



Board of Directors Meeting Minutes
May 6, 2025

The regular meeting of the Greater Lebanon Refuse Authority was held on May 6, 2025 at the GLRA Office Building and via telephone conference. CHAIRMAN – John Poff, South Lebanon Township, called the meeting to order at 7:00 PM beginning with the Pledge of Allegiance, then roll call taken by Robert Garner, Jr., Executive Director. Members noted in attendance (*) on-site and (#) via telephone conference:

*	CHAIRMAN - John Poff, South Lebanon Township
*	VICE CHAIRWOMAN - Bonita Grumbine, North Lebanon Township
*	SECRETARY – Brent McFeaters, North Annville Township
*	ASST. SECRETARY – LuAnn Horn, West Lebanon Township
	TREASURER – Clifford R. Berger, Bethel Township
	ASST. TREASURER – Charles Olt, South Londonderry Township
#	Eric D. Adams, Palmyra Borough
	Bill Behney, Richland Township
*	Paul Bird, Jonestown Borough
	Jeremiah Boyer, Jackson Township
#	Constance Bretz, Lebanon City
#	James W. Cantrell Jr., Swatara Township
#	Roberta DeSantis, Millcreek Township
	Thomas Embich, Annville Township (Alternate)
*	Edward Fogelsanger, South Annville Township
#	Frankleen Gibson, East Hanover Township
*	Jean Elia Long, North Cornwall Township
*	Larry Herr, Union Township
#	Chris Horst, Heidelberg Township
#	Karl Kerchner, Mt. Gretna Borough
*	Elizabeth Lindsay, Cleona Borough
*	David Lloyd, West Cornwall Township
#	Barry Ludwig, Myerstown Borough
*	Howard MacFadden, Cornwall Borough
*	Heidi Neiswender, North Londonderry Township
#	Joseph Viozzi, Annville Township (Primary)

Also in attendance: Robert Garner, Jr., Executive Director, Amy Mazzella di Bosco (via phone), Lebanon County Recycling Coordinator, James Zendek, Senior Staff Engineer, Morgan Lusch, Staff Engineer, Loretta Baker, Operations Manager, Samuel Weiss, Esq., Solicitor, Michelle Miller, Compliance Officer and Recording Secretary. From the Public: None

PUBLIC COMMENTS/PRESENTATIONS

None.

REVIEW OF EXCUSED MEMBERS

On a MOTION by Horn, SECONDED by Neiswender, Members APPROVED to excuse those absent from the May 2025 Meeting: Clifford Berger

MINUTES OF THE LAST MEETING

On a MOTION by Grumbine, SECONDED by MacFadden, Members APPROVED the April 2025 Meeting Minutes with no corrections.

EXECUTIVE DIRECTOR'S REPORT

A copy of the report is attached and hereto made part of the minutes.

Garner updated the Board regarding the Capital Forecast. Expenses for Leachate Pre-Treatment plant plans were added this year and waste excavation of Cell 9 was removed, in anticipation of completion in-house. GLRA will be seeking out a loan, a bond issue or possibly grant funding from PMAA.

At this time, all GLRA properties are now occupied by tenants.

Garner shared that GLRA accepted litter removed, at no charge, from the Swatara Sojourn held May 3, 2025. Additionally, GLRA is paying for transportation and recycling of tires collected during this clean-up.

The 2nd Annual GLRA Fishing Derby was another success, with over 65 attendees.

On a MOTION by Herr, SECONDED by Long, Members APPROVED to formally recognize and commend the winners of the GLRA 2025 Annual Fishing Derby.

The 2024 Audit concluded and contained no noted findings. There will be an Audit Committee Meeting in June, once all aspects of the Audit have been completed.

April tonnage was below that from April 2024, but over budget for April 2025 by almost 900 tons.

COMPLIANCE OFFICER'S REPORT

A copy of the report is attached and hereto made part of the minutes.

Miller shared with the Board that a commercial customer received a penalty for a dregs load from a drinking water storage project in North Lebanon Township. The load arrived at GLRA, leaking, and left the site, in the same condition. The owner called and did not contest the penalty, but informed us of a miscommunication on the project side. The penalty, due May 17, has already been paid in full in the amount of \$400.

Miller informed attendees that her second quarter Hauler Safety Snip-It was distributed in April. Topics included Traction on the working face, Tire Safety, Hauler Appreciation Week and reminder to drivers to check their dumped containers for TV's, freon appliances, propane tanks and tires, as they are not permitted in the landfill.

Garner noted that he mentioned this newsletter at a SWANA meeting in which attendees found to be a great idea and will follow suit to communicate to their hauling customers.

OPERATION MANAGER'S REPORT

A copy of the report is attached and hereto made part of the minutes.

Baker updated the Board on DEP's most recent routine inspection. GLRA received good marks, no violations.

Baker stated that GLRA is currently focused on several projects: daily disposal of waste on Cell 8, Soil Borrow area and Shilling Landfill overfill relocation as well as assisting with the trail and canal project as needed.

Seeding and mulching on the Landfill remains on schedule.

Baker reported that the Barn Repair bid will be tabled until the June meeting.

RECYCLING COORDINATOR'S REPORT

A copy of the report is attached and hereto made part of the minutes.

Mazzella di Bosco reminded the Board that GLRA's 9th Paper Shredding Event will be Friday, June 13, from 8am-12pm. It will be held again at the E-Waste facility site, as its paved area was quite convenient last year for residents to drop off their boxes and for the shred company to park and process.

Mazzella di Bosco updated attendees regarding the success of the Countywide battery recycling program. The Battery Campaign has brought a positive influx of household batteries to GLRA these last few months. GLRA recycled 16 boxes at 50 – 60 pounds each, twice the amount of boxed batteries before campaigning.

STAFF ENGINEER'S REPORT

A copy of the report is attached and hereto made part of the minutes.

Zendek updated the Board regarding a recent update on SEM testing results. This testing is completed by a third-party company, SCS Engineers. DEP came to audit SCS during their gas testing. Due to the weather and the amount of rain we received, pipes flooded causing vacuum issues, in addition to lower barometric pressure. GLRA had higher than normal hits on the penetration testing and three hits on the walk-around. This is not a violation, however, there is now a time constraint on addressing each exceedance. Retesting is required within ten days, if passed, retesting is again required within 30 days.

Fogelsanger asked Zendek if all of this can be performed in-house, to which Zendek confirmed this can be completed with a crew of about three employees.

Lusch shared with attendees that our portions of the Native Grasslands project, mowing and moving soil piles, have been completed. The next step will include contractors spraying broad-spectrum herbicide with intention of eliminating invasive species prior to what planting is planned for the area.

Additionally, the Walking Trail Expansion Opening is on the same day as Tunnel Park's Union Canal Days, May 17. GLRA Employees have been working diligently in preparation of this event and we are excited for the public to visit and enjoy what improvements have taken place. GLRA will hold an Open House for Employees and Friends on May 28, 2025.

TREASURER'S REPORT

A copy of the report is attached and hereto made part of the minutes.

On a MOTION by Neiswender, SECONDED by Horn, Members APPROVED payment of current monthly obligations as presented.

SOLICITOR'S REPORT

Addressed in Executive Session.

PERSONNEL COMMITTEE

On a MOTION by Poff, SECONDED by Lindsay, Members APPROVED the Annual Review for Amy Mazzella di Bosco and authorized the annual bonus in accordance with the Employee Policies.

On a MOTION by Poff, SECONDED by MacFadden, Members APPROVED the Annual Review for Morgan Lusch and authorized the annual bonus in accordance with the Employee Policies.

NEW BUSINESS

None.

OLD BUSINESS

Neiswender participated in the PMAA 2025 Training and followed up with GLRA about questions regarding bylaws and shared some information obtained at this training.

On a MOTION by Poff, SECONDED by Neiswender, Members entered into Executive Session at 7:32PM.

Executive Session closed at 7:43PM.

On a MOTION by Grumbine, SECONDED by Herr, the meeting adjourned at 7:45 PM.

Respectfully submitted,



Michelle Miller
Recording Secretary

NEXT BOARD MEETING:

June 3, 2025, (Tuesday) – 7:00 PM

GLRA Office Building – Large Conference Room
1800 Russell Road
Lebanon, PA 17046

Committee Meetings:

June 3, 2025, (Tuesday) – 6:00PM

Audit Committee
GLRA Office Building
1800 Russell Road
Lebanon, PA 17046



GLRA Monthly Board Meeting Agenda

Date: May 6, 2025

Time: 7:00 pm

Location: GLRA Office 1800 Russell Road Lebanon, PA

1. Roll Call
2. Public Comments/Presentations - limited to 5 minutes, each
3. Review of Excused Members (Motion)
4. Approval of the minutes from the previous meeting (Motion)
5. Executive Director's Report (Report attached and Motion)
 - o **Motion to formally recognize and commend the winners of the GLRA 2025 Annual Fishing Derby**
6. Compliance Officer's Report (Report attached)
7. Operations Manager's Report (Report attached)
8. Recycling Coordinator's Report (Report attached)
9. Engineer's Report (Report attached)
10. Treasurer's Report (Report attached and Motion)
 - o **Motion to accept the Treasurer's Report and to pay the monthly obligations.**
11. Solicitor's Report
12. Personnel Committee
 - o **Motion to accept the Annual Review for Amy Mazzella di Bosco and authorize the annual bonus in accordance with the Employee Policies.**
 - o **Motion to accept the Annual Review for Morgan Lusch and authorize the annual bonus in accordance with the Employee Policies.**
13. New Business

14. Old Business

PMAA 2025 Training and follow-up

15. Executive Session

16. Adjournment

Printed on Recycled Paper 



May 6, 2025
File # 2025-121

Executive Director's Report

April 2025

1.0 ADMINISTRATIVE

1.1 Capital Expense Forecast

GLRA staff reviews our long-range capital expense forecast annually. This year's update is provided as **Attachment 1**. This year, we updated the capital equipment expenses and schedule to coincide with warranty expirations for our Landfill Compactors and operating hours for our track loaders. We also added a replacement water truck. On the Capital Projects side, we included the Leachate Pre-Treatment Plant and removed Cell 9 excavation as we plan to do that work in house.

