



## Board of Directors Meeting Minutes April 2, 2025

The regular meeting of the Greater Lebanon Refuse Authority was held on April 2, 2025, at the Greater Lebanon Refuse Authority. CHAIRMAN – John Poff of South Lebanon Township called the meeting to order at 7:00 PM. Members noted (\*) were in attendance at GLRA, Members noted (#) attended via telephone conference.

*	CHAIRMAN – John Poff, S. Lebanon Township
*	VICE CHAIRMAN - Bonnie Grumbine, North Lebanon Township
*	SECRETARY – Brent McFeaters, North Annville Township
*	ASST. SECRETARY – LuAnn Horn, West Lebanon Township
*	TREASURER – Clifford R. Berger, Bethel Township
*	ASST. TREASURER – Charles Olt, South Londonderry Township
	Eric D. Adams, Palmyra Borough
	Bill Behney, Richland Township
*	Paul Bird, Jonestown Borough
	Jeremiah Boyer, Jackson Township
	Constance Bretz, Lebanon City
*	James W. Cantrell Jr., Swatara Township
*	Roberta DeSantis, Millcreek Township
#	Thomas Embich, Annville Township, Alternate
*	Edward Fogelsanger, South Annville Township
#	Frankleen Gibson, East Hanover Township
*	Larry Herr, Union Township
	Chris Horst, Heidelberg Township
*	Karl Kerchner, Mt. Gretna Borough
*	Elizabeth Lindsay, Cleona Borough
	David Lloyd, West Cornwall Township
*	Jean Elia Long, North Cornwall Township
*	Barry Ludwig, Myerstown Borough
*	Howard MacFadden, Cornwall Borough
*	Heidi Neiswender, North Londonderry Township
#	Joseph Viozzi, Annville Township

Also, in attendance were Robert Garner, Jr., Executive Director, Amy Mazzella di Bosco, Lebanon County Recycling Coordinator, James Zendek, Senior Staff Engineer, Morgan Lusch, Asst. Staff Engineer, Loretta Baker, Operations Manager, Tina Long, Recording Secretary and Samuel Weiss, Esq., Solicitor via telephone.

### PUBLIC COMMENTS/PRESENTATIONS

None

On a **MOTION** by Horn, SECONDED by Neiswender, Members APPROVED a motion to excuse David Lloyd from the April meeting.

## **MINUTES OF THE LAST MEETING**

On a **MOTION** by Bird, **SECONDED** by Neiswender, Members **APPROVED** the March 2025 Meeting Minutes with no corrections.

## **EXECUTIVE DIRECTOR'S REPORT**

A copy of the report is attached and hereto made part of the minutes.

The Swatara Sojourn is an annual clean-up of the Swatara Creek. This year's event will be held on May 3.

On a **MOTION** by Bird, **SECONDED** by Cantrell, Members **APRROVED** waving of any tipping fees for waste removed from the Swatara Creek Sojourn and providing a trailer for storage and transportation of tires to a permitted tire recycling facility.

The Annual on-site Audit will take place next week. The Audit Committee will meet in May for review and full recommendations will be made to the Board at the June 3 meeting.

## **COMPLIANCE OFFICER'S REPORT**

A copy of the report is attached and hereto made part of the minutes.

GLRA Compliance has helped with a call from Heidelberg Township regarding commercial burning. A letter was sent to the property owner regarding the regulations.

The Cell 8 exit is being monitored to ensure customers are exiting to the right and using the loop to exit the landfill. So far, the customers are being very reasonable with this request.

## **OPERATION MANAGER'S REPORT**

A copy of the report is attached and hereto made part of the minutes.

The Cell 8 fluff lift is now completed so all trash is now cell 8 filling material.

Wind during the month of March has not been easy. Blowing bags and other items need to be picked up on a daily basis. GLRA has had all hands available to pick litter, including Temporary help and administrative personnel.

Bids were received from 3 companies for the Paving project for this year.

On a **MOTION** by Neiswender, **SECONDED** by Horn, Members **APRROVED** H&K Group Inc., as the apparent low bidder for 2025 paving project and authorized staff to enter into agreement for paving as needed.

## **RECYCLING COORDINATOR'S REPORT**

A copy of the report is attached and hereto made part of the minutes.

The Annual report was completed and sent to DEP yesterday. This year recycling was up 3500 tons.

The Newsletter was sent out to Lebanon households in March.

Grant funds have started coming in for the Act 101 and Act 190 programs.

Battery recycling has really increased this year. In March GLRA filled 17 boxes for recycling compared to a regular 6-7 boxes.

### **STAFF ENGINEER'S REPORT**

A copy of the report is attached and hereto made part of the minutes.

A Title V air quality inspection from DEP was completed. All items passed and there were no violations.

The walking trail expansion is about halfway done with an expected opening date of May 17.

Bids were approved for the Pheasants Forever Native Grasslands project. The GLRA has been contracted to move soil piles and to mow in the areas.

### **TREASURERS REPORT**

A copy of the report is attached and hereto made part of the minutes.

On a **MOTION** by DeSantis, **SECONDED** by Neiswender, Members **APPROVED** to pay current monthly obligations as presented.

### **SOLICITOR REPORT**

No Report.

### **PERSONNEL COMMITTEE REPORT**

A discussion at the committee meeting indicated that no motion was to be made for the Successional Plan as this is an ever-changing plan.

### **NEW BUSINESS**

None

### **OLD BUSINESS**

None

On a **MOTION** by Poff, SECONDED by Grumbine, the Board entered into an executive session to discuss real estate issues and legal issues at 7:35 pm.

At this time, the Recording Secretary and a few GLRA employees left the meeting.

On a **MOTION** by Poff, SECONDED by Grumbine, the Board ended the executive session and resumed the regular Board meeting at 8:12 pm.

On a **MOTION** by DeSantis, SECONDED by MacFadden, the Board APPROVED to require GLRA to complete the research required to properly assess the issues discussed in the executive session.

On a **MOTION** by DeSantis, SECONDED by Kerchner, the Board APPROVED the Authority executing the engagement letter retaining Land Air Water Legal Solutions LLC to assist with matters discussed in the executive session.

On a **MOTION** by Herr, SECONDED by MacFadden, the meeting adjourned at 8:20pm.

Respectfully submitted,



Tina Long  
Recording Secretary

**NEXT BOARD MEETING:**

**May 6, 2025 (Tuesday) – 7:00 PM**

Greater Lebanon Refuse Authority  
1800 Russell Road  
Lebanon, PA 17046

**UPCOMING COMMITTEE MEETINGS:**

An Audit Committee Meeting will be scheduled for May after the internal audit is completed.



## GLRA Monthly Board Meeting Agenda

**Date: April 2, 2025**

**Time: 7:00 pm**

**Location: GLRA Office 1800 Russell Road Lebanon, PA**

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1. Roll Call
2. Public Comments/Presentations - limited to 5 minutes, each
3. Review of Excused Members (Motion)
4. Approval of the minutes from the previous meeting (Motion)
5. Executive Director's Report (Report attached and Motion)
  - **Motion to approve waiving of any tipping fees for waste removed from the Swatara Creek during the Swatara Creek Sojourn and to provide a trailer for storage and transportation of tires to a permitted tire recycling facility.**
6. Compliance Officer's Report (Report attached)
7. Operations Manager's Report (Report attached and Motion)
  - **Motion to approve H & K Group Inc. as the apparent Low bidder for 2025 Paving Projects and authorize staff to enter into agreement for paving as needed.**
8. Recycling Coordinator's Report (Report attached)
9. Engineer's Report (Report attached)
10. Treasurer's Report (Report attached and Motion)
  - **Motion to accept the Treasurer's Report and to pay the monthly obligations.**
11. Solicitor's Report
12. Personnel Committee
  - **Motion to approve the Successional Plan as presented to the Personnel Committee.**
13. New Business

14. Old Business

15. Executive Session

16. Adjournment

Printed on Recycled Paper 



April 2, 2025  
File # 2025-078

## **Executive Director's Report**

### **March 2025**

## **1.0 ADMINISTRATIVE**

### **1.1 Successional Plan**

The management team has spent a considerable amount of time on this year's update of the Successional Plan. This is because we are two short years away from my planned retirement date and the same is true for Lori Baker, our Operations Manager. The Plan and the associated Personal Development Plans (PDP) for everyone named in the plan was reviewed by the Personnel Committee. We met with each of the people named in the plan and presented the planned growth track and received buy in from everyone involved.

### **1.2 Swatara Sojourn**

The Swatara Sojourn is an annual clean-up of the Swatara Creek. The Sojourn is sponsored by the Swatara Creek Watershed Organization. In the past, GLRA has supported this project by waiving tipping fees and providing a trailer for transportation and proper recycling for tires collected during the event. This year's event will be held May 3<sup>rd</sup> and will go from Jonestown Borough to the Swatara Creek Watershed Park, in East Hanover Township. Based on the above, we are requesting a motion as outlined in the agenda.

### **1.3 2024 Annual Audit**

Preparations for the onsite portion of the annual Financial Audit continue. This will take place during the week of April 7<sup>th</sup>. The audit will be completed and provided to the Audit Committee for review. Then recommendations will be made to the full Board at the June 3<sup>rd</sup> meeting.



## 2.0 BUDGET PERFORMANCE

### 2.1 Revenue from Waste Receipts

Revenues from tipping fees in March were almost 10% above budget. This brings our first quarter revenue from tipping fees to 5.4% over budget.

### 2.2 Other Revenue

Payment for the new Tana Compactor was due April 1<sup>st</sup>. Unfortunately, to pay this \$1.131 million-dollar invoice, a withdrawal from our reserves was required. As previously reported, any withdrawal from our reserve accounts is reported as “Other Revenue”. Therefore, Other Revenue was well above budget for the month. One item to highlight here is that we received \$242,753.00 in recycling grant revenue.

