision Senior Supp. - Retirees January 2025	627.93
Residential Properties - Rent January / February 2025	2,506.00
KeyNet GPS - Sharing Revenue 2024	9,545.77
CSR Recycling - October 2024	2,635.11
NextEra (EPP) Renewable Energy - December 2024 Rent and Gas Processed	5,104.04
	<u>\$ 32,237.85</u>



2/4/2025

## **Open Receivables**

*(Over 30 days)*

## **Cash Customers**

NMM	-\$ 36.00
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NMM	-\$ 36.00
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# Greater Lebanon Refuse Authority

## Profit & Loss Budget Performance January 2025

9:34 AM

02/04/2025

Accrual Basis

	Jan 25	Monthly Budget	% of Monthly Budget	YTD Actual	YTD Budget	% of YTD Budget	Annual Budget
<b>Income</b>							
<b>OperRev - Operations Revenues</b>							
4110150 - Residential	323,400.24	313,606.77	103.12%	323,400.24	313,606.77	103.12%	4,285,163.89
4110250 - Commercial	197,071.92	187,725.41	104.98%	197,071.92	187,725.41	104.98%	2,565,104.51
4110550 - Other Waste	2,585.60	654.80	394.87%	2,585.60	654.80	394.87%	8,947.32
4120450 - Construction/Demolition	105,125.04	123,952.51	84.81%	105,125.04	123,952.51	84.81%	1,693,703.26
4140550 - Clean Wood	0.00	54.37	0.0%	0.00	54.37	0.0%	742.86
4140750 - Green Waste	163.56	1,898.62	8.62%	163.56	1,898.62	8.62%	25,943.01
4150150 - Residual Waste	45,377.65	37,909.60	119.7%	45,377.65	37,909.60	119.7%	518,001.76
4170150 - Sewage Sludge	22,487.04	14,489.16	155.2%	22,487.04	14,489.16	155.2%	197,981.83
<b>Total OperRev - Operations Revenues</b>	<b>696,211.05</b>	<b>680,291.24</b>	<b>102.34%</b>	<b>696,211.05</b>	<b>680,291.24</b>	<b>102.34%</b>	<b>9,295,588.44</b>
<b>Oth Rev - Other Revenues</b>							
6020060 - Rental Income	987.00	987.00	100.0%	987.00	987.00	100.0%	32,200.00
6030060 - Royalty -Meth- CO2 Offst Credit	4,117.04	2,583.33	159.37%	4,117.04	2,583.33	159.37%	187,000.00
6030160 - Residential Rentals	2,506.00	2,500.00	100.24%	2,506.00	2,500.00	100.24%	43,200.00
6040060 - Registration Fees	5,140.00	6,250.00	82.24%	5,140.00	6,250.00	82.24%	32,000.00
6070060 - Other Income	16,025.77	13,572.86	118.07%	16,025.77	13,572.86	118.07%	27,812.86
6070160 - Recycling Income	2,834.11	2,500.00	113.36%	2,834.11	2,500.00	113.36%	33,000.00
6070200 - Grant Inco-Recyl (Equip & Plan)	0.00	0.00	0.0%	0.00	0.00	0.0%	228,928.00
6070400 - Transfer from Reserves	0.00	0.00	0.0%	0.00	0.00	0.0%	1,381,652.00
6080000 - Finance Charges-Income	0.00	50.00	0.0%	0.00	50.00	0.0%	2,400.00
6090000 - Interest Income - Operations	2,816.36	87,200.00	3.23%	2,816.36	87,200.00	3.23%	606,700.00
<b>Total Oth Rev - Other Revenues</b>	<b>34,426.28</b>	<b>115,643.19</b>	<b>29.77%</b>	<b>34,426.28</b>	<b>115,643.19</b>	<b>29.77%</b>	<b>2,574,892.86</b>
<b>Total Income</b>	<b>730,637.33</b>	<b>795,934.43</b>	<b>91.8%</b>	<b>730,637.33</b>	<b>795,934.43</b>	<b>91.8%</b>	<b>11,870,481.30</b>
<b>Expense</b>							
<b>400 - General &amp; Administrative</b>							