1.2 Rental Properties

The Miller property has been rented since March. This created a vacancy at the 1705 Heilmandale Road property. This property has now been rented. There were no employees interested in leasing this property, but we had two or three other interested parties. Due to the interest, we went through an application process and background check to select the best fit for GLRA.

1.3 Swatara Sojourn

The Swatara Sojourn was held May 3rd. As approved by the Board last month, we accepted the litter removed from Swatara Creek at no charge and will pay for transportation and recycling of tires removed during the clean-up.

1.4 Fishing Derby

The 2nd annual GLRA Fishing Derby was held Saturday, April 26th. Employees and neighbors joined in the fun. There were over 65 people in attendance and the winners were as follows:



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Largest Fish

First Place - Jaren Speece 17 inch trout

Second Place - Addilyn Bucher 16.25 inch trout

Most Fish

0 - 5 years old - Michael Irizarry 25 fish

6 - 11 years old - Karter Nye 17 fish

12 - 16 years old - Caden Phillips 26 fish

1.5 PCI Compliance

The Payment Card Industry Data Security Standard (PCI Compliance) is a globally recognized security standard designed to protect sensitive cardholder data. It applies to any organization that processes or transmits credit card information. PCI Compliance ensures reduced payment card fraud by implementing security measures to protect cardholder data from unauthorized access and data breach. We maintain PCI Compliance through Ironwood, our credit card services provider, and Security Metrics. The most recent vulnerability/security scan noted a vulnerability which was addressed in a timely manner avoiding an “out of compliance” notice.

1.6 2024 Annual Audit

The onsite portion of the audit was completed April 10th. It went very well with no findings noted. The audit and associated 2024 Financial Statement will be completed and provided to the Audit Committee for review. Their recommendation will be presented for consideration and action by the full Board at the June 3rd meeting.

2.0 BUDGET PERFORMANCE

2.1 Revenue from Waste Receipts

Revenue from tipping fees were well above budget in April. For the month, we surpassed the budget by over 8%. This continues a trend for the year as our revenue continues to exceed the budget.



2.2 Other Revenue

Other revenues also outpaced the budget for April. This is attributed to recycling grant reimbursements that Amy reported on last month.

2.3 Expenditures

Expenditures varied in April. Administrative expenses were over budget by about \$4,000. Engineering was also over budget by about \$4,000 while Recycling was \$4,000 under budget. Landfill Gas Management was under budget by about \$5,000. Leachate Treatment and Operations were both over budget. Operations was due to timing of fuel deliveries and Treatment exceeded budget due to the timing of the invoice for the 1st quarter ground water testing. Capital expenses were well below budget due to the actual versus budget cost of the new landfill Compactor.

2.4 The Volume of Waste Delivered

The Tonnage in April was 11,527 tons. This is below April of last year as depicted in the Tonnage Trend Comparison Chart (**Attachment 2**). However, the tons received in April did exceed the budget by almost 900 tons.



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3.0 MEETINGS

Board Meeting	Monthly Board Meeting
Operations Monthly Meeting	Attended Monthly Operations Meeting
Leachate & Gas Meeting	Held Monthly Leachate & Gas Management Meeting
Managers Meeting	Held the Monthly Managers Meeting
Administrative Meeting	Attended Monthly Administrative Meeting
SWANA	Attended Board Meeting
Training	Attended GLRA annual employee training class
Compliance Meeting	Attended Monthly Compliance Meeting
Employee Update Meeting	Provided all GLRA employees with an update on projects and plans for 2025
CoLA Meeting	Jim & I met with CoLA to discuss Pre-Treatment among other items

Respectfully submitted,

Robert "Skip" D. Garner

Attachments: Attachment 1: Capital Expense Forecast Update
 Attachment 2: Tonnage Trend Comparison Chart

Attachment 1
Capital Expense Forecast Update

Capital Projects and Capital Equipment and Expenditure Forecast

Capital Equipment	Estimated Operational Cost ⁽²⁾	Capital Projects Costs	Estimated Costs ⁽²⁾	Total Estimated Cost
2025				
Compactor	\$1,200,000	Gas System upgrades	\$50,000	
Misc. Property Repair ⁽³⁾	\$35,000	Refurbish Tank T-100	\$925,000	
IT changes/upgrades	\$25,000	Misc. Projects ⁽³⁾	\$50,000	
Misc. Equipment ⁽¹⁾	\$150,000	Loan Repayment	\$1,381,600	
	\$1,410,000		\$2,406,600	\$3,816,600
2026				
Water Truck	\$350,000	Gas System Upgrades (including additional vertical wells)	\$350,000	
Excavator	\$625,000	Misc. Projects ⁽³⁾	\$50,000	
Track Loader	\$750,000	Scale House Upgrade	\$250,000	
Misc. Equipment ⁽¹⁾	\$150,000	Loan Repayment	\$1,381,600	
Misc. Property Repair ⁽³⁾	\$35,000			
Elgin Sweeper Truck	\$300,000			
IT changes/upgrades	\$25,000			
	\$2,235,000		\$2,031,600	\$4,266,600
2027				
Misc. Equipment ⁽¹⁾	\$150,000	Phase II Capping Project ⁽⁴⁾	\$5,000,000	
Misc. Property Repair ⁽³⁾	\$35,000	Gas System Upgrades	\$50,000	
IT changes/upgrades	\$150,000	Misc. Property	\$250,000	
Roll-Off Truck	\$250,000	Pad 9 Construction	\$5,000,000	
Track Loader	\$800,000	Loan Repayment	\$1,381,600	
		Misc. Projects ⁽³⁾	\$50,000.00	
	\$1,385,000		\$11,731,600	\$13,116,600
2028				
Compactor	\$1,200,000	Gas System Upgrades	\$50,000	
Misc. Equipment ⁽¹⁾	\$150,000	Misc. Projects	\$50,000	
IT changes/upgrades	\$25,000	County Plan Update and LF Expansion Planning	\$300,000	
		Loan Repayment	\$1,381,600	
	\$3,560,000		\$1,781,600	\$4,006,600
2029				
Misc. Equipment ⁽¹⁾	\$150,000	Loan Repayment	\$1,381,600	
IT changes/upgrades	\$25,000	Phase III Capping ⁽⁴⁾	\$6,000,000	
		Gas System upgrades	\$50,000	
		Misc. Property	\$250,000	
		Pre-Treatment Plant Design & Bid	\$800,000	
		Misc. Projects	\$50,000	
	\$175,000		\$8,531,600	\$8,706,600
2030				
Misc. Equipment ⁽¹⁾	\$150,000	Gas System Upgrades	\$50,000	
Rebuild D6 Track Dozer	\$425,000	Misc. Projects	\$50,000	
		Pre-Treatment Plant Construction	\$8,000,000	
		Loan Repayment	\$1,381,600	
		Pad 10 Waste Excavation & Construction	\$6,000,000	
	\$575,000		\$15,781,600	\$16,356,600
2031				
Misc. Equipment ⁽¹⁾	\$150,000	Gas System Upgrades	\$50,000	
IT changes/upgrades	\$25,000	Misc. Property	\$250,000	
Compactor	\$1,600,000	Loan Repayment	\$1,381,600	
		Misc. Projects	\$50,000	
	\$1,775,000		\$1,731,600	\$3,506,600

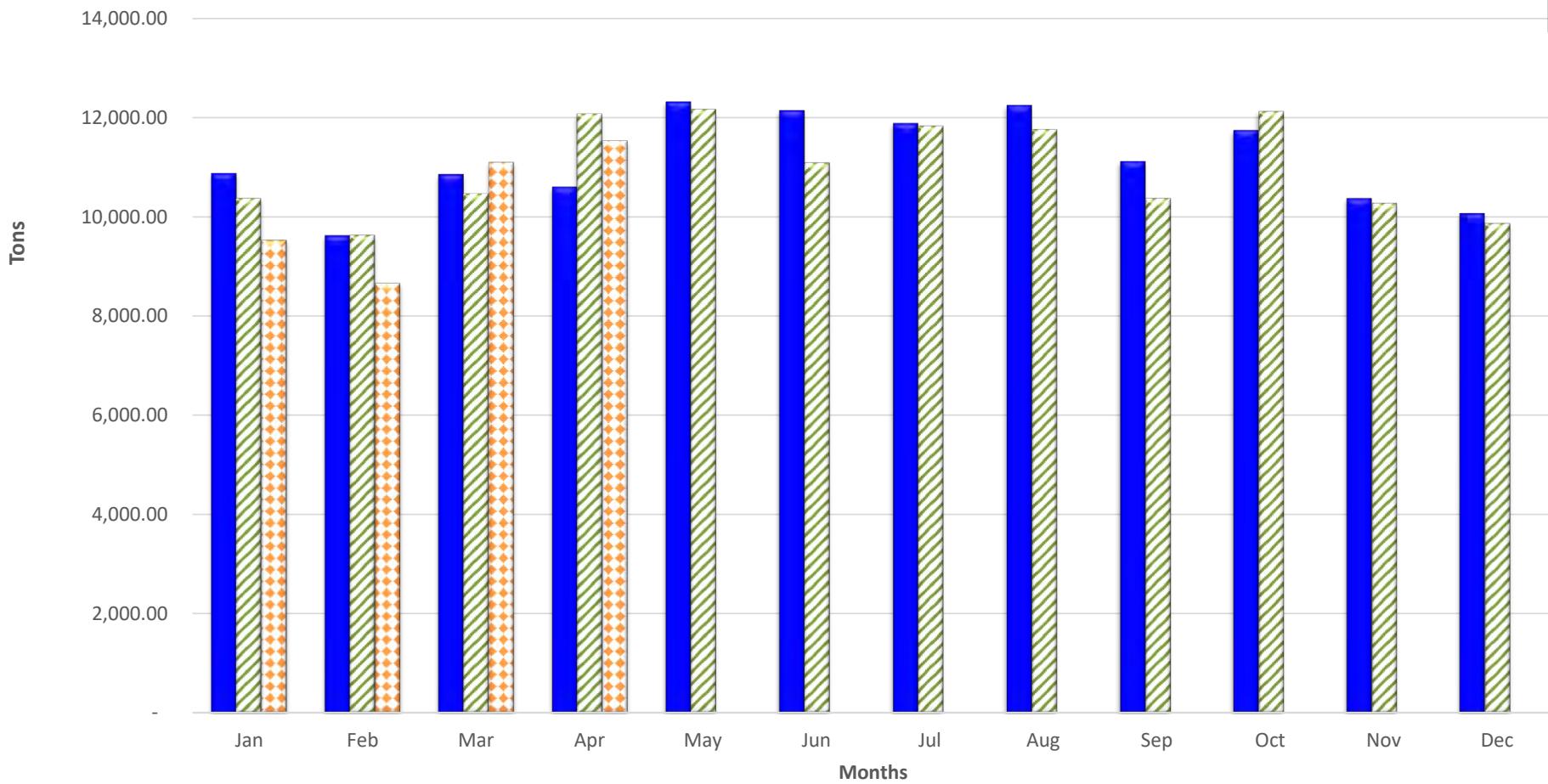
Notes:

1. Misc. Equipment includes site vehicles and other operational equipment
2. Equipment costs based on recent purchases or quotes. Project costs estimated based on previous costs and project size
3. Misc. Projects include small site improvements
4. These projects are shown as scheduled based on 2022 minor permit modification

Attachment 2
Tonnage Trend Comparison Chart

Tonnage Trend Comparison 2023 - 2025

2023
2024
2025





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Board Meeting: May 6, 2025
File# 2025-124

April 2025 Compliance Officer's Report

To: Robert D. Garner, Jr., Executive Director

- 1. Leaking Penalty** – A Commercial Carrier was instructed to deliver dregs from a drinking water storage project in North Lebanon Township. When the truck arrived, it was leaking all over the roadway and on the scale. The driver left the facility site without being instructed to, leaving a trail behind. A penalty was issued in the amount of \$400 for the required clean-up performed by GLRA. The penalty is due May 17.
- 2. Welcome Letters** – So far this calendar year, New Resident Welcome Letters have kicked off full force. With the Lebanon County GIS up and running, I have reached out to 251 residents, to date; 112 of them in March alone.
- 3. College Hunks Hauling Junk & Moving** – A junk hauling franchise was seen advertising in Palmyra. I sent them a letter introducing GLRA and informed them of Lebanon County's flow-control requirement. The letter was sent with an accompanying copy of GLRA Rules and Regulations.
- 4. Quarterly Safety Snip-It** – I distributed the quarterly Safety Snip-It article in April. Topics included: Traction, Tire Safety, a very important reminder for drivers to check their containers for any TVs, freon appliances, tires and propane tanks. I also noted Hauler Appreciation Week in June. The Safety Snip-It is included, **Attachment 1**.

April 2025 Meetings:

Compliance Meeting, April 7, 2025
Employee Quarterly Update, April 15, 2025
Employee Safety Committee Meeting, April 17, 2025
Manager's Meeting, April 24, 2025
Administrative Meeting, April 24, 2025

Respectfully Submitted,

Michelle Miller
Compliance Officer



Traction is tough to accomplish when we have muddy, wet days on the working-face. As snow and ice melts and rain takes the stage, play it safe and avoid backing into large, puddled areas.



Roadways and landfill terrain wear and tear on your tires. Stay vigilant with tire safety, do pre- and post-trip checks, identify irregularities in tire tread, sidewall cracking and foreign objects.



IMPORTANT REMINDER: While dumping on the working-face, **ALWAYS** check your load for tires, freon appliances, propane tanks and TVs **BEFORE** leaving our site. Load these items back onto your truck and properly recycle/dispose. Such items are being found after you have left the site and cannot be disposed of in the landfill.





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OPERATIONS MANAGER'S REPORT

APRIL 2025

To: Robert Garner, Executive Director

GLRA Board of Directors

Landfill Operations:

DEP Inspector Laura Ellwood conducted a routine site inspection on April 02, 2025. No violations were noted.

Repaired several leachate seeps on the Shilling Landfill along top bench of haul road on the left side. We are currently monitoring one small seep on Pad 7.

Currently we are focused on three projects daily disposal of waste on Cell 8; Soil Borrow area, overfill relocation on the Shilling Landfill; and assisting with the trail and canal project as needed.

Rented 45' lift for picking paper in the trees, as well as fixing the litter fence on the back area of Shilling Landfill.

Employees picked paper throughout the landfill and on roads throughout the month of April.

Hydroseeding was started on the upper slopes of Shilling Landfill area by GLRA Employees.

Mowing was completed as per the direction of the Pheasant Forever agreement.

The goose nest and egg depredation program began during the month of April and will continue till end of May. A total count will be provided in June.

Cleaning of pond -14 spill way and weir was completed.

Repairs were completed on three of the rental properties for various reasons.

The March landfill density for cell 8 was 1548 LBS/CY which converts to 0.774 tons/CY. The industry standard landfill density is 1350 lbs./CY, 0.675 tons/CY.

Recycling: Completed grinding of Greenwaste.

Equipment Maintenance & Repair:

Yearly calibration was completed on the Thermo Fisher Scientific Identifinder NG 3558-0135.

Quarterly calibration of the Scales was performed April 2025 by B&M Scales, Inc.

Repaired leaking oil and loose hydraulic lines on the 2020 John Deere Backhoe.

Replacement of tires and hoses has been more frequent on equipment due to several projects being worked on in tandem.

Contracted with local vendor to provide bird repellent material in 12 vented containers for a 6-month trial period in the shop area.

Radiation Alarms: There were 3 radiation alarms this month.

Sattazahn Refuse Removal, Inc., brought in waste on 3/28/2025 with a radiation determination to be Technetium-99 (Tc-99m). The items were disposed of on-site.

MJP Hauling brought in waste on 4/3/2025 with a radiation determination to be Iodine-131 (I-131). The items were disposed of on-site.

MJP Hauling brought in waste on 4/10/2025 with a radiation determination to be Iodine-131 (I-131). The items were disposed of on-site.

Safety:

The Employee Workplace Safety Committee met on April 17, 2025, at 10:00 AM.

The next Employee Safety Committee Meeting is scheduled for Thursday, May 15, 2025.

Water/Sweeper Truck Water Usage:

Container Hauls:

Date	Origin	Contents	Destination
03/31/2025	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
04/02/2025	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
04/03/2025	GLRA	Scrap Metal	Consolidated Scrap Resources, Inc.
04/04/2025	GLRA	Soda Bottles	Consolidated Scrap Resources, Inc.
04/04/2025	GLRA	Milk Jugs	Consolidated Scrap Resources, Inc.
04/04/2025	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
04/04/2025	GLRA	Clear Glass	Cougle's Recycling, Inc.
04/09/2025	GLRA	Thermalforms	Cougle's Recycling, Inc.
04/09/2025	GLRA	Tires	A&R Tire Sales & Recycling, Inc.
04/11/2025	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
04/15/2025	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
04/15/2025	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
04/18/2025	GLRA	Soda Bottles	Consolidated Scrap Resources, Inc.
04/18/2025	GLRA	Milk Jugs	Consolidated Scrap Resources, Inc.
04/18/2025	GLRA	Detergent Bottles	Consolidated Scrap Resources, Inc.

04/21/2025	GLRA	Scrap Metal	Consolidated Scrap Resources, Inc.
04/21/2025	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
04/24/2025	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
04/24/2025	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
04/24/2025	GLRA	Office Paper	Consolidated Scrap Resources, Inc.
04/24/2025	GLRA	Tin Cans	Consolidated Scrap Resources, Inc.
04/25/2025	GLRA	Soda Bottles	Consolidated Scrap Resources, Inc.
04/25/2025	GLRA	Milk Jugs	Consolidated Scrap Resources, Inc.
04/29/2025	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
04/29/2025	GLRA	Scrap Metal	Consolidated Scrap Resources, Inc.

Meetings Attended:

LMB/ZM - April 2025, attended the Monthly Operations Meeting.

LMB/ZM - April 2025, attended Monthly Landfill Gas and Leachate Meeting.

LMB - April 2025, attended the Employee Safety Committee Meeting.

LMB/ZM - April 2025, attended Monthly Managers Meeting.

LMB - April 11, 2025, attended a meeting regarding upgrade of audio to the main conference room.

LMB/ZM - April 15, 2025, attended Employee quarterly update.

LMB/ZM - April 15, 2025, attended a meeting on Pheasants Forever.

LMB/ZM - April 16, 2025, attended meeting on equipment forecasting.

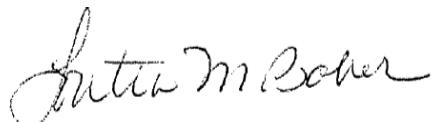
LMB/ZM - April 17, 2025, conducted annual training for those absent on previous training.