### 2.3 Expenditures

Although there were several areas where our expenses exceeded the budget, these were only minor variances totaling less than \$6,000. Overall, our expenses were well below budget for the month and for the first quarter.

### 2.4 The Volume of Waste Delivered

Tonnage for the month was up appreciably. We received 11,090 tons, which if you reference the Tonnage Trend Comparison Chart (**Attachment 1**) you will see it exceeds the tons received in March of 2024 and 2023. This is the first time this year our tonnage exceeded the monthly amounts for the previous years. The 11,090 tons received this month was also well over budget. This brings us to 1,464 tons over budget for the first quarter of the year.

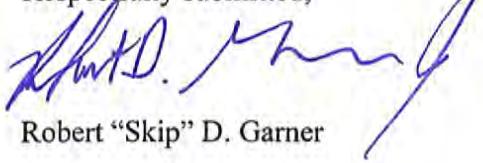


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### 3.0 MEETINGS

Board Meeting	Monthly Board Meeting & Personnel Committee Meeting
Operations Monthly Meeting	Attended Monthly Operations Meeting
Leachate & Gas Meeting	Held Monthly Leachate & Gas Management Meeting
Managers Meeting	Held the Monthly Managers Meeting
Administrative Meeting	Attended Monthly Administrative Meeting
SWANA	Attended Board Meeting
Training	Attended SWANA Battery Workshop Meeting
Compliance Meeting	Attended Monthly Compliance Meeting
Successional Plan	Meetings with staff to update and review plans
SECCRA	Small Landfill Round Table
Fulton	Call to reinvest funds
Myerstown POTW	Site Tour
Print-o-Stat	Drone information meeting
SCS & GLRA	Review response to Kelly Kinkaid

Respectfully submitted,



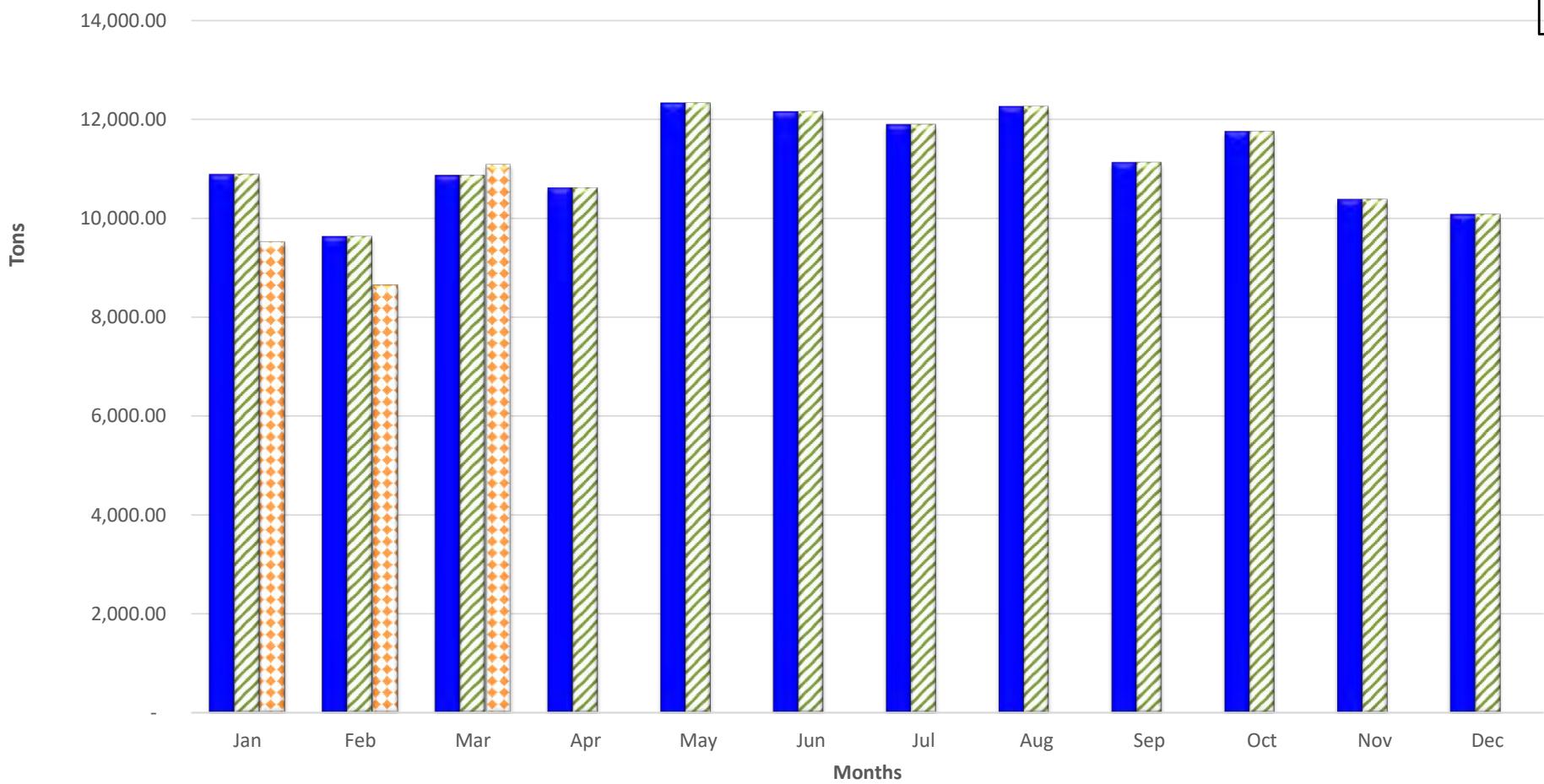
Robert "Skip" D. Garner

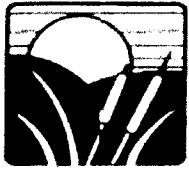
Attachments: Attachment 1: Tonnage Trend Comparison Chart

Attachment 1  
Tonnage Trend Comparison Chart

### Tonnage Trend Comparison 2023 - 2025

2023  
2024  
2025





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Board Meeting: April 2, 2025  
File# 2025-077

## **March 2025 Compliance Officer's Report**

To: Robert D. Garner, Jr., Executive Director

- 1. Commercial Burning** – Heidelberg received a complaint and proactively sent a letter to a farm property owner. I observed the address provided and confirmed a sizeable pile of agricultural plastic in the field behind an outbuilding. I sent a letter to the owner of the property educating them on the Agricultural Exemption for farms as well as penalties if burning of inappropriate materials were to occur, going forward.
- 2. Residential Tonnage** – I reviewed residential tonnage in the first quarter of 2025, for potential commercial activity. I identified two customers that exceeded a typical baseline tonnage for residential customers. Based on our software reporting, both customers were performing their own remodeling projects and have not been in since the beginning of March.
- 3. Cell 8 exit** – New and/or residential customers short-cutting directional guidance at the new filling location are receiving a verbal reminder to follow the road to the right, as well as a map layout. The customers I spoke with so far, understand the reasonable explanation for the long lane and loop route prior to exiting the landfill.
- 4. Tarping loads** - A commercial customer received their one and only written warning for delivering a load to GLRA without a tarp. The customer did pick up their litter seen along Russell Road, as instructed, but all commercial customers sign acknowledgment of GLRA Rules and Regulations each year upon renewal of their permits. If another load is delivered by this customer within 12 months, without a tarp, GLRA will be moved to assess a penalty.

### **March 2025 Meetings:**

Compliance Meeting, March 4, 2025  
Employee Safety Committee Meeting, March 27, 2025  
Manager's Meeting, March 27, 2025  
Administrative Meeting, March 27, 2025  
Annual Employee Trainings, March 28, 2025

Respectfully Submitted,

Michelle Miller  
Compliance Officer



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## **OPERATIONS MANAGER'S REPORT**

### **MARCH 2025**

To: Robert Garner, Executive Director  
GLRA Board of Directors

#### **Landfill Operations:**

We are still experiencing issues with reporting density due to the vendor's switch to new programming. We hopefully will have accurate reporting for the month of April.

DEP Inspector Laura Ellwood conducted a routine site inspection on March 6, 2025.

Cell 8 fluff lift was completed March 27, 2025. Operations will continue to concentrate on filling pre-staged waste on top of the Schilling Landfill.

Removal of soil from the Borrow Area for daily cover began March 4, 2025. We are attempting to limit hauling of soil to one day a week for efficiency purposes.

Four minor seeps were found with three repaired, and one is being continuously monitored.

Wind blown litter continued to be an issue during the month of March. Administrative Staff assisted in picking litter two days; Temporary help was hired to assist in the efforts; and Operations stopped all non-essential maintenance to have all available employees pick litter.

Designed opening (future access roadway) in cell 8 permanent litter fence was closed.

Lighting in the Maintenance shop area was repaired.

Request a motion to approve H&K Group, Inc., as the lowest bidder for the paving project.

**Recycling:** Began deliveries of plant bedding to homeowners.

#### **Equipment Maintenance & Repair:**

Cutting edge was replaced on the 2015 Caterpillar D6N Dozer March 26, 2025.

Repaired the control lever on the 2024 TAN H555 Landfill Compactor.

Alternator was repaired on the 1997 CAT D400E Articulated Dump Truck.

Kern Ag was contacted to repair seven mobile litter fence sections for future use.

CM High, Inc completed the installation of new lights in the Employee Kitchen and assisted in the preparation for the installation of the new credit card machine at the Scalehouse.

**Radiation Alarms:** No alarms occurred during the month of March.

#### **Safety:**

The Employee Workplace Safety Committee met on March 27, 2025, at the Maintenance Facility Office at 9:00 AM. The next Employee Safety Committee Meeting is scheduled for Thursday, April 17, 2025.