7010040 - Bank Charges Expense	0.00	12.50	0.0%	0.00	12.50	0.0%	150.00
7010050 - Interest Charges Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	209,885.76
7010540 - Court Fees Expense	0.00	41.67	0.0%	0.00	41.67	0.0%	500.00
7015400 - Credit Card Fees Expense	564.80	600.00	94.13%	564.80	600.00	94.13%	11,050.00
7020400 - Directors Compensation	1,150.00	400.00	287.5%	1,150.00	400.00	287.5%	24,200.00
7050400 - Salaries - Administrative	18,369.86	13,743.50	133.66%	18,369.86	13,743.50	133.66%	164,922.04
7090400 - Wages Hourly - Office	7,753.41	22,569.99	34.35%	7,753.41	22,569.99	34.35%	270,839.85
7091400 - Wages Overtime - Office	585.05	1,656.97	35.31%	585.05	1,656.97	35.31%	19,883.69
7100400 - Materials & Supplies	419.60	1,250.00	33.57%	419.60	1,250.00	33.57%	15,000.00
7112400 - Water Drinking	386.70	200.00	193.35%	386.70	200.00	193.35%	4,468.00
7120400 - Cash Over/Short	-10.00			-10.00			
7200400 - General Expense - Office	764.39	637.50	119.9%	764.39	637.50	119.9%	22,400.00
7201400 - Member Dues,Conferences,Subs	3,377.00	975.00	346.36%	3,377.00	975.00	346.36%	12,378.00
7210400 - Advertising & Printing - Office	0.00	950.00	0.0%	0.00	950.00	0.0%	7,600.00
7220400 - Workers Comp - Bond - Etc	0.00	0.00	0.0%	0.00	0.00	0.0%	37,502.00
7230400 - Rentals - Office	215.37	0.00	100.0%	215.37	0.00	100.0%	861.48
7240400 - Heilmandale / Russell Rd Prop. (T	11,247.53	22,083.33	50.93%	11,247.53	22,083.33	50.93%	52,500.00
7250400 - Public Relations	29.80	500.00	5.96%	29.80	500.00	5.96%	12,500.00
7260400 - Travel Expenses	0.00	0.00	0.0%	0.00	0.00	0.0%	4,150.00
7270400 - Hauler Rebate Program	0.00	0.00	0.0%	0.00	0.00	0.0%	237,500.00
7280400 - Accounting	5,100.00	0.00	100.0%	5,100.00	0.00	100.0%	25,000.00
7290400 - Legal	300.00	417.00	71.94%	300.00	417.00	71.94%	5,000.00
7300400 - Telephone / Internet	740.31	600.00	123.39%	740.31	600.00	123.39%	7,200.00
7420400 - Maintenance Buildings - Office	1,994.23	250.00	797.69%	1,994.23	250.00	797.69%	3,400.00
7430400 - Maintenance Equipment - Office	352.31	366.67	96.08%	352.31	366.67	96.08%	4,400.00
<b>Total 400 - General &amp; Administrative</b>	<b>53,340.36</b>	<b>67,254.13</b>	<b>79.31%</b>	<b>53,340.36</b>	<b>67,254.13</b>	<b>79.31%</b>	<b>1,153,290.82</b>
<b>405 - Regulatory Expenses</b>							
7013405 - DEP Recycling Fee Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	253,280.00
7014405 - Host Municipality Benefit Fee	0.00	0.00	0.0%	0.00	0.00	0.0%	158,300.00
7017405 - Permit Fees Expense	3,550.00	1,535.00	231.27%	3,550.00	1,535.00	231.27%	16,010.00
7018405 - Environmental Impairment Ins	0.00	0.00	0.0%	0.00	0.00	0.0%	15,232.00
7019405 - General Liability Insurance	0.00	74,000.00	0.0%	0.00	74,000.00	0.0%	185,000.00
7055405 - Environmental Stewardship Fund	0.00	0.00	0.0%	0.00	0.00	0.0%	538,220.00
<b>Total 405 - Regulatory Expenses</b>	<b>3,550.00</b>	<b>75,535.00</b>	<b>4.7%</b>	<b>3,550.00</b>	<b>75,535.00</b>	<b>4.7%</b>	<b>1,166,042.00</b>