LMB/ZM - April 23, 2025, attended meeting on GLRA LFG & Leachate Collection Strategies.

LMB/ZM - April 28, 2025, attended a meeting to review contracts for uniforms.

LMB/ZM - April 30, 2025, attended SWANA Mini-Tech on Drones & GIS mapping

Respectfully Submitted,



Loretta M. Baker
Operations Manager



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APRIL 2025 RECYCLING COORDINATOR'S REPORT

To: GLRA Executive Director & Authority Members

Meeting: May 6, 2025

I. GLRA Drop-Off Center Material

	Tons	Price/Ton	Revenue
Metal Recovery	8.63	\$ 168.00	\$ 1,449.00
Steel Cans	1.52	\$ 0.00	\$ 0.00
Corrugated Cardboard	7.72	\$ 15.00	\$ 115.80
Office Paper	1.79	\$ 40.00	\$ 71.60
Clear Glass	3.37	-\$ 20.00	-\$ 67.40
Car/Truck Tires	2.98	-\$ 225.00	-\$ 670.50
#1 PET Thermaforms	0.29	-\$ 100.00	-\$ 29.00
Plastic Detergent Bottles	0.26	\$ 0.00	\$ 0.00
Milk/Water Jugs	0.48	\$ 0.00	\$ 0.00
Plastic Soda Bottles	1.09	\$ 0.00	\$ 0.00
TOTAL	28.13		\$ 869.50

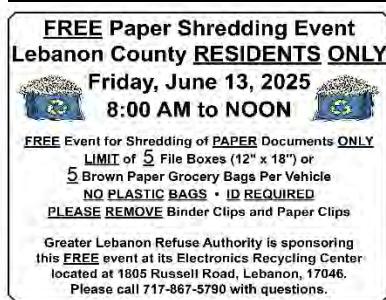
II. 2025 First Quarter Hauler/Recycler Recycling Tonnage Reports

The **NEWLY UPDATED** 2025 First Quarter Lebanon County Hauler/Recycler Recycling Tonnage Report Forms were sent to all Lebanon County Commercial Haulers and Recyclers were due by April 30, 2025. Follow-up calls and emails are being made for late reports.

III. 2024 Act 101 Section 903 County Recycling Coordinator Grant

Received the 2024 Act 101 Section 903 County Recycling Coordinator Grant from the Pennsylvania Department of Environmental Protection (PA DEP). The grant is in the amount of \$77,289.66 and reimburses GLRA for 50% of the salary, benefits and expenses of the County Recycling Coordinator for the 2024 calendar year.

IV. 9th Annual FREE Lebanon County Paper Shredding Event – FRIDAY, JUNE 13, 2025



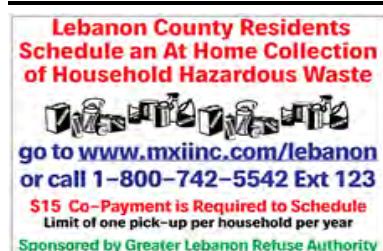
The 9th Annual Lebanon County Paper Shredding Event for 2025 will be held here at our site on Friday, June 13, 2025, from 8:00 am to 12:00 pm. ID is required. GLRA has secured Vital Records Control as the Certified Shredder again for this year's event. All advertising, both radio and newspaper, will begin May 12, 2025. Please mark your calendars!

The Paper Shredding Event will be set up at the Electronics Recycling Center located at 1805 Russell Road.

V. Act 101 Section 901 Household Battery Management Education Grant Application for CY 2025/2026

Submitted an Act 101 Section 901 Household Battery Management Education Grant Application for Calendar Years 2025 and 2026 to the Department of Environmental Protection (DEP). The grant application requests \$75,0000 in funding for GLRA's Battery Recycling Educational Campaign for calendar years 2025 and 2026.

VI. Status of Lebanon County Household Hazardous Waste at Home Collection Program



January 2025	- <u>32</u> collections	July 2025	- -- collections
February 2025	- <u>27</u> collections	August 2025	- -- collections
March 2025	- <u>26</u> collections	September 2025	- -- collections
April 2025	- <u>26</u> collections	October 2025	- -- collections
May 2025	- -- collections	November 2025	- -- collections
June 2025	- -- collections	December 2025	- -- collections

VII. 2025 Annual Refuse Report Newsletter

The 2025 Refuse Report Newsletter is complete. The 12-page newsletter was circulated to 51,000 households via direct mail through the SAVE.COM flyer insert the week of March 10, 2025.

REFUSE REPORTS ARE ON THE BACK TABLE - PLEASE TAKE A STACK TO YOUR MUNICIPALITY

VIII. Electronics Recycling Facility Collection Totals

January 2025	(Estimated)	28,000 Pounds	14.00 Tons
February 2025	(Estimated)	28,000 Pounds	14.00 Tons
March 2025	(Actual)	29,490 Pounds	14.75 Tons
April 2025	(Estimated)	28,000 Pounds	14.00 Tons
2025 Year to Date	(Estimated)	113,490 Pounds	56.75 Tons



IX. GLRA Countywide Battery Recycling Program

GLRA accepts all rechargeable and single-use batteries for **FREE** at its Electronics Recycling Facility, located at 1805 Russell Road. **RECHARGEABLE BATTERIES** are commonly found in cordless power tools, cordless phones, laptops, cellphones, cameras, two-way radios, and medical equipment (portable glucose monitor, thermometer). **SINGLE-USE BATTERIES** cannot be recharged and must be disposed of once they wear out. Single-Use batteries are most commonly used in low-drain devices, such as flashlights, clocks, watches, remote controls, smoke detectors, keyless entry remotes, toys, and hearing aids.

EACH individual battery **MUST BE** under **11 POUNDS** and under **300Wh** to be accepted. **EACH** individual battery **MUST BE** placed in an **INDIVIDUAL** clear plastic storage or ziplock bag. Bagging is the easiest way to protect battery terminals. **ONLY ONE** battery per clear storage bag! No matter how tedious it sounds, that is the rule if you want to recycle batteries for **FREE**. Plastic Bags are **AVAILABLE** for residents at our battery recycling station located in the Electronics Recycling Facility at 1805 Russell Road.

To date we have collected **10,972.5 pounds** or **5.49 tons** of batteries!

X. 2025 Countywide Battery Recycling Educational Campaign



Throughout 2025, GLRA is conducting a comprehensive educational campaign consisting of cable and streaming TV ads, internet digital media advertising and press releases, and a battery bag promotional distribution specifically targeting the proper management of rechargeable and single use batteries in Lebanon County. Also, each board member has been given one box of 1000 battery bags to take to their respective municipal office.

In the month of April, GLRA filled and shipped 16 battery boxes... A typical month is usually 6 to 8 boxes! The campaign is working!

XI. Loading Hours for Plant Bedding and Wood Mulch

ONLY PLANT BEDDING is available at this time. GLRA's Compost Facility charges \$12 per cubic yard.

GLRA DAILY LOADING HOURS:

Monday	8:00 am to 11:00 am
Tuesday	8:00 am to 11:00 am
Wednesday	8:00 am to 11:00 am
Thursday	8:00 am to 11:00 am
Friday	8:00 am to 11:00 am
Saturday	8:30 am to 11:30 am

- Individuals desiring large quantities (5+ cubic yards) may schedule a special time for loading
- Bulk deliveries of **PLANT BEDDING ONLY** with a min. purchase of 10 cubic yards and a \$30 delivery fee.

XII. GLRA Website Chatbot, Rich E. Soil, April 2025 Analytics

GLRA's Chatbot, Rich E. Soil, the AI-based digital assistant to our website, processes visitor requests in real time providing prompt responses and valid answers 24/7. During the month of April, Rich E. Soil was asked **228 questions** with **200 self-service resolutions/answers**. The **28 unknown resolutions** were either trained to answer correctly for future inquiries or dismissed because either the user did not ask a valid question or the user misspelled words that were unrecognizable to the search within Rich E.'s response database.

XIII. GLRA Website Activity for April 2025

WWW.GOGLRA.ORG APRIL 2025 WEBSITE ACTIVITY
4,315 visits
8,275 pageviews
1 min 36 sec average visit duration
3,092 new users (first time visitors)

XIV. GLRA Facebook Activity for April 2025

FACEBOOK INSIGHTS APRIL 2025	JAN	FEB	MAR	APR
Total Page Followers	429	454	458	468
New Page Followers	9	25	4	10
People Reached (# of people who have seen our posts)	3583	6551	1168	2291
Views (# of times a Page's profile has been viewed by people—including people who are logged into Facebook and those who are not)	8259	19506	4738	7717

XV. Other Meetings and Activities

April 1- 2024 Lebanon County Annual Report Due to DEP
Lebanon City Annual Report Recap and Review with City Recycling Coordinator

April 2- PROP Mentorship Committee Meeting via ZOOM
Submitted Act 101 Section 901 Household Battery Management Education Grant to DEP
GLRA Board of Authority Meeting

April 3- Ewaste Pick-Up

April 7- Enforcement Meeting with GLRA Compliance Officer and GLRA Executive Director
National EPR Framework for Batteries Reviewing Guiding Principles/Elements Webinar

April 10- Attended GLRA Employee Picnic Planning Meeting

April 14- PROP Executive Committee Meeting via Telephone Conference Call

April 15- Attended GLRA Employee Update Quarterly Meetings

April 16- Effectv (Comcast) Quarterly Recap Meeting for Q1 via Microsoft Teams
Provided Tour to Lebanon County Residents Audrey and Merv Kissinger
EPR for products that Cause Fires: Batteries-Compressed Gas Tanks-Marine Flares & more Webinar