The Required Annual Training was conducted with all Employees for Community Right to Know; Harassment; General Radiation; PPC/SPCC/Emergency Response; Confined Space Entry Awareness; Bloodborne Pathogens; and Lock Out Tag Out.

Health Physics Associates, Inc completed required Radiation Responder Training for select Employees.

**Water/Sweeper Truck Water Usage:**

Number of days used: 13

Total Gallons used: 100,000

**Container Hauls:**

Date	Origin	Contents	Destination
02/28/2025	GLRA	Tin Cans	Consolidated Scrap Resources, Inc.
03/03/2025	GLRA	Scrap Metal	Consolidated Scrap Resources, Inc.
03/03/2025	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
03/03/2025	GLRA	Mixed Paper	Consolidated Scrap Resources, Inc.
03/03/2025	GLRA	Newspaper	Consolidated Scrap Resources, Inc.
03/07/2025	GLRA	Soda Bottles	Consolidated Scrap Resources, Inc.
03/07/2025	GLRA	Milk Jugs	Consolidated Scrap Resources, Inc.
03/07/2025	GLRA	Detergent Bottles	Consolidated Scrap Resources, Inc.
03/07/2025	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
03/07/2025	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
03/12/2025	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
03/14/2025	GLRA	Soda Bottles	Consolidated Scrap Resources, Inc.
03/14/2025	GLRA	Scrap Metal	Consolidated Scrap Resources, Inc.
03/17/2025	GLRA	Aluminum Cans	Consolidated Scrap Resources, Inc.
03/17/2025	GLRA	Milk Jugs	Consolidated Scrap Resources, Inc.
03/17/2025	GLRA	Scrap Metal	Consolidated Scrap Resources, Inc.
03/17/2025	GLRA	Freon	Consolidated Scrap Resources, Inc.
03/17/2025	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
03/17/2025	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
03/19/2025	GLRA	Office Paper	Consolidated Scrap Resources, Inc.

Operations Manager Report

March 2025

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03/24/2025	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
03/24/2025	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
03/25/2025	GLRA	Milk Jugs	Consolidated Scrap Resources, Inc.
03/25/2025	GLRA	Detergent	Consolidated Scrap Resources, Inc.
03/25/2025	GLRA	Soda Bottles	Consolidated Scrap Resources, Inc.
03/25/2025	GLRA	Scrap Metal	Consolidated Scrap Resources, Inc.

**Meetings Attended:**

LMB/ZM - March 2025, attended the Monthly Operations Meeting.

LMB/ZM - March 2025, attended Monthly Landfill Gas and Leachate Meeting.

LM/ZM - March 2025, attended the Employee Safety Committee Meeting.

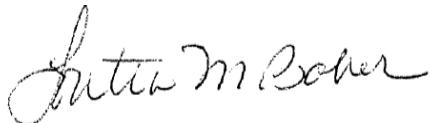
LMB/ZM - March 2025, attended Monthly Managers Meeting.

LMB/ZM - March 12, 2025, attended presentation of Drones given by Print-O-Stat, Inc.

LMB - March 25, 2025, attended a meeting on public water supply system.

LMB/ZM - March 27, 2025, attended bid opening for paving project.

Respectfully Submitted,



Loretta M. Baker  
Operations Manager

## 2025 Asphalt Paving Bid Summary

Company Name	TOTAL BID AMOUNT
Schuylkill Paving, Inc.	\$ 145,969.00
Woodland Contractors, Inc.	\$ 99,401.70
<b>H&amp;K Group, Inc.</b>	<b>\$ 91,005.00</b>

Request a motion to approve **H&K Group, Inc.**, as the lowest bidder for the paving project.



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**MARCH 2025 RECYCLING COORDINATOR'S REPORT**

**To: GLRA Executive Director & Authority Members**

**Meeting: April 2, 2025**

**I. GLRA Drop-Off Center Material**

	<b>Tons</b>	<b>Price/Ton</b>	<b>Revenue</b>
Metal Recovery	10.65	\$ 145.60	\$1,550.90
Freon Appliances	1.88	\$ 145.60	\$ 274.30
Corrugated Cardboard	8.05	\$ 15.00	\$ 108.15
Office Paper	1.36	\$ 40.00	\$ 54.40
Newspaper/Phone Books	1.48	\$ 32.50	\$ 48.10
Aluminum Cans	0.35	\$1,260.00	\$ 438.73
Plastic Detergent Bottles	0.50	\$ 0.00	\$ 0.00
Milk/Water Jugs	0.53	\$ 0.00	\$ 0.00
Plastic Soda Bottles	1.15	\$ 0.00	\$ 0.00
<b>TOTAL</b>	<b>25.95</b>		<b>\$2,474.58</b>

**II. 2025 First Quarter Hauler/Recycler Recycling Tonnage Reports**

The **NEWLY UPDATED** 2025 First Quarter Lebanon County Hauler/Recycler Recycling Tonnage Report Forms were sent to all Lebanon County Commercial Haulers and Recyclers and are due by April 30, 2025.

**III. 2024 Annual Recycling Report**

I have finished compiling all recycling tonnage data for 2024 received to date as required by the Department of Environmental Protection (DEP). All county and municipal data received to date for 2024 has also been entered into Re-TRAC, DEP's industry standard tracking system for data management and reporting. The following table presents Lebanon County's calculated recycling tonnage and rates from years 2014 to 2024:

YEAR	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
<b>TOTAL RECYCLED</b>	<b>85,289</b>	<b>85,401</b>	<b>81,053</b>	<b>83,957</b>	<b>91,241</b>	<b>96,286</b>	<b>93,819</b>	<b>94,626</b>	<b>90,764</b>	<b>87,487</b>	<b>95,692</b>
<b>ACT 101 RECYCLED</b>	<b>35,140</b>	<b>35,080</b>	<b>35,172</b>	<b>37,096</b>	<b>35,726</b>	<b>37,857</b>	<b>38,505</b>	<b>36,994</b>	<b>39,919</b>	<b>38,491</b>	<b>41,951</b>
<b>PERCENTAGE RECYCLED</b>	<b>49%</b>	<b>49%</b>	<b>47%</b>	<b>47%</b>	<b>47%</b>	<b>48%</b>	<b>47%</b>	<b>46%</b>	<b>45%</b>	<b>44%</b>	<b>47%</b>

**IV. 2025 Annual Refuse Report Newsletter**

The 2025 Refuse Report Newsletter is complete. GLRA staff members contributed and wrote articles for this newsletter. Graphtech of Harrisburg printed the newsletter and VERICAST circulated the 12-page newsletter to 51,000 households via direct mail through the SAVE.COM flyer insert the week of March 10, 2025.

**REFUSE REPORTS ARE ON THE BACK TABLE - PLEASE TAKE A STACK TO YOUR MUNICIPALITY**

**V. Act 101 Section 901B Household Hazardous Waste Education Grant Disbursement**

Received an Act 101 Section 901B Household Hazardous Waste Education Grant Disbursement from the Department of Environmental Protection (DEP). The disbursement request is in the amount of \$15,324.20 and reimburses GLRA for 80% of the cost of radio and print advertising for Lebanon County's Household Hazardous Waste Program from July 1 through December 31, 2024.

**VI. Act 190 Section 209 Household Hazardous Waste Collection Program Disbursement**

Received an Act 190 Section 209 Household Hazardous Waste Collection Program Disbursement from the Department of Environmental Protection (DEP). The disbursement is in the amount of \$27,434.11 and reimburses GLRA for 50% of the cost of the HHW collections completed from July 1 through December 31, 2024, as well as a pallet of 50 battery recycling kits.

## VII. Status of Lebanon County Household Hazardous Waste at Home Collection Program

**Lebanon County Residents**  
**Schedule an At Home Collection**  
**of Household Hazardous Waste**



go to [www.mxiinc.com/lebanon](http://www.mxiinc.com/lebanon)  
or call 1-800-742-5542 Ext 123

**\$15 Co-Payment is Required to Schedule**  
Limit of one pick-up per household per year

Sponsored by Greater Lebanon Refuse Authority

January 2025	- <u>32</u> collections	July 2025	- -- collections
February 2025	- <u>27</u> collections	August 2025	- -- collections
March 2025	- <u>26</u> collections	September 2025	- -- collections
April 2025	- -- collections	October 2025	- -- collections
May 2025	- -- collections	November 2025	- -- collections
June 2025	- -- collections	December 2025	- -- collections

## VIII. Electronics Recycling Facility Collection Totals

January 2025	(Estimated)	<b>28,000 Pounds</b>	<b>14.00 Tons</b>
February 2025	(Estimated)	<b>28,000 Pounds</b>	<b>14.00 Tons</b>
March 2025	(Actual)	<b>29,490 Pounds</b>	<b>14.75 Tons</b>
<b>2025 Year to Date</b>	(Estimated)	<b>85,490 Pounds</b>	<b>42.75 Tons</b>
2024 Grand Total	(Estimated)	343,690 Pounds	171.85 Tons
2023 Grand Total	(Estimated)	476,798 Pounds	238.40 Tons
2022 Grand Total	(Estimated)	360,000 Pounds	180.00 Tons
2021 Grand Total	(Estimated)	600,000 Pounds	300.00 Tons

**Greater Lebanon Refuse Authority**  
**Electronics Recycling Facility**  
**FREE for Lebanon County Residents** and **SMALL Businesses**

**Hours to Drop-Off**  
Weekdays  
8:00 am to 3:30 pm  
Saturdays  
8:30 am to 11:30 am



GLRA • 1610 Russell Road • Lebanon • (717) 867-5790  
Follow the signs along Russell Road to the Facility  
GLRA License NOT Required



*Charge Up to Recycle®*  
Bring your used batteries for recycling today.

call2recycle.org



Leading the charge for recycling.™

## IX. GLRA Countywide Battery Recycling Program

GLRA accepts all rechargeable and single-use batteries for **FREE** at its Electronics Recycling Facility, located at 1805 Russell Road. **RECHARGEABLE BATTERIES** are commonly found in cordless power tools, cordless phones, laptops, cellphones, cameras, two-way radios, and medical equipment (portable glucose monitor, thermometer). **SINGLE-USE BATTERIES** cannot be recharged and must be disposed of once they wear out. Single-Use batteries are most commonly used in low-drain devices, such as flashlights, clocks, watches, remote controls, smoke detectors, keyless entry remotes, toys, and hearing aids.