# Greater Lebanon Refuse Authority

## Profit & Loss Budget Performance January 2025

9:34 AM

02/04/2025

Accrual Basis

	Jan 25	Monthly Budget	% of Monthly Budget	YTD Actual	YTD Budget	% of YTD Budget	Annual Budget
<b>410 - Recycling &amp; Marketing Develop</b>							
7050410 - Salaries - Recycling	4,697.28	8,112.38	57.9%	4,697.28	8,112.38	57.9%	97,348.51
7090410 - Wages Hourly - Recycling	8,133.35	14,342.03	56.71%	8,133.35	14,342.03	56.71%	172,104.40
7091410 - Wages Overtime - Recycling	265.31	777.46	34.13%	265.31	777.46	34.13%	9,329.48
7100410 - Materials & Supplies Recycling	0.00	200.00	0.0%	0.00	200.00	0.0%	6,200.00
7200410 - General Expense - Recycling	1,718.48	25.00	6,873.92%	1,718.48	25.00	6,873.92%	18,455.00
7201410 - Conferences, Workshop & Subscr	0.00	3,443.00	0.0%	0.00	3,443.00	0.0%	8,592.00
7202410 - Disposal of Recyclables	0.00	285.00	0.0%	0.00	285.00	0.0%	15,992.00
7204410 - Education/Recycling	0.00	0.00	0.0%	0.00	0.00	0.0%	1,500.00
7205410 - HHW Program Expenses	0.00	4,394.00	0.0%	0.00	4,394.00	0.0%	83,892.00
7210410 - Advert & Printing - Recycling	5,692.54	5,910.50	96.31%	5,692.54	5,910.50	96.31%	137,446.00
<b>Total 410 - Recycling &amp; Marketing Develop</b>	<b>20,506.96</b>	<b>37,489.37</b>	<b>54.7%</b>	<b>20,506.96</b>	<b>37,489.37</b>	<b>54.7%</b>	<b>550,859.39</b>
<b>420 - Engineering</b>							
7050420 - Salaries - Engineering	10,030.52	16,605.04	60.41%	10,030.52	16,605.04	60.41%	199,260.46
7090420 - Wages Hourly - Engineering	0.00	233.33	0.0%	0.00	233.33	0.0%	2,800.00
7100420 - Materials & Supplies Engineerin	0.00	8.33	0.0%	0.00	8.33	0.0%	100.00
7200420 - General Expense - Engineering	0.00	208.33	0.0%	0.00	208.33	0.0%	2,500.00
7240420 - Engineering Services	16,728.37	31,700.00	52.77%	16,728.37	31,700.00	52.77%	149,100.00
<b>Total 420 - Engineering</b>	<b>26,758.89</b>	<b>48,755.03</b>	<b>54.88%</b>	<b>26,758.89</b>	<b>48,755.03</b>	<b>54.88%</b>	<b>353,760.46</b>
<b>422 - Treatment</b>							
7090422 - Wages Hourly - Treatment	3,221.22	5,411.86	59.52%	3,221.22	5,411.86	59.52%	64,942.28
7091422 - Wages Overtime - Treatment	143.43	164.77	87.05%	143.43	164.77	87.05%	1,977.21
7100422 - Materials & Supplies Treatment	216.67	416.67	52.0%	216.67	416.67	52.0%	5,000.00
7111422 - Electricity - Treatment	5,794.89	4,371.50	132.56%	5,794.89	4,371.50	132.56%	52,458.00
7140422 - Chemicals	0.00	166.67	0.0%	0.00	166.67	0.0%	2,000.00
7200422 - General Expense - Treatment	0.00	400.00	0.0%	0.00	400.00	0.0%	4,800.00
7202422 - Water Analysis in Labs	36,049.44	46,020.05	78.33%	36,049.44	46,020.05	78.33%	184,080.20
7203422 - Water Analysis - Landowners	4,330.00	13,689.52	31.63%	4,330.00	13,689.52	31.63%	54,758.08
7204422 - Sewage Maint Fee N Leb Twp	1,570.00	5,833.33	26.91%	1,570.00	5,833.33	26.91%	70,000.00