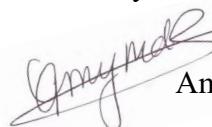
April 24- GLRA Managers Staff Meeting

April 25- PROP Executive Committee Meeting via Telephone Conference Call
Provided Tours to Cornwall Elementary School 1st Grade Classes
Wood Pallets Delivered to Ewaste

April 28- Provided Tour to Lebanon County Home School Group

April 29- Provided Tour to Blue Mountain Christian School 6th Grade Class

April 30- Record Shred Day Radio Spot at Seven Mountains Media (WLBR/WQIC)

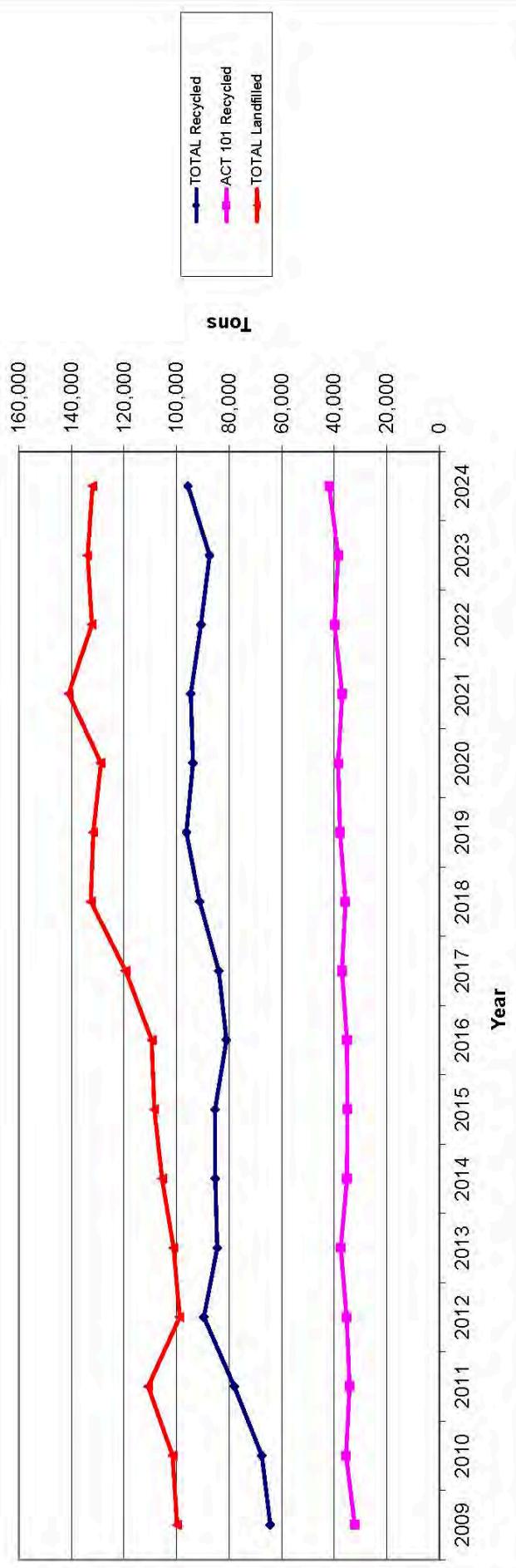


Respectfully Submitted,
Amy Mazzella di Bosco - Recycling Coordinator

Lebanon County Recycling and MSW Disposal Trends

YEAR	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
TOTAL Recycled	64359.2	67557.5	78047.1	89589.6	84565.5	85288.8	85400.8	81052.6	83957.0	91240.9	96286.5	93819.4	94625.7	90763.8	87487.0	95692.4
ACT 101 Recycled	32198.8	35493.1	34218.5	35334.0	37541.2	35140.2	35079.7	35171.8	37095.7	35726.4	37857.4	38504.6	36993.7	39918.8	38490.5	41951.0
TOTAL Landfilled	99803.3	101515.1	110859.1	98837.2	101144.6	105605.6	108483.9	109486.3	119448.9	132726.9	131713.5	128856.5	141150	132249.0	133906.7	131995.9

Lebanon County Recycling and MSW Disposal Trends





GREATER LEBANON REFUSE AUTHORITY

1800 Russell Road • Lebanon • Pennsylvania • 17046

Phone (717) 867-5790 • WWW.GOGLRA.ORG

May 6, 2025

To: Robert D. Garner, Executive Director

Subject: Engineering Summary Report for April 2025

PROJECTS, CURRENT

Heilmandale Expansion

The GLRA has created a fill plan to outline the critical steps needed to complete the Schilling Landfill and fully move operations over to the Heilmandale Expansion. It is expected that this process, including design/construction of Cell 9 and the second round of final capping on the Schilling Landfill will take until the end of 2027.

Tank T-100 Refurbishing

The GLRA met with representatives from USG Water Solutions to discuss the upcoming Tank T-100 refurbishing project. Repairs are expected in early to mid June, and precautions are in place to minimize leachate production risk during this sensitive activity.

Scalehouse Feasibility Study

The next step of the GLRA's scalehouse study is to meet with scalehouse operators to discuss specific wants/operational needs and to determine how these can fit into a modular unit. The concept of online license applications will also be considered.

Leachate Pretreatment Study

The next step of the leachate pretreatment study is to schedule visits to existing sites to aid in the discussions as to which treatment alternatives are most beneficial to our operations.

Walking Trail Expansion/Fence Installation

The walking trail expansion is almost complete! Cody and Operations are working on the finishing touches while last-minute items are being ordered. The opening day for the public will be May 17th, which is the same day as the Tunnel Park's Union Canal Days. We hope to see you enjoying the festivities at both locations!

Additionally, we are happy to invite you to the open house of our walking trail on May 28th. Please join us from 10am to 2pm for good food, good company, and a nice stroll along the newly restored trail. Food will be served from 11am to 1pm at the trail head at 1610 Russell Road. Parking will be in the trail's parking lot or in the grass field next door. Friends and family are welcome as well.

Native Grassland Preservation

The GLRA's portion of the Grasslands project was completed last week, April 23rd through the 25th. We moved three top-soil mounds and mowed all the required stands. The other contractors will be out within the next week to start spraying broad-spectrum herbicide and working to eliminate the invasive species within each stand. We are expecting the new Scope of Project to be released sometime in June.

Operational/Housekeeping

The GLRA reached out to SCS Engineers for assistance in planning the next round of vertical well gas collection on the existing Schilling Landfill. It is expected that construction of these wells will take place in 2026.

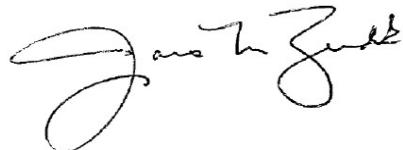
Permits

The GLRA added a new Contiguous Landowner (Heisler, CLO 41) to our list of quarterly testing under our current GWMP.

The GLRA included additional water quality testing before existing treatment systems at CLO 39, CLO 40, and CLO 41, and at an untreated well on the CLO 40 property to provide information about the elevated TOX levels at these locations.

The GLRA performed our annual meteorological station audit on Tuesday, April 29th.

Submitted by,



James M. Zendek, P.E.
Engineering Manager

Attachments: Meeting, Seminars, Education Log, and Leachate Flow Report

MEETINGS, SEMINARS, EDUCATION:

1. April 3: The GLRA Executive Director and Engineering Manager attended the monthly Keystone SWANA Board Meeting.
2. April 9: The GLRA Executive Director and Engineering Manager met with Craig Zemitis from the Lebanon County Conservation District to discuss soil mining restrictions on the Hawryluk Farm.
3. April 17: The GLRA provided safety training to employees who were unable to attend the previous safety training meeting.
4. April 22: The GLRA met with representatives from USG to discuss the upcoming Tank T-100 refurbishing project.
5. April 23: The GLRA met with representatives from SCS Engineering to discuss plans for future vertical well installations on the Schilling Landfill.
6. April 25: The GLRA Executive Director and Engineering Manager met with representatives from CoLA to discuss plans and timeframes for leachate pretreatment activities.
7. April 29: The GLRA met with Lester Diem to discuss concerns about soil mining on his property.
8. April 30: The GLRA hosted a Keystone SWANA Mini-Tech about drone technology as it relates to the Landfill industry.

Leachate Flows to the City of Lebanon Authority (CoLA) Wastewater Treatment Plant

Monthly Report

Total flow for the month (gal)	646,650
Year to date total (gal)	3,075,822
Average daily flow – month (gpd)	21,555
Average daily flow - year (gpd)	25,632
Peak daily flow - month (gpd)	83,273
Rainfall for the month (in)	1.95
Rainfall for the year (in)	6.07

Year-end report (2024)

Total flow for the year (gal)	17,876,534
Peak monthly flow - year (gal/mo)	3,270,047
Peak daily flow - year (gpd)	240,965
Average monthly flow – year (gal/mo)	1,489,711
Average daily flow - year (gpd)	48,843
Total Rainfall – year (in)	39.72

Leachate Flows from Pad 1 through 8

Monthly Report for primary pumps

Total flow for the month (gal)	700,060
Year to date total (gal)	3,333,999
Average daily flow – month (gal)	23,335
Peak daily flow - month (gpd)	31,537

Year-end report for primary pumps (2024)

Total flow for the year (gal)	14,700,683
Peak monthly flow – year (gal)	2,693,631
Average monthly flow – year (gal/mo)	1,225,057
Peak daily flow for the year	336,900
Average daily flow for the year	40,085

Monthly Report for decant pumps

Total flow for the month (gal)	6,647
Year to date total (gal)	49,150
Average Flow per Acre/Day (month)	3.56
Average Flow per Acre/Day (Year)	6.53

Year-end report for decant pumps (2024)