**EACH** individual battery **MUST BE** under **11 POUNDS** to be accepted, and **EACH** individual battery **MUST BE** placed in an **INDIVIDUAL** clear plastic storage/Ziplock bag. Bagging is the quickest and easiest way to protect battery terminals. Remember **ONLY ONE** battery per clear storage bag! No matter how tedious that sounds, that is the rule if you want to recycle your batteries for **FREE**. Plastic Bags are **AVAILABLE** for residents at our battery recycling station located in the Electronics Recycling Facility at 1805 Russell Road in North Lebanon Township. **To date we have collected 10,352 pounds or 5.18 tons of batteries!**

## X. 2025 Countywide Battery Recycling Educational Campaign

**RECYCLE CLEAN**  
**RECYCLE RIGHT**



**Power Up to Safety**  
**FREE Battery Recycling**  
Rechargeable & Single-Use Batteries  
Up to 11 pounds and Under 300Wh



Greater Lebanon Refuse Authority  
Electronics Recycling Center  
1805 Russell Road  
Weekdays: 8:00 am - 3:30 pm  
Saturdays: 8:30 am - 11:30 am

Throughout 2025 GLRA is conducting a comprehensive educational campaign consisting of cable and streaming TV ads, internet digital media advertising and press releases, and a battery bag promotional distribution specifically targeting the proper management of rechargeable and single use batteries in Lebanon County.

**In the month of March, GLRA filled and shipped 17 battery boxes...  
A typical month is usually 6 to 8 boxes! The campaign is working!**

**EACH BOARD MEMBER HAS BEEN GIVEN ONE BOX OF 1000 BATTERY BAGS TO TAKE TO THEIR RESPECTIVE MUNICIPAL OFFICE.**

## **XI. Act 101 Section 902 Recycling Program Development & Implementation Grant Disbursement**

GLRA received an Act 101 Section 902 Municipal Recycling Program Grant (SAP Document C990004873) Disbursement from the Department of Environmental Protection (DEP). The disbursement is in the amount of \$199,995 to fund the cost of curbside recycling collection bins/lids and carts. GLRA purchased a brush grapple for GLRA's Compost Facility in the amount of \$22,222 to load unprocessed green waste into the tub grinder as the 10% GRANT MATCH.

## **XII. Loading Hours for Plant Bedding and Wood Mulch**

**ONLY PLANT BEDDING** is available at this time. GLRA's Compost Facility charges **\$12** per cubic yard.

### **GLRA DAILY LOADING HOURS:**

Monday	8:00 am to 11:00 am
Tuesday	8:00 am to 11:00 am
Wednesday	8:00 am to 11:00 am
Thursday	8:00 am to 11:00 am
Friday	8:00 am to 11:00 am
Saturday	8:30 am to 11:30 am

- Individuals desiring large quantities (5+ cubic yards) may schedule a special time for loading
- Bulk deliveries of **PLANT BEDDING ONLY** are available with a minimum purchase of 10 cubic yards and a \$30 delivery fee.

## **XIII. GLRA Website Chatbot, Rich E. Soil, March 2025 Analytics**

GLRA's Chatbot, Rich E. Soil, the AI-based digital assistant to our website, processes visitor requests in real time providing prompt responses and valid answers 24/7.

During the month of March, Rich E. Soil was asked **193 questions** with **164 self-service resolutions/answers**. The **29 unknown resolutions** were either trained to answer correctly for future inquiries or dismissed because either the user did not ask a valid question or the user misspelled words that were keywords to information that was already programmed and existing within Rich E.'s response database.

## **XIV. GLRA Website Activity for March 2025**

<b><u>WWW.GOGLRA.ORG MARCH 2025 WEBSITE ACTIVITY</u></b>	
<b>3,657</b>	<b>visits</b>
<b>7,040</b>	<b>pageviews</b>
<b>1 min 10 sec</b>	<b>average visit duration</b>
<b>2,694</b>	<b>new users (first time visitors)</b>

## **XV. GLRA Facebook Activity for March 2025**

<b><u>FACEBOOK INSIGHTS MARCH 2025</u></b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>
<b>Total Page Followers</b>	<b>429</b>	<b>454</b>	<b>458</b>
<b>New Page Followers</b>	<b>9</b>	<b>25</b>	<b>4</b>
<b>People Reached</b> (# of people who have seen our posts)	<b>3583</b>	<b>6551</b>	<b>1168</b>
<b>Views</b> (# of times a Page's profile has been viewed by people—including people who are logged into Facebook and those who are not)	<b>8259</b>	<b>19506</b>	<b>4738</b>

## **XVI. Other Meetings and Activities**

March 04- Succession Plan Review Meetings with Miller and Sandoval  
Enforcement Meeting with GLRA Compliance Officer and GLRA Executive Director  
GLRA Board of Authority Meeting

March 05- PROP Mentorship Committee Municipal Recycling Coordinator Group Meeting via ZOOM

March 06- PROP Executive Committee Meeting via Telephone Conference Call

March 10- Hosted PROP March Board of Directors Meeting in Large Conference Room

March 11- PA Recycling Markets Center Recycled Paper Commodities Markets Update via ZOOM

March 12- 2025 Refuse Report Newsletter Distribution/Circulation  
Provided Re-TRAC Training to New Perry County Recycling Coordinator via Microsoft Teams

March 13- Ewaste Pick-Up

March 17- Recycling Program Cost Estimates Review with GLRA Staff

March 18- Gaylords Pick-Up for Ewaste

March 21- PROP Executive Committee Meeting via Telephone Conference Call  
DEP 901B Household Battery Management Education Grant Webinar via ZOOM

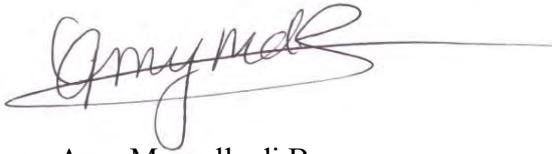
March 25- PROP|DEP Education Grant Committee Meeting via ZOOM

March 27- DEP Solid Waste/Recycling Fund Advisory Committee Meeting via Microsoft Teams  
GLRA Managers Staff Meeting

March 28- PROP Executive Committee Meeting via Telephone Conference Call

March 31- DEP 901B Household Battery Education Grant Pre-Application Meeting via Microsoft Teams  
Emailed/USPS Mailed the 1<sup>st</sup> Quarter Hauler/Recycler Report Forms for 2025

Respectfully Submitted,

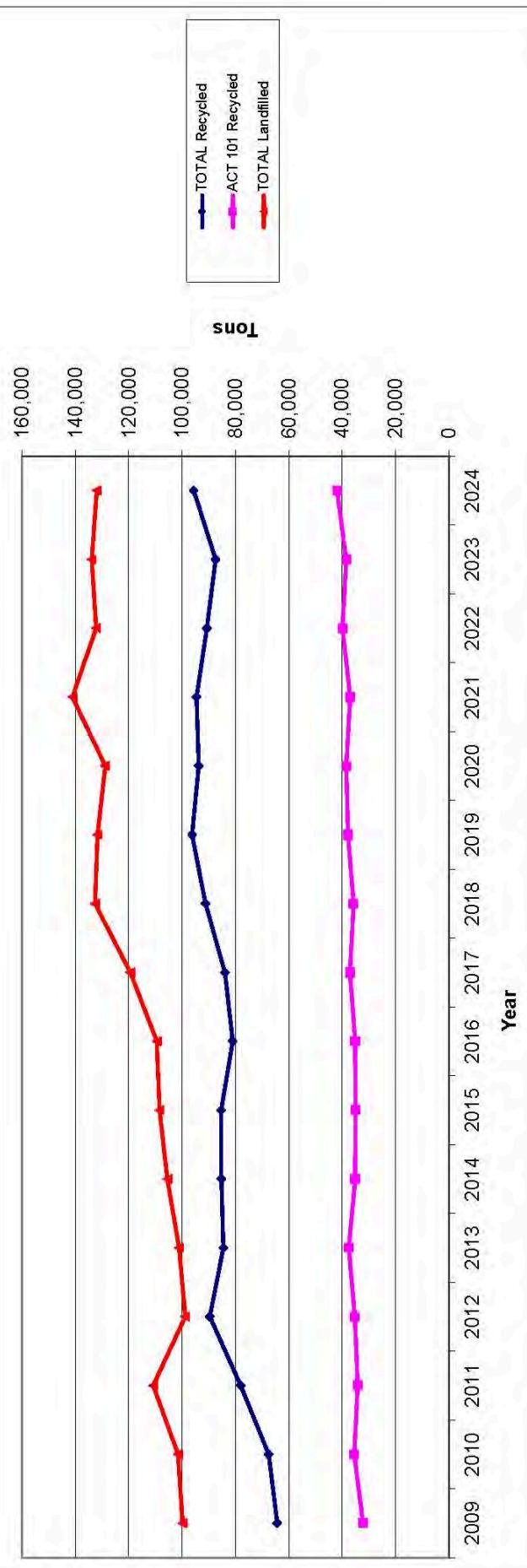


Amy Mazzella di Bosco  
Recycling Coordinator

## Lebanon County Recycling and MSW Disposal Trends

YEAR	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
TOTAL Recycled	64359.2	67557.5	78047.1	89589.6	84565.5	85288.8	85400.8	81052.6	83957.0	91240.9	96286.5	93819.4	94625.7	90763.8	87487.0	95692.4
ACT 101 Recycled	32198.8	35693.1	34218.5	35334.0	37541.2	35140.2	35079.7	35171.8	37095.7	35726.4	37857.4	38504.6	36993.7	39918.8	38490.5	41951.0
TOTAL Landfilled	99803.3	101515.1	110859.1	98837.2	101144.6	105605.6	108483.9	109486.3	119448.9	132726.9	131713.5	128856.5	141150	132249.0	133906.7	131995.9

## Lebanon County Recycling and MSW Disposal Trends





**2025 Lebanon County Tire Collection  
at the Lebanon Expo Center  
80 Rocherty Road Lebanon, PA 17042  
Wednesday, April 30th from 8 A.M. to 4 P.M.**

The collection is open to Lebanon County Residents. Please bring proof of address---driver's license, phone bill, etc.