7205422 - Leachate Treatment - Leb City	25,063.26	33,333.33	75.19%	25,063.26	33,333.33	75.19%	400,000.00
7400422 - Maintenance Ponds/Well	0.00	375.00	0.0%	0.00	375.00	0.0%	4,500.00
7420422 - Maintenance Buildings - Treat	0.00	191.67	0.0%	0.00	191.67	0.0%	2,300.00
7430422 - Maint Equipment - Treatment	120.81	2,000.00	6.04%	120.81	2,000.00	6.04%	24,000.00
<b>Total 422 - Treatment</b>	<b>76,509.72</b>	<b>112,374.37</b>	<b>68.09%</b>	<b>76,509.72</b>	<b>112,374.37</b>	<b>68.09%</b>	<b>870,815.77</b>
<b>424 - LFG Management</b>							
7090424 - Wages Hourly - LFG Tech	3,444.17	5,788.08	59.51%	3,444.17	5,788.08	59.51%	69,456.98
7091424 - Wages Overtime - LFG Tech	511.88	131.25	390.0%	511.88	131.25	390.0%	1,575.04
7100424 - Materials & Supplies - LFG Mgt	0.00	2,083.33	0.0%	0.00	2,083.33	0.0%	25,850.00
7111424 - Electricity - LFG (Electricity Flare)	331.44	85.00	389.93%	331.44	85.00	389.93%	1,020.00
7200424 - General Expense - LFG Mgt	50.82	333.33	15.25%	50.82	333.33	15.25%	4,000.00
7202424 - Surface Emission Monitoring SEI	81.60	5,000.00	1.63%	81.60	5,000.00	1.63%	20,000.00
7410424 - Maintenance Land - LFG Mgt	0.00	166.67	0.0%	0.00	166.67	0.0%	2,000.00
7430424 - Maint Equipment - LFG Mgt	1,563.48	1,375.00	113.71%	1,563.48	1,375.00	113.71%	7,450.00
<b>Total 424 - LFG Management</b>	<b>5,983.39</b>	<b>14,962.66</b>	<b>39.99%</b>	<b>5,983.39</b>	<b>14,962.66</b>	<b>39.99%</b>	<b>131,352.02</b>
<b>426 - Operations</b>							
7050426 - Salaries - Supervisory	9,579.83	15,819.09	60.56%	9,579.83	15,819.09	60.56%	189,829.05
7090426 - Wages Hourly - Operations	49,266.35	85,608.79	57.55%	49,266.35	85,608.79	57.55%	1,027,305.53
7091426 - Wages Overtime - Operations	5,864.63	6,651.52	88.17%	5,864.63	6,651.52	88.17%	79,818.20
7100426 - Materials & Supplies Operations	1,819.13	3,000.00	60.64%	1,819.13	3,000.00	60.64%	36,000.00
7101426 - Tools	209.49	0.00	100.0%	209.49	0.00	100.0%	4,200.00
7110426 - Heat Buildings	3,666.80	1,857.15	197.44%	3,666.80	1,857.15	197.44%	13,000.00
7111426 - Electricity - Operations	2,399.77	1,583.33	151.57%	2,399.77	1,583.33	151.57%	19,000.00
7200426 - General Expense - Operations	6,531.62	2,916.67	223.94%	6,531.62	2,916.67	223.94%	35,000.00
7230426 - Rentals - Operations	2,105.25	0.00	100.0%	2,105.25	0.00	100.0%	60,000.00
7410426 - Maintenance Land	4,069.54	7,500.00	54.26%	4,069.54	7,500.00	54.26%	90,000.00
7420426 - Maintenance Buildings - Oper	33.24	1,250.00	2.66%	33.24	1,250.00	2.66%	15,000.00
7430426 - Maint Equipment - Operation	13,721.76	16,666.67	82.33%	13,721.76	16,666.67	82.33%	200,000.00
7500426 - Fuel Oil / Diesel - Equipment	32,588.36	33,333.33	97.77%	32,588.36	33,333.33	97.77%	200,000.00
7501426 - Gasoline	0.00	0.00	0.0%	0.00	0.00	0.0%	20,000.00
7502426 - Grease & Oil	69.48	3,333.33	2.08%	69.48	3,333.33	2.08%	20,000.00