Total flow for the year (gal)	164,575
Peak monthly flow – year (gal)	53,854
Average monthly flow year (gal/mo)	13,715
Average Flow per Acre/Day (year)	7.23



GREATER LEBANON REFUSE AUTHORITY
1800 Russell Road • Lebanon • Pennsylvania • 17046
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TREASURER'S REPORT

May 6, 2025

<u>ACCOUNT NAME</u>	<u>DATE</u>	<u>BALANCE</u>	<u>INT/INC</u>
First Citizens - Checking Account **	4/30/2025	\$ 303,485.74	\$ 1,053.02
First Citizens - Sweep Account	4/30/2025	614,086.64	1,874.96
FNB W.M. Investments (Capital Reserve)	3/31/2025	11,634,510.22	21,245.03
FNB W.M. Investments (Recycling Reserve Fund)	3/31/2025	488,857.71	2,956.05
First National Bank (Int. Checking/ Loan Transfer)	4/30/2025	1,368.27	0.45
Fulton CRIM Cap Equipment & Project	3/31/2025	<u>1,319,224.25</u>	<u>14,690.79</u>
Total		<u>\$ 14,361,532.83</u>	<u>\$ 41,820.30</u>

** First Citizens - Checking Acct -Total Additions \$801k; Total Deductions \$1,822k

A/R for month ending April 30, 2025: \$739,710.03

April 2025 Miscellaneous Income:

Permits	\$ 3,495.00
Freon Appliances	165.00
Backhoe Use	270.00
Tires	385.00
Plant Bedding	324.00
Wood Mulch	96.00
Health/Dental & Vision Senior Supp. - Retirees April / May / June 2025	918.46
Residential Properties - Rent April / May 2025	4,910.00
Refund from Valassis Direct (Refuse Report)	778.87
Lebanon County - Act 101 903 CY2024 Recycling Coordinator Grant	77,289.66
NextEra (EPP) Renewable Energy - Mar 2025 Rent and Gas Processed	5,484.16
CSR Recycling - January 2025	<u>1,267.25</u>
	<u>\$ 95,383.40</u>



5/6/2025

Open Receivables

(Over 30 days)

Wellspan Health	-\$	313.20
Lebanon Dept. Of Public Works	-\$	946.80 +FC

Cash Customers

NMM	-\$	36.00
NMM	-\$	36.00

Greater Lebanon Refuse Authority

Profit & Loss Budget Performance

April 2025

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05/02/2025

Accrual Basis

	Apr 25	Monthly Budget	% of Monthly Budget	YTD Actual	YTD Budget	% of YTD Budget	Annual Budget
Income							
OperRev - Operations Revenues							
4110150 - Residential	379,089.36	359,874.47	105.34%	1,342,664.64	1,301,021.43	103.2%	4,285,163.89
4110250 - Commercial	216,181.44	215,421.30	100.35%	792,758.16	778,793.06	101.79%	2,565,104.51
4110550 - Other Waste	366.40	751.40	48.76%	9,084.00	2,716.49	334.4%	8,947.32
4120450 - Construction/Demolition	189,367.20	142,239.73	133.13%	598,982.40	514,226.36	116.48%	1,693,703.26
4140550 - Clean Wood	0.00	62.38	0.0%	149.76	225.54	66.4%	742.86
4140650 - Stumps & Trees	173.52			173.52			
4140750 - Green Waste	3,439.23	2,178.73	157.86%	5,702.94	7,876.58	72.4%	25,943.01
4150150 - Residual Waste	44,373.80	43,502.56	102.0%	176,886.07	157,270.86	112.47%	518,001.76
4170150 - Sewage Sludge	19,939.68	16,626.81	119.93%	79,472.16	60,109.39	132.21%	197,981.83
Total OperRev - Operations Revenues	852,930.63	780,657.38	109.26%	3,005,873.65	2,822,239.71	106.51%	9,295,588.44
Oth Rev - Other Revenues							
6020060 - Rental Income	987.00	987.00	100.0%	3,948.00	3,948.00	100.0%	32,200.00
6030060 - Royalty -Meth- CO2 Offst Crec	4,497.16	2,583.33	174.08%	24,023.26	10,333.33	232.48%	187,000.00
6030160 - Residential Rentals	4,910.00	3,700.00	132.7%	13,072.00	13,600.00	96.12%	43,200.00
6040060 - Registration Fees	3,495.00	3,400.00	102.79%	16,055.00	16,050.00	100.03%	32,000.00
6070060 - Other Income	1,048.87	2,113.00	49.64%	24,079.34	17,485.86	137.71%	27,812.86
6070160 - Recycling Income	2,237.20	2,500.00	89.49%	9,238.10	10,000.00	92.38%	33,000.00
6070200 - Grant Inco-Recycl (Equip & Pla	77,289.66	0.00	100.0%	320,042.97	15,000.00	2,133.62%	228,928.00
6070400 - Transfer from Reserves	0.00	0.00	0.0%	1,590,826.39	690,826.00	230.28%	1,381,652.00
6080000 - Finance Charges-Income	0.00	500.00	0.0%	6.02	1,550.00	0.39%	2,400.00
6090000 - Interest Income - Operations	2,928.43	80,600.00	3.63%	167,558.16	265,650.00	63.08%	606,700.00
6094000 - Unrealized Gain/Loss Corp Bc	0.00			23,275.99			
Total Oth Rev - Other Revenues	97,393.32	96,383.33	101.05%	2,192,125.23	1,044,443.19	209.89%	2,574,892.86
Total Income	950,323.95	877,040.71	108.36%	5,197,998.88	3,866,682.90	134.43%	11,870,481.30
Expense							
400 - General & Administrative							
7010040 - Bank Charges Expense	0.00	12.50	0.0%	0.00	50.00	0.0%	150.00
7010050 - Interest Charges Expense	-120.00	0.00	100.0%	107,141.53	109,381.23	97.95%	209,885.76
7010540 - Court Fees Expense	0.00	41.67	0.0%	0.00	166.67	0.0%	500.00
7015400 - Credit Card Fees Expense	878.35	900.00	97.59%	2,972.40	3,100.00	95.88%	11,050.00
7020400 - Directors Compensation	200.00	400.00	50.0%	1,525.00	800.00	190.63%	24,200.00
7050400 - Salaries - Administrative	17,320.14	13,743.50	126.02%	77,299.88	54,974.01	140.61%	164,922.04
7090400 - Wages Hourly - Office	12,084.18	22,569.99	53.54%	58,847.43	90,279.95	65.18%	270,839.85
7091400 - Wages Overtime - Office	1,127.95	1,656.97	68.07%	4,119.79	6,627.89	62.16%	19,883.69
7100400 - Materials & Supplies	754.36	1,250.00	60.35%	2,010.28	5,000.00	40.21%	15,000.00
7112400 - Water Drinking	352.73	367.00	96.11%	1,491.85	967.00	154.28%	4,468.00
7120400 - Cash Over/Short	-9.00			-1.72			
7200400 - General Expense - Office	1,129.47	637.50	177.17%	2,734.04	2,550.00	107.22%	22,400.00
7201400 - Member Dues,Conferences,St	1,785.09	840.00	212.51%	5,852.09	2,875.00	203.55%	12,378.00
7210400 - Advertising & Printing - Office	1,455.76	950.00	153.24%	1,455.76	3,750.00	38.82%	7,600.00
7220400 - Workers Comp - Bond - Etc	0.00	0.00	0.0%	17,740.66	18,751.00	94.61%	37,502.00
7230400 - Rentals - Office	0.00	0.00	0.0%	430.74	215.37	200.0%	861.48
7240400 - Heilmandale / Russell Rd Prop	11,264.88	1,583.33	711.47%	30,612.98	30,613.33	100.0%	52,500.00
7250400 - Public Relations	1,442.08	850.00	169.66%	2,978.06	1,600.00	186.13%	12,500.00
7260400 - Travel Expenses	0.00	100.00	0.0%	0.00	100.00	0.0%	4,150.00
7270400 - Hauler Rebate Program	0.00	0.00	0.0%	54,484.52	59,375.00	91.76%	237,500.00
7280400 - Accounting	20,000.00	20,000.00	100.0%	25,100.00	20,000.00	125.5%	25,000.00
7290400 - Legal	300.00	417.00	71.94%	1,200.00	1,667.00	71.99%	5,000.00
7300400 - Telephone / Internet	736.54	600.00	122.76%	2,957.54	2,400.00	123.23%	7,200.00
7400400 - Professional Fees	0.00			75.74			
7420400 - Maintenance Buildings - Offic	0.00	250.00	0.0%	2,726.27	1,000.00	272.63%	3,400.00
7430400 - Maintenance Equipment - Offi	372.25	366.67	101.52%	1,469.23	1,466.67	100.18%	4,400.00
7700400 - Office Appliances & Furniture	104.98			232.44			
Total 400 - General & Administrative	71,179.76	67,536.13	105.4%	405,456.51	417,710.12	97.07%	1,153,290.82
405 - Regulatory Expenses							
7013405 - DEP Recycling Fee Expense	0.00	0.00	0.0%	57,965.11	55,627.67	104.2%	253,280.00
7014405 - Host Municipality Benefit Fee	0.00	0.00	0.0%	36,228.20	34,767.30	104.2%	158,300.00
7017405 - Permit Fees Expense	50.00	0.00	100.0%	4,036.00	3,035.00	132.98%	16,010.00
7018405 - Environmental Impairment Ins	0.00	0.00	0.0%	0.00	0.00	0.0%	15,232.00
7019405 - General Liability Insurance	0.00	0.00	0.0%	89,956.00	129,500.00	69.46%	185,000.00