Out of-county persons or tire related businesses must pay for all tires they dispose of at the collection.

**10 automobile/pickup tires OR 1 oversized ( $\geq 25$  in. diameter) tire** can be collected for free per person, as long as funds are available in an individual's municipality.

This event is first come first served. Individuals will be charged after municipality funds are depleted.

**PRE-REGISTRATION opens Monday, February 24, 2025 and closes Monday, April 14, 2025.**

Here is the pre-registration link:

**<https://s.surveypalnet.com/lov4va0w>**

**QUESTIONS? Contact Lebanon County Conservation District at [info@lccd.com](mailto:info@lccd.com) or by phone at 717-277-5275**

## 2025 Swatara Sojourn



Time to Travel!

# The Swatara

May 3, 2025



Join us for a guided tour of the Swatara Creek

Jonestown to Swatara Watershed Park  
Breakfast and Lunch Included

Check in 8:30, Take Out ~6 pm  
Enjoy a guest speaker

Leave the creek a little cleaner and pickup trash along the way



717-821-1681

[Book Now](#)

[swatarawatershed.org](http://swatarawatershed.org) 



## **GREATER LEBANON REFUSE AUTHORITY**

1800 Russell Road • Lebanon • Pennsylvania • 17046

Phone (717) 867-5790 • [WWW.GOGLRA.ORG](http://WWW.GOGLRA.ORG)

April 2, 2025

To: Robert D. Garner, Executive Director

Subject: Engineering Summary Report for March 2025

### **PROJECTS, CURRENT**

#### **Heilmandale Expansion**

The GLRA has created a fill plan to outline the critical steps needed to complete the Schilling Landfill and fully move operations over to the Heilmandale Expansion. It is expected that this process, including design/construction of Cell 9 and the second round of final capping on the Schilling Landfill will take until the end of 2027.

#### **Tank T-100 Refurbishing**

The Tank T-100 refurbishing project is scheduled for late spring/early summer of 2025. This will allow completion of the “fluff” layer of waste on Cell 8 and coincide with the statistically driest time of year. Both of these factors will help mitigate leachate production during this sensitive operation.

#### **Scalehouse Feasibility Study**

The next step of the GLRA’s scalehouse study is to meet with scalehouse operators to discuss specific wants/operational needs and to determine how these can fit into a modular unit. The concept of online license applications will also be considered.

#### **Leachate Pretreatment Study**

The next step of the leachate pretreatment study is to schedule visits to existing sites to aid in the discussions as to which treatment alternatives are most beneficial to our operations.

#### **Walking Trail Expansion/Fence Installation**

The walking trail expansion is about halfway done with an expected opening date of May 17<sup>th</sup>. Cody Phillips and a few other operators have been hard at work expanding and cleaning up the physical trail. So far, they have re-graded sections to allow an easier slope to walk, they have raised the trail for flood management, and they will be adding fresh cinders and mulch. ABG Fencing was also here from March 11<sup>th</sup> through the 19<sup>th</sup> to install our split rail fencing along the locks. Trail signage along with the gazebo for bird watching are set to be delivered in April.

## **Native Grassland Preservation**

Bids were approved for the Pheasants Forever Native Grasslands project on March 25<sup>th</sup>. The GLRA has been contracted to move soil piles near the Mount Ararat plot and to mow all but one of the five stands. The project will begin once all the contractors have submitted the necessary paperwork and will be completed by June 30<sup>th</sup>. This is the first of at least three projects within this grant. This first project is focused on mowing the stands and applying various herbicide treatments to Mugwort, Japanese Stiltgrass, Multiflora Rose, and Japanese Honeysuckle. A more intensive herbicide treatment and seed planting will be done during the Fall 2025 and Spring 2026 projects.

## **Operational/Housekeeping**

The GLRA is investigating new level monitoring systems for our condensate drop out pumps located along the landfill gas collection line on the eastern side of the Heilmandale Expansion. Since their inception, the current monitors have proven to be unreliable, time consuming to replace, and a threat to the longevity of the pumps themselves.

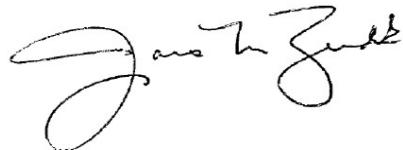
## **Permits**

The GLRA received our annual Title V air quality inspection from PADEP on March 25, 2025. This inspection included an onsite investigation and a deep dive into our required records. All items passed and there were no violations as a result of this review.

The GLRA completed the stack testing for our landfill gas flare which is required every five (5) years. The final report will be completed within the next sixty days and submitted to PADEP, but everything is in proper working order.

The GLRA received an email from the PADEP inferring responsibility for the submittal of a groundwater assessment plan in regard to the previously mentioned levels of TOX in three (3) of our contiguous landowner wells. The PA Code states the trigger for an assessment plan as “one or more public or private water supplies shows the presence of degradation that could reasonably be attributed to the facility”. Our Engineering Consultant/Certified Hydrogeologist believes we are not in violation of this code and that the well degradation is not attributed to the landfill. Therefore, the GLRA has replied with a request to allow the collection of evidence to support the idea that an assessment is unwarranted before we simply agree to this demand.

Submitted by,



James M. Zendek, P.E.  
Engineering Manager

Attachments: Meeting, Seminars, Education Log, and Leachate Flow Report

## **MEETINGS, SEMINARS, EDUCATION:**

1. March 6: The GLRA Executive Director and Engineering Manager attended the monthly Keystone SWANA Board Meeting
2. March 7: The GLRA met with Pheasants Forever and potential bidders for the Native Grasslands Project.
3. March 12: The GLRA hosted a drone demonstration from Print-o-Stat to discuss services that may be beneficial to the Landfill.
4. March 17: The GLRA had a phone conference with SCS Engineers and Montrose to discuss plans for the upcoming stack test of our Landfill Gas Flare.
5. March 19: The GLRA Executive Director and Engineering Manager visited the SECCRA Landfill for a roundtable discussion of common landfill concerns.
6. March 25: The GLRA Assistant Engineer met with a representative from Martin Water Conditioning to discuss the monitoring requirements of our new PWS permit.
7. March 26: Members of the GLRA Staff visited the Myerstown Wastewater Treatment Plant to get an idea of what is involved with the potential pretreatment of our leachate.

## Leachate Flows to the City of Lebanon Authority (CoLA) Wastewater Treatment Plant

### Monthly Report

Total flow for the month (gal)	886,280
Year to date total (gal)	2,429,172
Average daily flow – month (gpd)	28,590
Average daily flow - year (gpd)	26,991
Peak daily flow - month (gpd)	81,508
Rainfall for the month (in)	2.17
Rainfall for the year (in)	4.12

### Year-end report (2024)

Total flow for the year (gal)	17,876,534
Peak monthly flow - year (gal/mo)	3,270,047
Peak daily flow - year (gpd)	240,965
Average monthly flow – year (gal/mo)	1,489,711
Average daily flow - year (gpd)	48,843
Total Rainfall – year (in)	39.72

## Leachate Flows from Pad 1 through 8

### Monthly Report for primary pumps

Total flow for the month (gal)	987,088
Year to date total (gal)	2,633,939
Average daily flow – month (gal)	31,842
Peak daily flow - month (gpd)	113,049

### Year-end report for primary pumps (2024)

Total flow for the year (gal)	14,700,683
Peak monthly flow – year (gal)	2,693,631
Average monthly flow – year (gal/mo)	1,225,057
Peak daily flow for the year	336,900
Average daily flow for the year	40,085

### Monthly Report for decant pumps

Total flow for the month (gal)	9,592
Year to date total (gal)	42,503
Average Flow per Acre/Day (month)	4.97
Average Flow per Acre/Day (Year)	7.51

### Year-end report for decant pumps (2024)

Total flow for the year (gal)	164,575
Peak monthly flow – year (gal)	53,854
Average monthly flow year (gal/mo)	13,715
Average Flow per Acre/Day (year)	7.23



**GREATER LEBANON REFUSE AUTHORITY**  
1800 Russell Road • Lebanon • Pennsylvania • 17046  
Phone (717) 867-5790 • WWW.GOGLRA.ORG

TREASURER'S REPORT

April 2, 2025

<u>ACCOUNT NAME</u>	<u>DATE</u>	<u>BALANCE</u>	<u>INT/INC</u>
First Citizens - Checking Account **	3/31/2025	\$ 337,682.53	\$ 1,084.54
First Citizens - Sweep Account	3/31/2025	1,597,984.94	2,041.22
FNB W.M. Investments (Capital Reserve)	2/28/2025	12,515,279.33	89,978.99
FNB W.M. Investments (Recycling Reserve Fund)	2/28/2025	485,048.01	0.19
First National Bank (Int. Checking/ Loan Transfer)	3/31/2025	1,367.82	0.46
Fulton CRIM Cap Equipment & Project	2/28/2025	<u>1,303,970.32</u>	<u>4,234.51</u>
Total		<u>\$ 16,241,332.95</u>	<u>\$ 97,339.91</u>