# Greater Lebanon Refuse Authority

## Profit & Loss Budget Performance January 2025

9:34 AM  
02/04/2025  
Accrual Basis

	Jan 25	Monthly Budget	% of Monthly Budget	YTD Actual	YTD Budget	% of YTD Budget	Annual Budget
7600426 · Tarp & Daily Cover Soil	0.00	0.00	0.0%	0.00	0.00	0.0%	44,000.00
<b>Total 426 · Operations</b>	<b>131,925.25</b>	<b>179,519.88</b>	<b>73.49%</b>	<b>131,925.25</b>	<b>179,519.88</b>	<b>73.49%</b>	<b>2,053,152.78</b>
<b>428 · Information-Technology</b>							
7200428 · Computer Software/Internet Exp	4,410.00	7,269.58	60.66%	4,410.00	7,269.58	60.66%	60,000.00
7300428 · Computer Hardware	0.00	0.00	0.0%	0.00	0.00	0.0%	13,000.00
7400428 · Professional Services/IT	10,964.78	6,168.75	177.75%	10,964.78	6,168.75	177.75%	100,325.00
<b>Total 428 · Information-Technology</b>	<b>15,374.78</b>	<b>13,438.33</b>	<b>114.41%</b>	<b>15,374.78</b>	<b>13,438.33</b>	<b>114.41%</b>	<b>173,325.00</b>
<b>470 · Employee Benefits &amp; PR Taxes</b>							
7930470 · Employee Clothing	3,776.04	1,000.00	377.6%	3,776.04	1,000.00	377.6%	17,000.00
7935470 · Sick Pay Wages	1,152.93	2,541.67	45.36%	1,152.93	2,541.67	45.36%	30,500.00
7936470 · Vacation Pay Wages	7,046.65	11,798.25	59.73%	7,046.65	11,798.25	59.73%	141,579.05
7938470 · Personal Pay Wages	2,510.56	3,092.86	81.17%	2,510.56	3,092.86	81.17%	37,114.29
7939470 · Birthday -Floating Holidays Pay	740.96	2,154.65	34.39%	740.96	2,154.65	34.39%	25,855.83
7940470 · Employee Life Insurance	912.43	433.33	210.56%	912.43	433.33	210.56%	5,200.00
7941470 · Retired EE Life Insurance	62.51	45.83	136.4%	62.51	45.83	136.4%	550.00
7945470 · Employee Disability Insurance	6,182.44	2,683.17	230.42%	6,182.44	2,683.17	230.42%	32,198.00
7950470 · Employee Med & Hosp Ins	80,825.98	83,721.83	96.54%	80,825.98	83,721.83	96.54%	1,004,662.00
7955470 · Retired Empl Med & Hosp Ins	697.38	748.33	93.19%	697.38	748.33	93.19%	8,980.00
7960470 · Employer FICA/Medicare	10,025.54	16,421.67	61.05%	10,025.54	16,421.67	61.05%	197,060.00
7970470 · Unemployment Compensation-PI	3,320.56	5,232.00	63.47%	3,320.56	5,232.00	63.47%	10,900.00
7980470 · Employee Retirement Fund	0.00	0.00	0.0%	0.00	0.00	0.0%	274,251.00
7990470 · Training & Professional Devel	1,460.60	833.33	175.27%	1,460.60	833.33	175.27%	10,000.00
<b>Total 470 · Employee Benefits &amp; PR Taxes</b>	<b>118,714.58</b>	<b>130,706.92</b>	<b>90.83%</b>	<b>118,714.58</b>	<b>130,706.92</b>	<b>90.83%</b>	<b>1,795,850.17</b>
<b>6690000 · Reconciliation Discrepancies (Disc</b>	<b>-2,429.24</b>			<b>-2,429.24</b>			
<b>780 · Capital Expenses</b>							
7810426 · Capital Land & Improv Operation	19,621.00	15,000.00	130.81%	19,621.00	15,000.00	130.81%	125,000.00
7820426 · Capital Build& Improv Operation	0.00	0.00	0.0%	0.00	0.00	0.0%	80,000.00
7830420 · Capital Equipment - Engeneering	0.00	10,000.00	0.0%	0.00	10,000.00	0.0%	10,000.00
7830422 · Capital Equipment -Treatment	0.00	925,000.00	0.0%	0.00	925,000.00	0.0%	935,000.00
7830426 · Capital Equipment -Operations	21,660.00	0.00	100.0%	21,660.00	0.00	100.0%	1,361,000.00
7830428 · Capital Equipment/IT	5,325.83	0.00	100.0%	5,325.83	0.00	100.0%	36,500.00
<b>Total 780 · Capital Expenses</b>	<b>46,606.83</b>	<b>950,000.00</b>	<b>4.91%</b>	<b>46,606.83</b>	<b>950,000.00</b>	<b>4.91%</b>	<b>2,547,500.00</b>
<b>7990000 · Excess Transfers to Reserves</b>	<b>0.00</b>	<b>-834,102.00</b>	<b>0.0%</b>	<b>0.00</b>	<b>-834,102.00</b>	<b>0.0%</b>	<b>1,074,532.89</b>
<b>Total Expense</b>	<b>496,841.52</b>	<b>795,933.69</b>	<b>62.42%</b>	<b>496,841.52</b>	<b>795,933.69</b>	<b>62.42%</b>	<b>11,870,481.30</b>
<b>Net Income</b>	<b>233,795.81</b>	<b>0.74</b>	<b>31594028%</b>	<b>233,795.81</b>	<b>0.74</b>	<b>31,594,028.38%</b>	<b>0.00</b>