Greater Lebanon Refuse Authority

Profit & Loss Budget Performance

April 2025

3:26 PM

05/02/2025

Accrual Basis

	Apr 25	Monthly Budget	% of Monthly Budget	YTD Actual	YTD Budget	% of YTD Budget	Annual Budget
7055405 - Environmental Stewardship F	0.00	0.00	0.0%	124,420.07	118,208.81	105.25%	538,220.00
Total 405 - Regulatory Expenses	50.00	0.00	100.0%	312,605.38	341,138.78	91.64%	1,166,042.00
410 - Recycling & Marketing Develop							
7050410 - Salaries - Recycling	7,753.92	8,112.38	95.58%	31,737.60	32,449.51	97.81%	97,348.51
7090410 - Wages Hourly - Recycling	12,738.28	14,342.03	88.82%	51,745.29	57,368.13	90.2%	172,104.40
7091410 - Wages Overtime - Recycling	489.06	777.46	62.91%	2,110.40	3,109.83	67.86%	9,329.48
7100410 - Materials & Supplies Recyclin	4,090.72	100.00	4,090.72%	4,458.64	750.00	594.49%	6,200.00
7200410 - General Expense - Recycling	1,683.46	5,400.00	31.18%	4,057.48	13,040.00	31.12%	18,455.00
7201410 - Conferences,Workshop & Sut	0.00	0.00	0.0%	5,000.00	6,943.00	72.02%	8,592.00
7202410 - Disposal of Recyclables	2,670.50	4,110.00	64.98%	6,033.50	6,584.00	91.64%	15,992.00
7204410 - Education/Recycling	0.00	300.00	0.0%	0.00	500.00	0.0%	1,500.00
7205410 - HHW Program Expenses	4,393.48	4,394.00	99.99%	14,194.32	17,576.00	80.76%	83,892.00
7210410 - Advert & Printing - Recycling	8,584.95	10,950.50	78.4%	46,223.31	48,979.00	94.37%	137,446.00
Total 410 - Recycling & Marketing Develop	42,404.37	48,486.37	87.46%	165,560.54	187,299.47	88.39%	550,859.39
420 - Engineering							
7050420 - Salaries - Engineering	15,667.49	16,605.04	94.35%	63,113.29	66,420.15	95.02%	199,260.46
7090420 - Wages Hourly - Engineering	282.80	233.33	121.2%	490.00	933.33	52.5%	2,800.00
7100420 - Materials & Supplies Engineer	0.00	8.33	0.0%	0.00	33.33	0.0%	100.00
7200420 - General Expense - Engineerin	0.00	208.33	0.0%	0.00	833.33	0.0%	2,500.00
7240420 - Engineering Services	29,895.95	24,266.67	123.2%	86,565.40	99,366.67	87.12%	149,100.00
Total 420 - Engineering	45,846.24	41,321.70	110.95%	150,168.69	167,586.81	89.61%	353,760.46
422 - Treatment							
7090422 - Wages Hourly - Treatment	5,774.50	5,411.86	106.7%	19,902.18	21,647.43	91.94%	64,942.28
7091422 - Wages Overtime - Treatment	147.05	164.77	89.25%	389.34	659.07	59.07%	1,977.21
7100422 - Materials & Supplies Treatme	748.78	416.67	179.71%	1,817.82	1,666.67	109.07%	5,000.00
7111422 - Electricity - Treatment	348.11	4,371.50	7.96%	23,173.44	17,486.00	132.53%	52,458.00
7140422 - Chemicals	0.00	166.67	0.0%	0.00	666.67	0.0%	2,000.00
7200422 - General Expense - Treatment	0.00	400.00	0.0%	30.00	1,600.00	1.88%	4,800.00
7202422 - Water Analysis in Labs	5,781.50	46,020.05	12.56%	74,874.93	92,040.10	81.35%	184,080.20
7203422 - Water Analysis - Landowners	6,235.02	13,689.52	45.55%	14,405.34	27,379.04	52.61%	54,758.08
7204422 - Sewage Maint Fee N Leb Twp	340.00	5,833.33	5.83%	3,898.37	23,333.33	16.71%	70,000.00
7205422 - Leachate Treatment - Leb City	3,999.50	33,333.33	12.0%	35,507.02	133,333.33	26.63%	400,000.00
7400422 - Maintenance Ponds/Well	0.00	375.00	0.0%	0.00	1,500.00	0.0%	4,500.00
7420422 - Maintenance Buildings - Treat	2,366.36	191.67	1,234.6%	2,366.36	766.67	308.65%	2,300.00
7430422 - Maint Equipment - Treatment	0.00	2,000.00	0.0%	11,106.34	8,000.00	138.83%	24,000.00
Total 422 - Treatment	25,740.82	112,374.37	22.91%	187,471.14	330,078.31	56.8%	870,815.77
424 - LFG Management							
7090424 - Wages Hourly - LFG Tech	5,912.37	5,788.08	102.15%	22,274.17	23,152.33	96.21%	69,456.98
7091424 - Wages Overtime - LFG Tech	321.56	131.25	245.0%	888.58	525.01	169.25%	1,575.04
7100424 - Materials & Supplies - LFG Mgt	0.00	2,083.33	0.0%	438.71	8,333.33	5.27%	25,850.00
7111424 - Electricity - LFG (Electricity FI	72.45	85.00	85.24%	582.50	340.00	171.32%	1,020.00
7200424 - General Expense - LFG Mgt	0.00	333.33	0.0%	2,034.58	1,333.33	152.59%	4,000.00
7202424 - Surface Emission Monitoring	803.60	5,000.00	16.07%	6,542.20	10,000.00	65.42%	20,000.00
7410424 - Maintenance Land - LFG Mgt	0.00	166.67	0.0%	0.00	666.67	0.0%	2,000.00
7430424 - Maint Equipment - LFG Mgt	858.47	375.00	228.93%	2,421.95	2,500.00	96.88%	7,450.00
Total 424 - LFG Management	7,968.45	13,962.66	57.07%	35,182.69	46,850.67	75.1%	131,352.02
426 - Operations							
7050426 - Salaries - Supervisory	15,208.77	15,819.09	96.14%	64,764.92	63,276.35	102.35%	189,829.05
7090426 - Wages Hourly - Operations	91,041.52	85,608.79	106.35%	334,477.99	342,435.17	97.68%	1,027,305.53
7091426 - Wages Overtime - Operations	6,532.21	6,651.52	98.21%	29,096.69	26,606.07	109.36%	79,818.20
7100426 - Materials & Supplies Operatio	3,375.32	3,000.00	112.51%	9,787.98	12,000.00	81.57%	36,000.00
7101426 - Tools	488.17	700.00	69.74%	2,878.17	1,400.00	205.58%	4,200.00
7110426 - Heat Buildings	460.16	1,857.14	24.78%	8,389.62	7,428.57	112.94%	13,000.00
7111426 - Electricity - Operations	0.00	1,583.33	0.0%	6,878.53	6,333.33	108.61%	19,000.00
7200426 - General Expense - Operations	2,738.47	2,916.67	93.89%	11,261.42	11,666.67	96.53%	35,000.00
7230426 - Rentals - Operations	1,876.97	20,000.00	9.39%	2,784.85	20,000.00	13.92%	60,000.00
7410426 - Maintenance Land	7,891.74	7,500.00	105.22%	16,547.96	30,000.00	55.16%	90,000.00
7420426 - Maintenance Buildings - Oper	3,350.36	1,250.00	268.03%	8,252.17	5,000.00	165.04%	15,000.00
7430426 - Maint Equipment - Operation	21,007.39	16,666.67	126.04%	76,768.17	66,666.67	115.15%	200,000.00
7500426 - Fuel Oil / Diesel - Equipment	28,407.30	0.00	100.0%	80,536.86	66,666.67	120.81%	200,000.00
7501426 - Gasoline	2,602.60	3,333.34	78.08%	5,122.10	6,666.67	76.83%	20,000.00
7502426 - Grease & Oil	3,811.56	0.00	100.0%	6,266.35	6,666.67	94.0%	20,000.00