\*\* First Citizens - Checking Acct -Total Additions \$1,987K; Total Deductions \$799k

A/R for month ending March 31, 2025: \$681,032.37

March 2025 Miscellaneous Income:

Permits	\$ 4,090.00
Freon Appliances	420.00
Backhoe Use	1,050.00
Tires	194.00
Plant Bedding	288.00
Wood Mulch	48.00
Delivery Fee	30.00
Health/Dental & Vision Senior Supp. - Retirees March / April 2025	420.86
Residential Properties - Rent March / April 2025	3,150.00
NextEra (EPP) Renewable Energy - Jan / Feb 2025 Rent and Gas Processed	17,383.06
Commonwealth of PA - HHW Grant Jul-Dec 2024	27,434.11
Environmental Protection / Lebanon County - 901B HHW Education Grant	15,324.20
Commonwealth of PA - 902 Recycling Education & Equipment Grant	199,995.00
CSR Recycling - December 2024	<u>1,085.05</u>
	<u>\$ 270,912.28</u>



4/2/2025

## Open Receivables

*(Over 30 days)*

Lebanon City Highway	-\$	36.00	+FC
Lebanon Dept. Of Public Works	-\$	501.12	+FC

## Cash Customers

NMM	-\$	36.00
NMM	-\$	15.00

**Greater Lebanon Refuse Authority**  
**Profit & Loss Budget Performance**  
**March 2025**

3:07 PM  
04/01/2025  
Accrual Basis

	Mar 25	Monthly Budget	% of Monthly Budget	YTD Actual	YTD Budget	% of YTD Budget	Annual Budget
<b>Income</b>							
<b>OperRev - Operations Revenues</b>							
4110150 - Residential	355,670.64	345,347.67	102.99%	963,575.28	941,146.96	102.38%	4,285,163.89
4110250 - Commercial	199,455.12	206,725.55	96.48%	576,576.72	563,371.76	102.34%	2,565,104.51
4110550 - Other Waste	5,840.00	721.08	809.9%	9,035.20	1,965.09	459.79%	8,947.32
4120450 - Construction/Demolition	196,004.88	136,498.04	143.6%	409,615.20	371,986.63	110.12%	1,693,703.26
4140550 - Clean Wood	149.76	59.87	250.14%	149.76	163.16	91.79%	742.86
4140750 - Green Waste	1,924.83	2,090.79	92.06%	2,263.71	5,697.85	39.73%	25,943.01
4150150 - Residual Waste	45,772.86	41,746.53	109.65%	132,512.27	113,768.30	116.48%	518,001.76
4170150 - Sewage Sludge	17,359.20	15,955.65	108.8%	59,532.48	43,482.58	136.91%	197,981.83
<b>Total OperRev - Operations Revenues</b>	<b>822,177.29</b>	<b>749,145.18</b>	<b>109.75%</b>	<b>2,153,260.62</b>	<b>2,041,582.33</b>	<b>105.47%</b>	<b>9,295,588.44</b>
<b>Oth Rev - Other Revenues</b>							
6020060 - Rental Income	1,974.00	987.00	200.0%	2,961.00	2,961.00	100.0%	32,200.00
6030060 - Royalty -Meth- CO2 Offst Crec	15,409.06	2,583.34	596.48%	19,526.10	7,750.00	251.95%	187,000.00
6030160 - Residential Rentals	3,150.00	3,700.00	85.14%	8,162.00	9,900.00	82.44%	43,200.00
6040060 - Registration Fees	4,090.00	3,100.00	131.94%	12,560.00	12,650.00	99.29%	32,000.00
6070060 - Other Income	1,332.74	500.00	266.55%	23,030.47	15,372.86	149.81%	27,812.86
6070160 - Recycling Income	2,051.05	2,500.00	82.04%	7,000.90	7,500.00	93.35%	33,000.00
6070200 - Grant Inco-Recycl (Equip & Pla	242,753.31	15,000.00	1,618.36%	242,753.31	15,000.00	1,618.36%	228,928.00
6070400 - Transfer from Reserves	900,000.00	0.00	100.0%	1,590,826.39	690,826.00	230.28%	1,381,652.00
6080000 - Finance Charges-Income	0.00	500.00	0.0%	0.00	1,050.00	0.0%	2,400.00
6090000 - Interest Income - Operations	3,125.76	36,600.00	8.54%	125,737.40	185,050.00	67.95%	606,700.00
6094000 - Unrealized Gain/Loss Corp Bc	0.00			-669,199.79			
<b>Total Oth Rev - Other Revenues</b>	<b>1,173,885.92</b>	<b>65,470.34</b>	<b>1,793.0%</b>	<b>1,363,357.78</b>	<b>948,059.86</b>	<b>143.81%</b>	<b>2,574,892.86</b>
<b>Total Income</b>	<b>1,996,063.21</b>	<b>814,615.52</b>	<b>245.03%</b>	<b>3,516,618.40</b>	<b>2,989,642.19</b>	<b>117.63%</b>	<b>11,870,481.30</b>
<b>Expense</b>							
<b>400 - General &amp; Administrative</b>							
7010040 - Bank Charges Expense	0.00	12.50	0.0%	0.00	37.50	0.0%	150.00
7010050 - Interest Charges Expense	257.31	0.00	100.0%	107,261.53	109,381.23	98.06%	209,885.76
7010540 - Court Fees Expense	0.00	41.66	0.0%	0.00	125.00	0.0%	500.00
7015400 - Credit Card Fees Expense	959.72	700.00	137.1%	2,094.05	2,200.00	95.18%	11,050.00
7020400 - Directors Compensation	0.00	0.00	0.0%	1,325.00	400.00	331.25%	24,200.00
7050400 - Salaries - Administrative	8,232.17	13,743.51	59.9%	51,640.93	41,230.51	125.25%	164,922.04
7090400 - Wages Hourly - Office	5,413.92	22,569.98	23.99%	35,012.02	67,709.96	51.71%	270,839.85
7091400 - Wages Overtime - Office	469.85	1,656.98	28.36%	2,469.52	4,970.92	49.68%	19,883.69
7100400 - Materials & Supplies	118.86	1,250.00	9.51%	1,255.92	3,750.00	33.49%	15,000.00
7112400 - Water Drinking	752.42	200.00	376.21%	1,139.12	600.00	189.85%	4,468.00
7120400 - Cash Over/Short	17.28			7.28			
7200400 - General Expense - Office	336.46	637.50	52.78%	1,604.57	1,912.50	83.9%	22,400.00
7201400 - Member Dues,Conferences,St	345.00	960.00	35.94%	4,067.00	2,035.00	199.85%	12,378.00
7210400 - Advertising & Printing - Office	0.00	900.00	0.0%	0.00	2,800.00	0.0%	7,600.00
7220400 - Workers Comp - Bond - Etc	8,870.33	18,751.00	47.31%	17,740.66	18,751.00	94.61%	37,502.00
7230400 - Rentals - Office	215.37	215.37	100.0%	430.74	215.37	200.0%	861.48
7240400 - Heilmandale / Russell Rd Prop	5,157.76	4,863.34	106.05%	19,348.10	29,030.00	66.65%	52,500.00
7250400 - Public Relations	812.06	150.00	541.37%	1,535.98	750.00	204.8%	12,500.00
7260400 - Travel Expenses	0.00	0.00	0.0%	0.00	0.00	0.0%	4,150.00
7270400 - Hauler Rebate Program	0.00	59,375.00	0.0%	0.00	59,375.00	0.0%	237,500.00
7280400 - Accounting	0.00	0.00	0.0%	5,100.00	0.00	100.0%	25,000.00
7290400 - Legal	300.00	416.00	72.12%	900.00	1,250.00	72.0%	5,000.00
7300400 - Telephone / Internet	740.38	600.00	123.4%	2,221.00	1,800.00	123.39%	7,200.00
7400400 - Professional Fees	0.00			75.74			
7420400 - Maintenance Buildings - Offic	732.04	250.00	292.82%	2,726.27	750.00	363.5%	3,400.00
7430400 - Maintenance Equipment - Offi	352.31	366.66	96.09%	1,096.98	1,100.00	99.73%	4,400.00
7700400 - Office Appliances & Furniture	127.46			127.46			
<b>Total 400 - General &amp; Administrative</b>	<b>34,210.70</b>	<b>127,659.50</b>	<b>26.8%</b>	<b>259,179.87</b>	<b>350,173.99</b>	<b>74.02%</b>	<b>1,153,290.82</b>
<b>405 - Regulatory Expenses</b>							
7013405 - DEP Recycling Fee Expense	0.00	55,627.67	0.0%	0.00	55,627.67	0.0%	253,280.00
7014405 - Host Municipality Benefit Fee	0.00	34,767.30	0.0%	0.00	34,767.30	0.0%	158,300.00
7017405 - Permit Fees Expense	0.00	0.00	0.0%	3,986.00	3,035.00	131.33%	16,010.00
7018405 - Environmental Impairment Ins	0.00	0.00	0.0%	0.00	0.00	0.0%	15,232.00
7019405 - General Liability Insurance	44,977.00	55,500.00	81.04%	89,956.00	129,500.00	69.46%	185,000.00
7055405 - Environmental Stewardship Fi	0.00	118,208.81	0.0%	0.00	118,208.81	0.0%	538,220.00