Transactions from 01/01/2025 through 01/31/2025

### Inbound Tickets Only

### Third Party and Intercompany Customers

Disposal Only

Origin	Pct	YTD Tons	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
01 - Annville Township	2.99	284.8900	284.8900	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
02 - Bethel Township	4.09	390.1200	390.1200	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
03 - Cleona Borough	1.32	125.7700	125.7700	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
05 - Cornwall Borough	1.92	182.6400	182.6400	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
06 - East Hanover Township	1.41	134.0000	134.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
07 - Heidelberg Township	1.53	146.0100	146.0100	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
08 - Jackson Township	6.91	659.1900	659.1900	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
09 - Jonestown Borough	1.37	130.9800	130.9800	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
10 - Lebanon City	25.04	2,387.8800	2,387.8800	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
11 - Millcreek Township	2.40	228.5000	228.5000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
12 - Mount Gretna Borough	0.43	41.4200	41.4200	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
13 - Myerstown Borough	6.46	616.3900	616.3900	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
14 - North Annville Township	1.57	149.7300	149.7300	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
15 - North Cornwall Township	3.76	358.7000	358.7000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
16 - North Lebanon Township	7.12	679.0300	679.0300	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
17 - North Londonderry Township	6.03	575.4700	575.4700	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
18 - Palmyra Borough	5.20	496.3600	496.3600	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
19 - Richland Borough	0.61	58.5100	58.5100	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
20 - South Annville Township	0.71	67.3600	67.3600	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
21 - South Lebanon Township	6.66	635.2500	635.2500	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
22 - South Londonderry Township	4.02	383.1200	383.1200	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
23 - Swatara Township	2.18	208.0200	208.0200	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
24 - Union Township	4.73	451.4200	451.4200	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
25 - West Cornwall Township	0.59	56.2300	56.2300	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
26 - West Lebanon Township	0.94	89.6600	89.6600	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
NA - Not Applicable	0.00	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
<b><u>Report Grand Totals</u></b>		9,536.6500	9,536.6500	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Subtract Metal		-7.02	-7.02											
<b>Report Grand Total</b>		<b>9,529.63</b>	<b>9,529.63</b>											