Greater Lebanon Refuse Authority

Profit & Loss Budget Performance

April 2025

3:26 PM

05/02/2025

Accrual Basis

	Apr 25	Monthly Budget	% of Monthly Budget	YTD Actual	YTD Budget	% of YTD Budget	Annual Budget
7600426 - Tarp & Daily Cover Soil	4,650.00	0.00	100.0%	4,650.00	0.00	100.0%	44,000.00
Total 426 - Operations	193,442.54	166,886.55	115.91%	668,463.78	672,812.84	99.35%	2,053,152.78
428 - Information-Technology							
7200428 - Computer Software/Internet E	4,976.00	1,794.58	277.28%	26,157.59	33,153.33	78.9%	60,000.00
7300428 - Computer Hardware	3,980.17	0.00	100.0%	10,957.42	9,000.00	121.75%	13,000.00
7400428 - Professional Services/IT	18,652.70	6,168.75	302.37%	41,583.33	24,675.00	168.52%	100,325.00
Total 428 - Information-Technology	27,608.87	7,963.33	346.7%	78,698.34	66,828.33	117.76%	173,325.00
470 - Employee Benefits & PR Taxes							
7930470 - Employee Clothing	4,662.96	2,500.00	186.52%	9,842.26	5,500.00	178.95%	17,000.00
7935470 - Sick Pay Wages	2,730.29	2,541.67	107.42%	12,772.69	10,166.67	125.63%	30,500.00
7936470 - Vacation Pay Wages	5,274.17	11,798.25	44.7%	26,635.14	47,193.01	56.44%	141,579.05
7938470 - Personal Pay Wages	3,633.72	3,092.86	117.49%	15,412.29	12,371.43	124.58%	37,114.29
7939470 - Birthday -Floating Holidays P:	3,532.84	2,154.65	163.96%	9,286.62	8,618.61	107.75%	25,855.83
7940470 - Employee Life Insurance	454.57	433.33	104.9%	2,276.14	1,733.33	131.32%	5,200.00
7941470 - Retired EE Life Insurance	32.90	45.83	71.79%	161.21	183.33	87.93%	550.00
7945470 - Employee Disability Insurance	3,198.05	2,683.17	119.19%	16,007.79	10,732.67	149.15%	32,198.00
7950470 - Employee Med & Hosp Ins	80,909.62	83,721.83	96.64%	313,395.09	334,887.33	93.58%	1,004,662.00
7955470 - Retired Empl Med & Hosp Ins	239.28	748.33	31.98%	2,310.92	2,993.33	77.2%	8,980.00
7960470 - Employer FICA/Medicare	15,459.04	16,421.67	94.14%	61,772.04	65,686.67	94.04%	197,060.00
7970470 - Unemployment Compensation	255.08	302.78	84.25%	8,160.54	8,477.78	96.26%	10,900.00
7980470 - Employee Retirement Fund	0.00	0.00	0.0%	274,251.00	274,251.00	100.0%	274,251.00
7990470 - Training & Professional Devel	345.00	833.33	41.4%	3,434.34	3,333.33	103.03%	10,000.00
Total 470 - Employee Benefits & PR Taxes	120,727.52	127,277.70	94.85%	755,718.07	786,128.49	96.13%	1,795,850.17
6690000 - Reconciliation Discrepancies (D)	0.00			-2,429.24			
780 - Capital Expenses							
7810426 - Capital Land & Improv Operat	2,646.15	8,333.33	31.75%	56,102.89	40,000.00	140.26%	125,000.00
7820426 - Capital Build& Improv Operati	0.00	0.00	0.0%	0.00	0.00	0.0%	80,000.00
7830420 - Capital Equipment - Engeneer	0.00	0.00	0.0%	0.00	10,000.00	0.0%	10,000.00
7830422 - Capital Equipment -Treatment	0.00	0.00	0.0%	16,621.00	935,000.00	1.78%	935,000.00
7830426 - Capital Equipment -Operation	1,131,060.00	1,200,000.00	94.26%	1,176,975.64	1,234,000.00	95.38%	1,361,000.00
7830428 - Capital Equipment/IT	0.00	16,000.00	0.0%	12,324.83	36,500.00	33.77%	36,500.00
Total 780 - Capital Expenses	1,133,706.15	1,224,333.33	92.6%	1,262,024.36	2,255,500.00	55.95%	2,547,500.00
7990000 - Excess Transfers to Reserves	0.00	-933,101.00	0.0%	0.00	-1,405,251.00	0.0%	1,074,532.89
9000000 - Transfers to Operations	0.00			1,590,826.39			
Total Expense	1,668,674.72	1,810,142.14	92.19%	5,609,746.65	5,271,933.82	106.41%	11,870,481.30
Net Income	-718,350.77	-933,101.43	76.99%	-411,747.77	-1,405,250.92	29.3%	0.00

Origin: All

Transactions from 01/01/2025 through 04/30/2025

Inbound Tickets Only

Third Party and Intercompany Customers

Disposal Only

GREATER LEBANON REFUSE AUTHORITY
Origin/Material Summary

Origin: All

Transactions from 01/01/2024 through 12/31/2024

Inbound Tickets Only

Third Party and Intercompany Customers

Disposal Only

Origin	Pct	YTD Tons	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
01 - Annville Township	2.95	3,899.3900	241.6800	214.6300	242.6500	400.8100	342.2600	390.5400	301.8800	321.0400	370.8600	393.6900	289.1200	390.2300
02 - Bethel Township	4.75	6,280.0300	434.9300	477.5800	423.5400	598.2000	696.4500	607.7400	461.5700	510.6700	518.1500	695.8100	466.1700	389.2200
03 - Cleona Borough	1.28	1,689.9400	136.0000	122.4900	146.1900	157.7400	168.6600	143.4400	154.2200	139.4200	109.1000	144.8100	116.9900	150.8800
04 - Cold Spring Township	0.00	5.5100	0.0000	0.0000	0.0000	0.0000	0.0000	5.5100	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
05 - Cornwall Borough	1.96	2,595.0600	316.3900	195.6600	193.9800	201.8800	231.9100	185.5700	185.0200	195.7900	197.9700	234.1800	233.4700	223.2400
06 - East Hanover Township	1.66	2,188.0800	129.8500	171.8900	176.4800	174.0800	193.3300	214.6200	190.2400	264.8300	162.1000	182.0000	192.9900	135.6700
07 - Heidelberg Township	1.78	2,357.2700	173.1700	174.9100	182.8700	199.3300	222.4600	190.8200	171.4000	279.5100	147.3100	202.4000	269.3700	143.7200
08 - Jackson Township	6.50	8,587.2900	713.5700	628.9200	705.4300	736.1100	784.7400	715.4100	829.5200	656.1000	717.8700	758.7100	714.7600	626.1500
09 - Jonestown Borough	1.37	1,811.8900	129.6800	97.1500	138.7000	138.8300	130.0000	168.5000	176.0100	142.6600	136.0900	201.7200	191.8100	160.7400
10 - Lebanon City	22.86	30,201.5500	2,316.8500	2,187.5700	2,371.5800	2,524.2300	2,896.6200	2,572.5300	2,661.9700	2,732.5700	2,497.7900	2,823.2100	2,207.1700	2,409.4600
11 - Millcreek Township	2.60	3,438.2300	321.1400	234.2100	241.4600	296.3700	299.2300	309.6400	312.3000	284.3600	285.7800	318.3700	302.9900	232.3800
12 - Mount Gretna Borough	0.45	588.2300	44.1400	37.9000	39.4300	38.8700	46.4000	82.9200	61.3900	47.5500	59.8900	38.8100	44.1700	46.7600
13 - Myerstown Borough	5.50	7,263.3900	497.8100	586.7200	594.9300	644.4200	690.6500	607.7900	647.5700	646.1600	572.1700	610.2100	613.4800	551.4800
14 - North Annville Township	0.81	1,068.5700	74.0500	78.4500	87.9900	98.3500	112.4300	88.8200	92.7500	87.9900	88.0000	101.9100	87.4100	70.4200
15 - North Cornwall Township	4.28	5,654.6600	450.8500	373.9000	426.7700	522.6800	566.3000	348.3600	489.0700	438.2000	454.2700	668.8500	502.1900	413.2200
16 - North Lebanon Township	8.14	10,747.7500	870.5200	748.1100	907.6800	1,295.2400	871.6800	754.9600	890.1100	966.6700	878.2500	980.7100	825.4300	758.3900
17 - North Londonderry Township	5.81	7,675.7500	689.0500	543.1300	642.5800	757.7000	685.9600	637.8000	621.1000	631.1400	572.2100	729.4100	567.3500	598.3200
18 - Palmyra Borough	5.09	6,726.0800	471.9500	483.7600	489.0100	616.4500	733.5300	584.0300	591.0200	618.0600	505.6400	582.7000	498.2400	551.6900
19 - Richland Borough	0.70	922.2400	94.5600	73.9600	76.7400	105.2000	91.8700	71.7700	86.2700	57.1800	60.3500	94.9600	59.1100	50.2700
20 - South Annville Township	1.06	1,406.9800	113.1500	84.6400	106.4900	116.1800	113.0600	181.2200	245.5000	98.3100	62.0300	84.2900	101.7500	100.3600
21 - South Lebanon Township	6.53	8,632.8300	613.0500	623.8700	696.6000	744.7400	770.3700	759.5000	842.6900	844.5900	614.6100	775.3800	716.9000	630.5300
22 - South Londonderry Township	3.43	4,536.7200	355.4700	303.3300	340.2000	400.0200	411.5800	356.3400	372.8700	489.4600	345.3400	395.3900	390.9700	375.7500
23 - Swatara Township	1.84	2,435.0900	226.5300	188.1700	189.1300	235.4200	190.6900	203.4400	216.4600	191.9100	190.2000	191.7500	204.9300	206.4600
24 - Union Township	7.20	9,509.8700	761.8600	837.4000	874.6600	877.7300	754.9200	791.4100	1,127.4200	981.3000	690.2400	741.8700	537.6100	533.4500
25 - West Cornwall Township	0.68	892.9200	76.5700	89.5700	73.4700	109.8400	106.6100	35.8100	23.8600	81.4900	65.4300	79.6600	75.7000	74.9100
26 - West Lebanon Township	0.75	995.6900	123.0100	79.3200	102.7900	90.1100	63.2800	85.0700	83.9800	64.2700	79.3500	98.4400	74.3000	51.7700
28 - Other	0.00	1.4100	0.1600	0.0000	0.0000	0.0000	0.0000	1.1000	0.1500	0.0000	0.0000	0.0000	0.0000	0.0000
NA - Not Applicable	0.00	4.5000	0.0000	0.0800	0.0000	0.0000	0.0000	0.0000	0.5100	0.0000	0.0000	3.2400	0.0500	0.6200
Report Grand Totals		132,116.9200	10,375.9900	9,637.3200	10,471.3500	12,080.5300	12,174.9900	11,094.6600	11,836.8500	11,771.2300	10,381.0000	12,132.4800	10,284.4300	9,876.0900
Subtract Metal		-120.99	-3.33	-7.91	-6.38	-9.92	-14.63	-5.63	-11.26	-14.75	-11.20	-14.37	-13.58	-8.03
REPORT GRAND TOTAL		131,995.93	10,372.66	9,629.41	10,464.97	12,070.61	12,160.36	11,089.03	11,825.59	11,756.48	10,369.80	12,118.11	10,270.85	9,868.06