**Greater Lebanon Refuse Authority**  
**Profit & Loss Budget Performance**  
**March 2025**

3:07 PM  
04/01/2025  
**Accrual Basis**

	Mar 25	Monthly Budget	% of Monthly Budget	YTD Actual	YTD Budget	% of YTD Budget	Annual Budget
<b>Total 405 - Regulatory Expenses</b>	44,977.00	264,103.78	17.03%	93,942.00	341,138.78	27.54%	1,166,042.00
<b>410 - Recycling &amp; Marketing Develop</b>							
7050410 - Salaries - Recycling	3,936.00	8,112.37	48.52%	19,654.08	24,337.13	80.76%	97,348.51
7090410 - Wages Hourly - Recycling	6,338.32	14,342.04	44.19%	32,217.46	43,026.10	74.88%	172,104.40
7091410 - Wages Overtime - Recycling	222.30	777.45	28.59%	1,376.81	2,332.37	59.03%	9,329.48
7100410 - Materials & Supplies Recyclin	213.12	400.00	53.28%	367.92	650.00	56.6%	6,200.00
7200410 - General Expense - Recycling	624.79	7,615.00	8.21%	2,374.02	7,640.00	31.07%	18,455.00
7201410 - Conferences,Workshop & Sut	0.00	3,500.00	0.0%	5,000.00	6,943.00	72.02%	8,592.00
7202410 - Disposal of Recyclables	1,121.60	495.00	226.59%	3,363.00	2,474.00	135.93%	15,992.00
7204410 - Education/Recycling	0.00	100.00	0.0%	0.00	200.00	0.0%	1,500.00
7205410 - HHW Program Expenses	4,393.48	4,394.00	99.99%	9,800.84	13,182.00	74.35%	83,892.00
7210410 - Advert & Printing - Recycling	19,412.30	5,615.50	345.69%	37,638.36	38,028.50	98.97%	137,446.00
<b>Total 410 - Recycling &amp; Marketing Develop</b>	36,261.91	45,351.36	79.96%	111,792.49	138,813.10	80.54%	550,859.39
<b>420 - Engineering</b>							
7050420 - Salaries - Engineering	7,704.22	16,605.03	46.4%	39,050.98	49,815.11	78.39%	199,260.46
7090420 - Wages Hourly - Engineering	84.00	233.34	36.0%	84.00	700.00	12.0%	2,800.00
7100420 - Materials & Supplies Engineer	0.00	8.34	0.0%	0.00	25.00	0.0%	100.00
7200420 - General Expense - Engineerin	0.00	208.34	0.0%	0.00	625.00	0.0%	2,500.00
7240420 - Engineering Services	22,132.88	9,250.00	239.27%	56,669.45	75,100.00	75.46%	149,100.00
<b>Total 420 - Engineering</b>	29,921.10	26,305.05	113.75%	95,804.43	126,265.11	75.88%	353,760.46
<b>422 - Treatment</b>							
7090422 - Wages Hourly - Treatment	2,636.00	5,411.85	48.71%	12,677.88	16,235.57	78.09%	64,942.28
7091422 - Wages Overtime - Treatment	0.00	164.76	0.0%	242.29	494.30	49.02%	1,977.21
7100422 - Materials & Supplies Treatme	395.81	416.66	95.0%	1,069.04	1,250.00	85.52%	5,000.00
7111422 - Electricity - Treatment	10,495.00	4,371.50	240.08%	22,825.33	13,114.50	174.05%	52,458.00
7140422 - Chemicals	0.00	166.66	0.0%	0.00	500.00	0.0%	2,000.00
7200422 - General Expense - Treatment	30.00	400.00	7.5%	30.00	1,200.00	2.5%	4,800.00
7202422 - Water Analysis in Labs	36,314.31	0.00	100.0%	72,933.75	46,020.05	158.48%	184,080.20
7203422 - Water Analysis - Landowners	0.00	0.00	0.0%	4,330.00	13,689.52	31.63%	54,758.08
7204422 - Sewage Maint Fee N Leb Twp	0.00	5,833.34	0.0%	3,558.37	17,500.00	20.33%	70,000.00
7205422 - Leachate Treatment - Leb City	3,962.87	33,333.34	11.89%	31,507.52	100,000.00	31.51%	400,000.00
7400422 - Maintenance Ponds/Well	0.00	375.00	0.0%	0.00	1,125.00	0.0%	4,500.00
7420422 - Maintenance Buildings - Treat	0.00	191.66	0.0%	0.00	575.00	0.0%	2,300.00
7430422 - Maint Equipment - Treatment	597.99	2,000.00	29.9%	11,106.34	6,000.00	185.11%	24,000.00
<b>Total 422 - Treatment</b>	54,431.98	52,664.77	103.36%	160,280.52	217,703.94	73.62%	870,815.77
<b>424 - LFG Management</b>							
7090424 - Wages Hourly - LFG Tech	2,730.00	5,788.09	47.17%	13,349.17	17,364.25	76.88%	69,456.98
7091424 - Wages Overtime - LFG Tech	0.00	131.26	0.0%	538.15	393.76	136.67%	1,575.04
7100424 - Materials & Supplies - LFG Mgt	392.89	2,083.34	18.86%	438.71	6,250.00	7.02%	25,850.00
7111424 - Electricity - LFG (Electricity FI	0.00	85.00	0.0%	510.05	255.00	200.02%	1,020.00
7200424 - General Expense - LFG Mgt	978.62	333.34	293.58%	2,034.58	1,000.00	203.46%	4,000.00
7202424 - Surface Emission Monitoring	5,657.00	0.00	100.0%	5,738.60	5,000.00	114.77%	20,000.00
7410424 - Maintenance Land - LFG Mgt	0.00	166.66	0.0%	0.00	500.00	0.0%	2,000.00
7430424 - Maint Equipment - LFG Mgt	0.00	375.00	0.0%	1,563.48	2,125.00	73.58%	7,450.00
<b>Total 424 - LFG Management</b>	9,758.51	8,962.69	108.88%	24,172.74	32,888.01	73.5%	131,352.02
<b>426 - Operations</b>							
7050426 - Salaries - Supervisory	11,167.87	15,819.08	70.6%	40,965.94	47,457.26	86.32%	189,829.05
7090426 - Wages Hourly - Operations	39,981.29	85,608.80	46.7%	203,080.27	256,826.38	79.07%	1,027,305.53
7091426 - Wages Overtime - Operations	3,279.13	6,651.51	49.3%	19,625.28	19,954.55	98.35%	79,818.20
7100426 - Materials & Supplies Operatio	2,440.70	3,000.00	81.36%	6,412.66	9,000.00	71.25%	36,000.00
7101426 - Tools	0.00	0.00	0.0%	2,390.00	700.00	341.43%	4,200.00
7110426 - Heat Buildings	2,165.77	1,857.14	116.62%	7,929.46	5,571.43	142.32%	13,000.00
7111426 - Electricity - Operations	3,470.74	1,583.34	219.2%	6,878.53	4,750.00	144.81%	19,000.00
7200426 - General Expense - Operations	972.46	2,916.66	33.34%	8,522.95	8,750.00	97.41%	35,000.00
7230426 - Rentals - Operations	453.94	0.00	100.0%	907.88	0.00	100.0%	60,000.00
7410426 - Maintenance Land	2,150.17	7,500.00	28.67%	8,656.22	22,500.00	38.47%	90,000.00
7420426 - Maintenance Buildings - Oper	2,496.33	1,250.00	199.71%	4,901.81	3,750.00	130.72%	15,000.00
7430426 - Maint Equipment - Operation	20,099.68	16,666.66	120.6%	55,760.78	50,000.00	111.52%	200,000.00
7500426 - Fuel Oil / Diesel - Equipment	19,541.20	33,333.34	58.62%	52,129.56	66,666.67	78.19%	200,000.00
7501426 - Gasoline	0.00	0.00	0.0%	2,519.50	3,333.33	75.59%	20,000.00
7502426 - Grease & Oil	973.20	3,333.34	29.2%	2,454.79	6,666.67	36.82%	20,000.00
7600426 - Tarp & Daily Cover Soil	0.00	0.00	0.0%	0.00	0.00	0.0%	44,000.00