Origin: All

Inbound Tickets Only

Third Party and Intercompany Customers

Disposal Only

Origin	Pct	YTD Tons	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
01 - Annville Township	2.95	3,899.3900	241.6800	214.6300	242.6500	400.8100	342.2600	390.5400	301.8800	321.0400	370.8600	393.6900	289.1200	390.2300
02 - Bethel Township	4.75	6,280.0300	434.9300	477.5800	423.5400	598.2000	696.4500	607.7400	461.5700	510.6700	518.1500	695.8100	466.1700	389.2200
03 - Cleona Borough	1.28	1,689.9400	136.0000	122.4900	146.1900	157.7400	168.6600	143.4400	154.2200	139.4200	109.1000	144.8100	116.9900	150.8800
04 - Cold Spring Township	0.00	5.5100	0.0000	0.0000	0.0000	0.0000	0.0000	5.5100	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
05 - Cornwall Borough	1.96	2,595.0600	316.3900	195.6600	193.9800	201.8800	231.9100	185.5700	185.0200	195.7900	197.9700	234.1800	233.4700	223.2400
06 - East Hanover Township	1.66	2,188.0800	129.8500	171.8900	176.4800	174.0800	193.3300	214.6200	190.2400	264.8300	162.1000	182.0000	192.9900	135.6700
07 - Heidelberg Township	1.78	2,357.2700	173.1700	174.9100	182.8700	199.3300	222.4600	190.8200	171.4000	279.5100	147.3100	202.4000	269.3700	143.7200
08 - Jackson Township	6.50	8,587.2900	713.5700	628.9200	705.4300	736.1100	784.7400	715.4100	829.5200	656.1000	717.8700	758.7100	714.7600	626.1500
09 - Jonestown Borough	1.37	1,811.8900	129.6800	97.1500	138.7000	138.8300	130.0000	168.5000	176.0100	142.6600	136.0900	201.7200	191.8100	160.7400
10 - Lebanon City	22.86	30,201.5500	2,316.8500	2,187.5700	2,371.5800	2,524.2300	2,896.6200	2,572.5300	2,661.9700	2,732.5700	2,497.7900	2,823.2100	2,207.1700	2,409.4600
11 - Millcreek Township	2.60	3,438.2300	321.1400	234.2100	241.4600	296.3700	299.2300	309.6400	312.3000	284.3600	285.7800	318.3700	302.9900	232.3800
12 - Mount Gretna Borough	0.45	588.2300	44.1400	37.9000	39.4300	38.8700	46.4000	82.9200	61.3900	47.5500	59.8900	38.8100	44.1700	46.7600
13 - Myerstown Borough	5.50	7,263.3900	497.8100	586.7200	594.9300	644.4200	690.6500	607.7900	647.5700	646.1600	572.1700	610.2100	613.4800	551.4800
14 - North Annville Township	0.81	1,068.5700	74.0500	78.4500	87.9900	98.3500	112.4300	88.8200	92.7500	87.9900	88.0000	101.9100	87.4100	70.4200
15 - North Cornwall Township	4.28	5,654.6600	450.8500	373.9000	426.7700	522.6800	566.3000	348.3600	489.0700	438.2000	454.2700	668.8500	502.1900	413.2200