**Greater Lebanon Refuse Authority**  
**Profit & Loss Budget Performance**  
**March 2025**

3:07 PM  
**04/01/2025**  
**Accrual Basis**

	Mar 25	Monthly Budget	% of Monthly Budget	YTD Actual	YTD Budget	% of YTD Budget	Annual Budget
<b>Total 426 - Operations</b>	109,192.48	179,519.87	60.83%	423,135.63	505,926.29	83.64%	2,053,152.78
<b>428 - Information-Technology</b>							
7200428 - Computer Software/Internet E	13,581.59	16,394.59	82.84%	21,181.59	31,358.75	67.55%	60,000.00
7300428 - Computer Hardware	6,977.25	0.00	100.0%	6,977.25	9,000.00	77.53%	13,000.00
7400428 - Professional Services/IT	5,226.61	6,168.75	84.73%	22,930.63	18,506.25	123.91%	100,325.00
<b>Total 428 - Information-Technology</b>	25,785.45	22,563.34	114.28%	51,089.47	58,865.00	86.79%	173,325.00
<b>470 - Employee Benefits &amp; PR Taxes</b>							
7930470 - Employee Clothing	560.87	1,000.00	56.09%	5,179.30	3,000.00	172.64%	17,000.00
7935470 - Sick Pay Wages	1,532.17	2,541.66	60.28%	8,327.70	7,625.00	109.22%	30,500.00
7936470 - Vacation Pay Wages	1,674.68	11,798.26	14.19%	17,804.39	35,394.76	50.3%	141,579.05
7938470 - Personal Pay Wages	1,393.76	3,092.85	45.06%	9,345.94	9,278.57	100.73%	37,114.29
7939470 - Birthday -Floating Holidays P	1,245.40	2,154.66	57.8%	5,363.50	6,463.96	82.98%	25,855.83
7940470 - Employee Life Insurance	909.14	433.34	209.8%	1,821.57	1,300.00	140.12%	5,200.00
7941470 - Retired EE Life Insurance	65.80	45.84	143.54%	128.31	137.50	93.32%	550.00
7945470 - Employee Disability Insurance	6,660.30	2,683.16	248.23%	12,809.74	8,049.50	159.14%	32,198.00
7950470 - Employee Med & Hosp Ins	80,909.62	83,721.84	96.64%	242,645.22	251,165.50	96.61%	1,004,662.00
7955470 - Retired Empl Med & Hosp Ins	736.88	748.34	98.47%	2,071.64	2,245.00	92.28%	8,980.00
7960470 - Employer FICA/Medicare	7,194.45	16,421.66	43.81%	38,362.34	49,265.00	77.87%	197,060.00
7970470 - Unemployment Compensation	275.09	1,090.00	25.24%	7,721.65	8,175.00	94.45%	10,900.00
7980470 - Employee Retirement Fund	0.00	0.00	0.0%	274,251.00	274,251.00	100.0%	274,251.00
7990470 - Training & Professional Devel	1,628.74	833.34	195.45%	3,089.34	2,500.00	123.57%	10,000.00
<b>Total 470 - Employee Benefits &amp; PR Taxes</b>	104,786.90	126,564.95	82.79%	628,921.64	658,850.79	95.46%	1,795,850.17
<b>6690000 - Reconciliation Discrepancies (D</b>							
6690000 - Reconciliation Discrepancies (D	0.00			-2,429.24			
<b>780 - Capital Expenses</b>							
7810426 - Capital Land & Improv Operat	14,765.74	8,333.33	177.19%	53,456.74	31,666.67	168.81%	125,000.00
7820426 - Capital Build& Improv Operati	0.00	0.00	0.0%	0.00	0.00	0.0%	80,000.00
7830420 - Capital Equipment - Engeneer	0.00	0.00	0.0%	0.00	10,000.00	0.0%	10,000.00
7830422 - Capital Equipment -Treatment	0.00	0.00	0.0%	16,621.00	935,000.00	1.78%	935,000.00
7830426 - Capital Equipment -Operation	0.00	29,000.00	0.0%	45,915.64	34,000.00	135.05%	1,361,000.00
7830428 - Capital Equipment/IT	6,999.00	13,000.00	53.84%	12,324.83	20,500.00	60.12%	36,500.00
<b>Total 780 - Capital Expenses</b>	21,764.74	50,333.33	43.24%	128,318.21	1,031,166.67	12.44%	2,547,500.00
<b>7990000 - Excess Transfers to Reserves</b>							
7990000 - Excess Transfers to Reserves	0.00	-89,413.00	0.0%	0.00	-472,150.00	0.0%	1,074,532.89
<b>Total Expense</b>	471,090.77	814,615.64	57.83%	1,974,207.76	2,989,641.68	66.04%	11,870,481.30
<b>Net Income</b>	<b>1,524,972.44</b>	<b>-0.12</b>	<b>-1,270,810,366.67%</b>	<b>1,542,410.64</b>	<b>0.51</b>	<b>302,433,458.82%</b>	<b>0.00</b>

Origin: All

Transactions from 01/01/2025 through 03/31/2025

## Inbound Tickets Only

## Third Party and Intercompany Customers

### Disposal Only

**GREATER LEBANON REFUSE AUTHORITY**  
**Origin/Material Summary**

Origin: All

Transactions from 01/01/2024 through 12/31/2024

Inbound Tickets Only

Third Party and Intercompany Customers

Disposal Only

Origin	Pct	YTD Tons	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
01 - Annville Township	2.95	3,899.3900	241.6800	214.6300	242.6500	400.8100	342.2600	390.5400	301.8800	321.0400	370.8600	393.6900	289.1200	390.2300
02 - Bethel Township	4.75	6,280.0300	434.9300	477.5800	423.5400	598.2000	696.4500	607.7400	461.5700	510.6700	518.1500	695.8100	466.1700	389.2200
03 - Cleona Borough	1.28	1,689.9400	136.0000	122.4900	146.1900	157.7400	168.6600	143.4400	154.2200	139.4200	109.1000	144.8100	116.9900	150.8800
04 - Cold Spring Township	0.00	5.5100	0.0000	0.0000	0.0000	0.0000	0.0000	5.5100	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
05 - Cornwall Borough	1.96	2,595.0600	316.3900	195.6600	193.9800	201.8800	231.9100	185.5700	185.0200	195.7900	197.9700	234.1800	233.4700	223.2400
06 - East Hanover Township	1.66	2,188.0800	129.8500	171.8900	176.4800	174.0800	193.3300	214.6200	190.2400	264.8300	162.1000	182.0000	192.9900	135.6700
07 - Heidelberg Township	1.78	2,357.2700	173.1700	174.9100	182.8700	199.3300	222.4600	190.8200	171.4000	279.5100	147.3100	202.4000	269.3700	143.7200
08 - Jackson Township	6.50	8,587.2900	713.5700	628.9200	705.4300	736.1100	784.7400	715.4100	829.5200	656.1000	717.8700	758.7100	714.7600	626.1500
09 - Jonestown Borough	1.37	1,811.8900	129.6800	97.1500	138.7000	138.8300	130.0000	168.5000	176.0100	142.6600	136.0900	201.7200	191.8100	160.7400
10 - Lebanon City	22.86	30,201.5500	2,316.8500	2,187.5700	2,371.5800	2,524.2300	2,896.6200	2,572.5300	2,661.9700	2,732.5700	2,497.7900	2,823.2100	2,207.1700	2,409.4600
11 - Millcreek Township	2.60	3,438.2300	321.1400	234.2100	241.4600	296.3700	299.2300	309.6400	312.3000	284.3600	285.7800	318.3700	302.9900	232.3800
12 - Mount Gretna Borough	0.45	588.2300	44.1400	37.9000	39.4300	38.8700	46.4000	82.9200	61.3900	47.5500	59.8900	38.8100	44.1700	46.7600
13 - Myerstown Borough	5.50	7,263.3900	497.8100	586.7200	594.9300	644.4200	690.6500	607.7900	647.5700	646.1600	572.1700	610.2100	613.4800	551.4800
14 - North Annville Township	0.81	1,068.5700	74.0500	78.4500	87.9900	98.3500	112.4300	88.8200	92.7500	87.9900	88.0000	101.9100	87.4100	70.4200
15 - North Cornwall Township	4.28	5,654.6600	450.8500	373.9000	426.7700	522.6800	566.3000	348.3600	489.0700	438.2000	454.2700	668.8500	502.1900	413.2200
16 - North Lebanon Township	8.14	10,747.7500	870.5200	748.1100	907.6800	1,295.2400	871.6800	754.9600	890.1100	966.6700	878.2500	980.7100	825.4300	758.3900
17 - North Londonderry Township	5.81	7,675.7500	689.0500	543.1300	642.5800	757.7000	685.9600	637.8000	621.1000	631.1400	572.2100	729.4100	567.3500	598.3200
18 - Palmyra Borough	5.09	6,726.0800	471.9500	483.7600	489.0100	616.4500	733.5300	584.0300	591.0200	618.0600	505.6400	582.7000	498.2400	551.6900
19 - Richland Borough	0.70	922.2400	94.5600	73.9600	76.7400	105.2000	91.8700	71.7700	86.2700	57.1800	60.3500	94.9600	59.1100	50.2700
20 - South Annville Township	1.06	1,406.9800	113.1500	84.6400	106.4900	116.1800	113.0600	181.2200	245.5000	98.3100	62.0300	84.2900	101.7500	100.3600
21 - South Lebanon Township	6.53	8,632.8300	613.0500	623.8700	696.6000	744.7400	770.3700	759.5000	842.6900	844.5900	614.6100	775.3800	716.9000	630.5300
22 - South Londonderry Township	3.43	4,536.7200	355.4700	303.3300	340.2000	400.0200	411.5800	356.3400	372.8700	489.4600	345.3400	395.3900	390.9700	375.7500
23 - Swatara Township	1.84	2,435.0900	226.5300	188.1700	189.1300	235.4200	190.6900	203.4400	216.4600	191.9100	190.2000	191.7500	204.9300	206.4600
24 - Union Township	7.20	9,509.8700	761.8600	837.4000	874.6600	877.7300	754.9200	791.4100	1,127.4200	981.3000	690.2400	741.8700	537.6100	533.4500
25 - West Cornwall Township	0.68	892.9200	76.5700	89.5700	73.4700	109.8400	106.6100	35.8100	23.8600	81.4900	65.4300	79.6600	75.7000	74.9100
26 - West Lebanon Township	0.75	995.6900	123.0100	79.3200	102.7900	90.1100	63.2800	85.0700	83.9800	64.2700	79.3500	98.4400	74.3000	51.7700
28 - Other	0.00	1.4100	0.1600	0.0000	0.0000	0.0000	0.0000	1.1000	0.1500	0.0000	0.0000	0.0000	0.0000	0.0000
NA - Not Applicable	0.00	4.5000	0.0000	0.0800	0.0000	0.0000	0.0000	0.0000	0.5100	0.0000	0.0000	3.2400	0.0500	0.6200
<b>Report Grand Totals</b>		132,116.9200	10,375.9900	9,637.3200	10,471.3500	12,080.5300	12,174.9900	11,094.6600	11,836.8500	11,771.2300	10,381.0000	12,132.4800	10,284.4300	9,876.0900
Subtract Metal		-120.99	-3.33	-7.91	-6.38	-9.92	-14.63	-5.63	-11.26	-14.75	-11.20	-14.37	-13.58	-8.03
<b>REPORT GRAND TOTAL</b>		<b>131,995.93</b>	<b>10,372.66</b>	<b>9,629.41</b>	<b>10,464.97</b>	<b>12,070.61</b>	<b>12,160.36</b>	<b>11,089.03</b>	<b>11,825.59</b>	<b>11,756.48</b>	<b>10,369.80</b>	<b>12,118.11</b>	<b>10,270.85</b>	<b>9,868.06</b>