16 - North Lebanon Township	8.14	10,747.7500	870.5200	748.1100	907.6800	1,295.2400	871.6800	754.9600	890.1100	966.6700	878.2500	980.7100	825.4300	758.3900
17 - North Londonderry Township	5.81	7,675.7500	689.0500	543.1300	642.5800	757.7000	685.9600	637.8000	621.1000	631.1400	572.2100	729.4100	567.3500	598.3200
18 - Palmyra Borough	5.09	6,726.0800	471.9500	483.7600	489.0100	616.4500	733.5300	584.0300	591.0200	618.0600	505.6400	582.7000	498.2400	551.6900
19 - Richland Borough	0.70	922.2400	94.5600	73.9600	76.7400	105.2000	91.8700	71.7700	86.2700	57.1800	60.3500	94.9600	59.1100	50.2700
20 - South Annville Township	1.06	1,406.9800	113.1500	84.6400	106.4900	116.1800	113.0600	181.2200	245.5000	98.3100	62.0300	84.2900	101.7500	100.3600
21 - South Lebanon Township	6.53	8,632.8300	613.0500	623.8700	696.6000	744.7400	770.3700	759.5000	842.6900	844.5900	614.6100	775.3800	716.9000	630.5300
22 - South Londonderry Township	3.43	4,536.7200	355.4700	303.3300	340.2000	400.0200	411.5800	356.3400	372.8700	489.4600	345.3400	395.3900	390.9700	375.7500
23 - Swatara Township	1.84	2,435.0900	226.5300	188.1700	189.1300	235.4200	190.6900	203.4400	216.4600	191.9100	190.2000	191.7500	204.9300	206.4600
24 - Union Township	7.20	9,509.8700	761.8600	837.4000	874.6600	877.7300	754.9200	791.4100	1,127.4200	981.3000	690.2400	741.8700	537.6100	533.4500
25 - West Cornwall Township	0.68	892.9200	76.5700	89.5700	73.4700	109.8400	106.6100	35.8100	23.8600	81.4900	65.4300	79.6600	75.7000	74.9100
26 - West Lebanon Township	0.75	995.6900	123.0100	79.3200	102.7900	90.1100	63.2800	85.0700	83.9800	64.2700	79.3500	98.4400	74.3000	51.7700
28 - Other	0.00	1.4100	0.1600	0.0000	0.0000	0.0000	0.0000	1.1000	0.1500	0.0000	0.0000	0.0000	0.0000	0.0000
NA - Not Applicable	0.00	4.5000	0.0000	0.0800	0.0000	0.0000	0.0000	0.0000	0.5100	0.0000	0.0000	3.2400	0.0500	0.6200
<b><u>Report Grand Totals</u></b>		132,116.9200	10,375.9900	9,637.3200	10,471.3500	12,080.5300	12,174.9900	11,094.6600	11,836.8500	11,771.2300	10,381.0000	12,132.4800	10,284.4300	9,876.0900
Subtract Metal		-120.99	-3.33	-7.91	-6.38	-9.92	-14.63	-5.63	-11.26	-14.75	-11.20	-14.37	-13.58	-8.03
<b>REPORT GRAND TOTAL</b>		<b>131,995.93</b>	<b>10,372.66</b>	<b>9,629.41</b>	<b>10,464.97</b>	<b>12,070.61</b>	<b>12,160.36</b>	<b>11,089.03</b>	<b>11,825.59</b>	<b>11,756.48</b>	<b>10,369.80</b>	<b>12,118.11</b>	<b>10,270.85</b>	<b>9,868.06</b>